

# MINUTES OF THE PARISH COUNCIL MEETING

Tuesday 7th July 2020 Remote meeting via Skype 7.30pm

Present Parish Councillors Alan Tyler (Chair), Simon Barker, Mark Gifford, Hazel Metz  
Alison Mosson. Clerk Susan Turner. Ward Cllr Mark Ruffell, Members of the Public: 5

- 1 **WELCOME AND APOLOGIES** Apologies PC Andy Reid, his report as below.  
Thanks to Chairman for hosting the meeting.
- 2 **POLICE REPORT** From PC Reid 4th July: 'Nothing major to report. I am dealing with a malicious communications allegation.  
'We also had reports of a man seen with a rifle near Millars Cottages in Station Road, awaiting video footage but may be vermin control as it was about 5pm on June 22nd.  
'Also received report of suspicious men seen at Pensdell Farm, they were asked to leave private farm land which they did, one managed to drop documentation of who he was which was handy as he is known to us.'
- 3 **PUBLIC SESSION – WARD COUNCILLOR REPORT**
  - 3.1 **Report from Cllr Mark Ruffell**

'Cliddesden is facing the greatest threat to its existence as a 'free-standing' village since the debate over the route of the M3. As it is the M3 has provided a physical barrier to southward development. There are now three proposed developments which could potentially breach this barrier – two significant, one less so.'

    - i **The 'Upper Swallick'** proposal is a real threat.  
Great arguments against will be not just be 'countryside, wildlife, biodiversity, rural setting' but – as put forward by STANhD – that Open Space to the south is a 'lung for Basingstoke' – and providing a local countryside setting for all to enjoy.  
The Upper Swallick proposal will likely seek recognition via the Local Plan – alongside other sites promoted via the SHLEAA published last December. There will be opportunity [via the consultation process] for the Parish Council and neighbours to register their opinion on this and all sites. The Council will considers those representations – and what sites to be included in the Local Plan Update. Cllr Ruffell will be lobbying against 'Upper Swallick' as Ward Councillor and portfolio holder.  
Lord Lymington's proposal will be observed carefully by other local landowners. If this is successful, the character of the area will irrevocably change, local land prices will also change dramatically. While not protagonists and whether in opposition or support, local landowners will be natural beneficiaries in this regard.
    - ii **Moto MSA J6** The second serious threat to Cliddesden is the Moto application for a motorway service area south of J6. The Transport Engineer engaged by Winslade is widely respected – his report suggests that the analysis by Highways England is flawed. In the main Borough Councillors seem not to wish to confront this. An evident consequence of approval is a construction road link – which has the potential to pave the way for a permanent link to the M3 from Alton and Odiham. Which dramatically changes potential access for development.
    - iii **J7 development** Regarding present proposals for warehouse distribution north of J7, Cllr Ruffell's advice is that this should not be feared as an inevitable breach of the 'M3 divide' at this location. 'Highways improvements' may be required here in any event. The Borough Council may consider a distribution destination at the edge of Basingstoke as beneficial.

For signature .....

The Borough Council – including Cllr Ruffell are fully supporting provision for a new hospital by J7 – this will be a critical treatment and an A&E teaching hospital – doctors are battling for this also. The Borough Council is doing its best to get Government backing. This would be a large open-plan hospital development – on land to north of the A30, to east of 'Wyevale' garden centre, south of Manydown centre. There will be mitigation and intention that the 'M3 boundary' remains.

– *The Chairman noted that Basingstoke Golf Club will go to Dummer and so this golf course site is protected – this has already been agreed.*

### 3.2 Questions from members of the Public

- i Question 1. Is creating an entrepreneurial hub in the Open Countryside counter to the initiative of developing Basing View? Can another hub be justified when the Council is actively trying to develop a central hub? Is there a contradiction in where the Borough Council is moving the town's development and where Lord Lymington's proposal would be moving it? The 'Green Village' concept is supposed to be self-sustaining. Question the logic of that concept?

*Councillor Ruffell answered this by describing the 'bigger picture'.*

- 'The focus on J7 development is because of the need for a new hospital. Other Basingstoke hospitals are inadequate for critical treatment. Government now saying needs to be spending in NHS. Either new site needed or current site is redeveloped (did have planning which recently lapsed).
- Existing site now not the right location. Southern part of Manydown was purchased within powers to provide development and housing. This was upheld at Judicial Review – the Council does not have option of not developing South Manydown. Councillor Ruffell supports a Western relief road to J7 which take pressure of the A30 and also provides for the Leisure Park development. Also have to consider improved road connection from Tadley to serve the hospital. A new hospital by J7 can provide services to the other three hospitals.
- This promotes an evolving scenario of a 'Mass Rapid Transport' system – into Basingstoke from the from the edge and from the centre out. Once the hospital development happens this becomes self-fulfilling – sustainable and viable or the next 50 years. If the hospital development doesn't happen, the planning for a transport system is much more 'up into the air'.
- So an answer to the question is that Lord Lymington's proposal does not fit into any of this. Have to question according to whose principles the development is 'green' and question how this development can be sustainable four to five miles out? How it deals with the climate change issues associated with development and transport?

- ii Question 2. Do all housing sites that go into Local Plan have to be delivered.

*Answer:* Yes... though due to underdelivery in previous years need to play 'catch-up'. The current housing figure is inflated due to not delivering sufficient numbers in previous years. Calculations based on present situation so housing number could go up or down every few years. Following 'difficult' years – have to fulfil the quota of these years. And this takes time – with limit of 300 dwellings per annum for one site. With the changes in Government methodology for calculating housing need, it has anticipated that housing figures will increase. It now seems this is likely not to be such a large increase as feared but remains unconfirmed.

*Cllr Ruffell left the meeting with the thanks of the Parish Council*

**4 MINUTES OF LAST MEETING** of 5th May AGM – agreed and to be signed.

**5 DECLARATIONS OF INTEREST** in items on the Agenda – None.

For signature .....

**6. COMMUNITY SUPPORT & COVID-19****6.1 Community Hub** Article from Chairman submitted to August *Newsletter*.

'Coronavirus Support Scheme – As I am sure you will have been aware the village has been running a support scheme for those shielding or unable to get to the shops or the pharmacy.

'We began the scheme in March and in April joined the wider Basingstoke scheme as a local hub. As the lockdown eases, we felt it was time to reduce the scheme and hand the baton onto Basingstoke Voluntary Action, who will continue to support those who need it. <https://www.bvaction.org.uk/> 01256 423816 Hantshelp4Vulnerable helpline 0333 370 4000

'The Parish Council particularly wishes to thank all those who have volunteered, for the time and effort they have given during the Pandemic. Sarina & Les Smith, Sian Banks, Alex Conboy, Katherine Taylor, Louise Brill, Clare & John Downing, Rachel Beresford-Davies, Sarah Lloyd, Charlotte Munro, Nat Mendelsohn, Susan Williams, Carrie O'Herlihy, Julie James, Graham Marshall, Mark Gifford, Tracey Mathias.

'Finally a big thanks to Hazel Metz who took on the task of co-ordinating the effort and ensuring that all the requests for help were met.'

**6.2 Community Signpost** 'As part of the legacy of the pandemic Basingstoke Voluntary Action (BVA) is looking to develop the excellent work undertaken by the community Covid-19 Hubs by creating a network of Community Signposts. These would be the first point of call for support from residents in much the same way as the Hubs were. The idea is that there would be one named person in each community who would be the contact, perhaps via a dedicated email or phone number. These contacts would be able to direct callers to appropriate help, either through existing networks within the community, or by referring to BVA where the wider membership of community and voluntary groups might be able to help. Anyone interested in being the named person for Cliddesden please contact Hazel Metz...'

**6.3 SSEN Community Grant**

TO RECORD Thanks to SSEN Community Grant Fund for their award of £3,000 to Maz and Simon Pennington (Shabby Gourmet) to support provision of home-cooked lunches for the doctors, nurses and other staff in Basingstoke Hospital's A&E Department.

**7 PLANNING**

**7.1 Local Plan** The Basingstoke golf course application for 1,000 homes will be considered by Development Control on 22nd July. (Also noted many valuable trees on the golf course the BDBC Tree Officer seeking to TPO.)

**7.2 Stanhd** (Stand up for the North Hampshire Downs)

AGREED That the Chairman and Simon Barker would represent Cliddesden on Stanhd.

Other members to date are representatives of Ellisfield, Winslade, and Hampshire CPRE who have considerable expertise, recently in preventing the proposed Eastleigh development. Likely that membership will soon widen to other Parishes south of M3.

**7.3 Cliddesden Stanhd**

AGREED That a Parish group needed to engage local support and expertise.

Also likely that other planning applications would come forward. Fifteen offers of help had been received so far. A member of the public asked if 'job specs' could be created so volunteers understood what was wanted of them. On the other hand the Chairman said that at this early stage it was useful to know what skills were available to be drawn on.

It was noted that Hook's action group – 'Hook Action against overdevelopment' had developed a strong communication network initiated by one resident – based on clear communication updates and 'what can you do now?' guidance.

For signature .....

#### 7.4 Neighbourhood Plan

TO RECORD the Parish's debt of gratitude to the Neighbourhood Plan Team and the massive amount of work contributed, particularly at present by Brian Karley on the *Issues & Options* plus Evidence Base and Questionnaire, and Alison Mosson for her work on Green Spaces, Gap, Biodiversity and Landscape.

**7.5 New planning applications for discussion** – none. See **APPENDIX I** for all current applications relating to the Parish.

#### 7.6 Planning Enforcement – Faerie Meadow

TO RECORD that '1. Part of the field next to Faerie Meadow has been fully integrated into the garden with the dividing hedge being removed.

'2. Part of the protected native hedgerow along the roadside has been infilled with inappropriate Laurel bushes rather than native hedging – degrading biodiversity.'

Note that the lack of a boundary isn't a planning issue, it is the 'use' that is important, whether the use is domestic?

ACTION Clerk to contact Planning Enforcement

1. Concerns re Faerie Meadow land use.

2. Storage use – ref enforcement of condition 9 at Carenta Carus (Station Manor).

**7.7 MSA J6 (MOTO) 17/03487/FUL** Land Adjacent To Junction 6 M3 Basingstoke.

Parish Council responded to further consultation on new documents published 29 April. HCC Highways has responded 'no objections with conditions'.

### 8 HIGHWAYS AND TRAFFIC

**8.1 Lengthsman** Visits to date 16th April, 17th June – next scheduled 7th October.

Tasks for 17th June – awaiting report

1. Woods Lane – Cut back vegetation from road signs from 30mph down to village.

2. FP 1 – Cut back encroaching vegetation where path bordering Hoopers Mead.

3. Clear gully top of Hackwood Lane on left beyond Village Hall.

4. Clear pond silt traps.

NOTED Have cleared around signage, more needed in Woods Lane. Did trim FP1, almost definitely didn't do silt traps. Also noted that FP 4 alongside old railway line – undergrowth, nettles etc needs cutting back.

**8.2 SID** (First SID returned by Westcotec end May following second antenna repair.) Simon Barker reported both working, changed battery previous day Southlea SID.

**8.3 Woods Lane traffic** Damage accident of 9th May 2020 involving BMW on wall. Article in June *Newsletter*. Letter to Cllr McNair Scott forwarded to Mandy Ware, Team Leader, Safer Roads - Traffic, HCC – requesting road safety measures.

Letter from HCC of 16th June... 'The Safer Roads Traffic team will be happy to advise the Parish Council further on the options available for Woods Lane. Of the suggestions made the most suitable options are signing improvements... A village gateway at the entry point to the 30mph would also help to highlight the speed limit and could also include road markings... I can arrange for the site to be reviewed and some initial ideas suggested but in the meantime I'm happy to have a general discussion with a Parish Council representative over the phone or MS Teams if that is helpful.'

Simon Barker to liaise – reported that HCC would normally make a site visit but due to COVID so far undertaken a desk top review. HCC not considering further 20mph areas. Some previous 20mph trial areas such as in Dummer showed increase in speed. No indication at present as to when work in Woods Lane would be done.

For signature .....

**8.4 Waste bins on the Highway** Parish Council letter sent to Joint Waste Client Team (BDBC and Hart) on 3rd July requesting enforcement.

AGREED Clerk to send further letter – and point out may include commercial waste. Question what is happening to further rubbish produced as the bins haven't been emptied.

**9 POND AND MAINTENANCE**

DEFERRED to next meeting Agenda item, including whether to re-site the bench.

**10 FINANCE**

**10.1 AGAR forms** – Annual Governance and Accountability Review 2019/20. External audit Exemption Certificate submitted to PKF Littlejohn 30th June.

AGREED AGAR Part 2 forms. For signature and posting on website. **APPENDIX II**  
 i Annual Governance Statements.  
 ii Accounting Statements.

**10.2 Accounts pages for Audit**

AGREED For signature and posting on website. **APPENDIX III**

NOTE Internal audit date deferred to August.

**10.3 Accounts to date 2020/21 APPENDIX IV**

**10.4 Payments for approval**

809	Shabby Gourmet – for SEEN Grant	£3,000.00
810	ST for Royal Mail Freepost licence (NP)	£119.40
811	ST for BHIB – Parish Council Insurance	£359.87
812	Haines Consultancy (NP Issues & Op)	£1,080.00
813	Clerk Salary – June-July 2020	£581.10.

**10.5 Insurance 2020/21** Provision transferred to BHIB Local Councils Insurance – Aviva policy. Premium similar to that offered by Came & Co – £359.87 compared to Came & Co's £367.47 for Pen Insurance (Axa policy) – both quotes for 3-year tie-in. However BHIB offer 'Parish Online' subscription FOC.

**11. FURTHER REPORTS/UPDATES**

**11.1 Newsletter**

i Print runs April 110 copies printed; May & June 100; July 75.

ii Emailed copies now extending to Swallick Farm. Majority of remaining paper copies are going to Century Close.

**11.2 Neighbourhood Watch** Reported all well. No fly-tipping at locations with CCTV cameras and signs.

**11.3 Estate meeting** Request – by planning consultants representing the Estate and the Upper Swallick proposal – for a meeting with the Parish Council. It was considered that the Parish Council should meet (remotely) listen to and minute what they have to say.

**11.4 Cliddesden archive** Nolonger accessible on website as paid subscription needed. This is something the Parish Council could support. Clerk to follow up. (Connects with Neighbourhood Plan list of historic buildings, important views of village also Victoria County History.)

**11.5 BDAPTC meeting** Diary date for 30th July via MS Teams. **APPENDIX IV**

**12 NEXT MEETINGS**

Tuesdays 7.30pm 1st September, 3rd November.

*Meeting closed 9.30pm with thanks to all present*

For signature ..... date .....

<b>APPENDIX I - PARISH PLANNING AND TREE APPLICATIONS</b>
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- T/00286/20/TCA (Validated 7 July) Sunnyvale , Farleigh Road, Cliddesden. Cherry Plum (T1) - Reduce height by c5m to leave height at 5m. Reduce width by c.1.5m to leave crown radius of c2m.
- T/00212/20/TCA (Validated 04 Jun 2020) Tamburello, Farleigh Road, Cliddesden. T1 Cherry: reduce crown by 1.5m leaving an approx finished height of 4m and crown spread (radius) of 4m T2 Cherry: reduce crown by 1.5m leaving an approx finished height of 5m and crown spread (radius) of 4m T3/T4 Silver birch: reduce crown to previous pruning points approx 3-4m leaving an approx finished height of 6m and crown spread (radius) of 4m T5 Cherry: reduce crown by 1.5m leaving an approx finished height of 5m and crown spread (radius) of 4m T6 Cherry: reduce crown by 1.5m leaving an approx finished height of 5m and crown spread (radius) of 4m. *Tree Warden/Parish Council Response: 'No problem with the actual work – just the potential timing – as always! Please make very clear provisions of Wildlife & Countryside Act re nesting birds'*
- T/00191/20/TCA (Approve 26th June, Validated: Wed 20 May) Manor Farm Cottage, Farleigh Road. Yew ( T1,T2,T3) - Crown reduce by c.3m leaving trees c.8m high and c.3m wide. *Tree Warden/Parish Council Response No objection in principle to the work – but now is bird nesting season until end of August and it is illegal to disturb nesting birds. The Wildlife and Countryside Act 1981 states that it is illegal to 'intentionally or recklessly disturb any wild bird listed on Schedule 1 while it is nest building, or at a nest containing eggs or young, or disturb the dependent young of such a bird.' It would be virtually impossible to guarantee that no bird is nesting in a yew, it being evergreen, no matter how well it may be checked, so the work not be carried out until September at the earliest.*
- 20/01098/FUL (Pending – Validated 18 May 2020) Appleyard, Woods Lane. Erection of 4 no. dwellings with associated parking and access arrangements. Parish Council response submitted.
- 20/01168/FUL (Pending – Validated 6 May 2020) Greenlands Nursery, 3A Hackwood Lane. Erection of three detached bungalows. Parish Council response submitted.
- T/00168/20/TCA (Approved 9th June, Validated 29 April) Woods Corner, Woods Lane. Sycamore (T1/T2): Crown reduce by c.3m to a height of c.15m and to give a radius of c.3m to west and north and c4m to south and east. Ash (T3): Crown reduce height by c.3ms to a height of 15m and radius by c.2m to give average radius of c.4m. *Tree Warden/Parish Council Response: 'No objection to the work proposed but I would emphasise it should only be carried out late autumn/winter as it is nesting time for birds – unless it poses a danger and that doesn't appear to be the case. This is definitely not the correct time of year for tree work.'*
- 19/03304/HSE (Granted 12 June, Validated 24 Mar) 3 Hackwood Lane. Erection of single storey side and rear extensions, basement, side extension and additional fenestration.
- 20/00489/TDC (Pending – Validated Thu 20 Feb 2020. Land Rear Of The Mount, Farleigh Road, Cliddesden. Technical Details Consent for the erection of 2 no. dwellings with associated access, parking and landscaping (following approval of 19/02487/PIP).
- 20/00390/FUL (Pending, Validated 12 Feb 2020) Land Adjoining 1 Millars Cottages, Station Road, Cliddesden RG25 2FG. Erection of 1 no. 3 bed dwelling with car parking and cycle shed and rearrangement of parking for 1 to 3 Millars Cottages. Note - Eight objections, would think will go to DC if Officer minded to approve. Objection from Landscape. New site layout - amended boundary and parking layout submitted.

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**OLD BASING – MOTO APPLICATION**

- 17/03487/FUL (Validated 02 Nov 2017) Land Adjacent To Junction 6 M3 Basingstoke Hampshire Construction of a new Motorway Service Area to comprise an amenity building, lodge, drive thru coffee unit, associated car, coach, motorcycle, caravan, HGV and abnormal load parking, and a fuel filling station with retail shop, together with alterations to the adjoining roundabout on the M3 and slip roads to form an access point and works to the highway. Provision of landscaping, infrastructure and ancillary works. Parish Council responded to further consultation on new documents published 29 April. HCC Highways have responded 'no objections with conditions'.

## APPENDIX II.1 - AGAR FORMS

### Section 1 – Annual Governance Statement 2019/20

We acknowledge as the members of:

#### CLIDDESSEN PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2020, that:

	Agreed		
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

\*For any statement to which the response is 'no', an explanation must be published

This Annual Governance Statement was approved at a meeting of the authority on:

07/07/2020

and recorded as minute reference:

MINUTE REFERENCE  
10.1.i

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

SIGNATURE REQUIRED

Clerk

SIGNATURE REQUIRED

Section 2 – Accounting Statements 2019/20 for

CLIDDESSEN PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2019 £	31 March 2020 £	
			<i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>
1. Balances brought forward	15,005	15,681	<i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>
2. (+) Precept or Rates and Levies	7,150	7,865	<i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>
3. (+) Total other receipts	5,658	5,698	<i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>
4. (-) Staff costs	3,540	3,540	<i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i>
5. (-) Loan interest/capital repayments	0	0	<i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>
6. (-) All other payments	8,591	18,431	<i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>
7. (=) Balances carried forward	15,681	7,270	<i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>
8. Total value of cash and short term investments	15,681	7,270	<i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>
9. Total fixed assets plus long term investments and assets	11,828	19,437	<i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>
10. Total borrowings	0	0	<i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	<i>The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets.</i>
		✓	<i>N.B. The figures in the accounting statements above do not include any Trust transactions.</i>

I certify that for the year ended 31 March 2020 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority. Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

Date

05/07/2020

I confirm that these Accounting Statements were approved by this authority on this date:

07/07/2020

as recorded in minute reference:

MINUTE REFERENCE  
10.1.ii

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

**APPENDIX III.I - ACCOUNTS - AUDIT SHEET 1**

## CLIDDESSEN PARISH COUNCIL

### 2019/2020 Bank Reconciliation AUDIT SHEET

Receipts and payments summary		
1	Balance Brought Forward from 1st April 2019	£15,680.91
2	Plus Income 2018/19	£13,560.55
3	Less Expenditure 2018/19	£21,971.43
4	Balance to take over 31st March 2020	£7,270.03
Reconciliation		
6	Treasurer's Account at 31st March 2019	£2,151.43
7	Bus Bank Instant Account 31st March 2019	£3,567.16
8	TOTAL BANK ACCOUNTS	£5,718.59
9	Plus Income outstanding	£2,670.48
10	Less cheques to clear	£1,119.04
11	Balance to take over 31st March 2020	£7,270.03
Notes		
12	Cheques to clear at Box 11 =	
	796: SB for Screwfix - SID2 Padlocks	£38.00
	800: ST for 1&1 IONOS - Website	£35.96
	801: ST for 'Helping Hands - Litterpicker x 12	£189.00
	802: Clerk salary Feb/Mar 2020	£532.08
	803: Clerk's allowable expenses 2019/20	£324.00
	Total	£1,119.04
13	Income outstanding at box 1 = VAT reclaim 2019/20	
	Total	£ 2,670.48

Signed:

Alan Tyler, Chairman..... Date .....

Susan Turner, RFO..... Date .....

**APPENDIX III.II - ACCOUNTS - AUDIT SHEET II**

**CPC SIGNIFICANT VARIATIONS 2019/20 - AUDIT SHEET**

Difference between current and previous year greater than both 10% and £100  
in Section 1, boxes 2, 3, 4, 5, 6, 9 and 10

	Item	Previous Year 2018/19	Current Year 2019/20	Difference	Diff %
1	Balance Brought Forward	£15,004.60	£15,680.91	£676.31	4.51%
2	Annual Precept	£7,150.00	£7,865.00	£715.00	10.00%
3	Total Other Receipts	£5,657.70	£5,695.55	£37.85	0.67%
4	Staff Costs	£3,540.24	£3,540.24	£0.00	0.00%
5	Loan interest/capital repayments	£0.00	£0.00	£0.00	NA
6	Total other payments (excl staff costs)	£8,591.15	£18,431.19	£9,840.04	114.54%
7	Balance carried forward	£15,680.91	£7,270.03	£8,410.88	-53.64%
8	Total cash and short term investments	£15,680.91	£7,270.03	£8,410.88	-53.64%
9	Total fixed assets and long term assets	£11,828.00	£19,436.86	£7,608.86	64.33%
10	Total borrowings	£0.00	£0.00	£0.00	NA
11	Trust funds	NA	NA	NA	NA

**Box 6 Total other payments (excl staff costs)**

Explanation for variation of	£9,840.04	2018/19	2019/20	Difference
Expenses		£81.20	£19.03	£62.17
Finance/Admin		£823.88	£787.24	£36.64
Newsletter costs		£911.60	£906.00	£5.60
Pond - and maintenance		£1,445.00	£401.59	£1,043.41
Defib-maintenance		£0.00	£228.00	£228.00
Community (Highways, planning, village upkeep)		£1,192.00	£159.44	£1,032.56
Project - Southlea steps / bus shelter		£1,173.00	£2,150.00	£977.00
Project – SID		£0.00	£6,363.36	£6,363.36
Village Hall CCTV		£1,460.68	£0.00	£1,460.68
Neighbourhood Planning		£541.40	£4,746.05	£4,204.65
VAT expend		£962.39	£2,670.48	£1,708.09
<b>TOTALS</b>		<b>£8,591.15</b>	<b>£18,431.19</b>	<b>£9,840.04</b>

**Box 9 Total fixed assets & long term assets**

Explanation for variation of	£7,608.86	2018/19	2019/20	Difference
Total fixed assest YE 2018/19 , t/o to 2019/20 =		£11,828.00	£11,828.00	0
Remove one bench from list (historical)			£904.50	£904.50
2019 additions to the list =				
Bus shelter refurb			£2,150.00	£2,150.00
SID 1 plus brackets			£3,375.00	£3,375.00
SID 2			£2,925.00	£2,925.00
SID padlocks			£63.36	£63.36
<b>TOTALS</b>		<b>£11,828.00</b>	<b>£19,436.86</b>	<b>£7,608.86</b>

Signed:

Alan Tyler, Chairman..... Date .....

Susan Turner, RFO ..... Date .....

## APPENDIX IV - ACCOUNTS TO DATE

### CLIDDESSEN PC – INCOME 2020/21 - July

Date	Item	Precept	Grants	Returned funds	Interest	VAT	Total
							£7,270.03
01/04/20	Cheque 800-underpaid 1p			£0.01			£0.01
27/04/20	Parish Precept (six months)	£4,326.00					£4,326.00
03/06/20	SSEN grant		£3,000.00				£3,000.00
2019/20	Bank interest				£0.76		£0.76
2019/20	VAT reclaim						£0.00
<b>TOTALS</b>		<b>£4,326.00</b>	<b>£3,000.00</b>	<b>£0.00</b>	<b>£0.76</b>	<b>£0.00</b>	<b>£7,326.77</b>

£7,326.76

#### RECEIPTS & PAYMENTS SUMMARY

Bal brought forward 1st April 2019

£7,270.03

Plus income

£7,326.77

Minus expenditure

£6,339.49

**Balance****£8,257.31**

#### BANK RECONCILIATION

Treasurers account

£4,868.88

Inst Accesss

£5,564.40

minus cheques not cleared

£2,175.97

**£8,257.31**

April	£0.18
May	£0.25
June	£0.33
Jul	
Aug	
Sept	
Oct	
Nov	
Dec	
Jan	
Feb	
Mar	
Total	£0.76

### CLIDDESSEN PC – EXPENDITURE 2020/21 - JULY 2020

Date	Supplier	Description	Chq	Salary	Expenses	Finance/ Admin	N'letter	Maint/ce	Pond	SID	Community	NP	VAT	TOTAL
28/05/20	Clerk	Salary increase 2019/20	804c	£202.80										£202.80
28/05/20	Clerk	Salary April-May 2020	805c	£581.10										£581.10
28/05/20	Personalised Print	CVN April- May-June(8pp)	806				£117.00							£117.00
28/05/20	ST for 1&1 Internet	W/site (closing)Feb/Mar/Ap	807c			£45.00							£9.00	
		closing refund				£10.96							£2.21	£40.83
28/05/20	ST for HALC online	HALC (incl NALC) subs	808c			£257.39								£257.39
28/05/20	Shabby Gourmet	For SEEN Grant	809c							£3,000.00				£3,000.00
28/05/20	ST for Royal Mail	Freepost licence NP	810c									£119.40		£119.40
28/05/20	Haines Consultancy	Issues&OptionsReview(NP)	812									£1,080.00		£1,080.00
04/07/20	ST for BHIB	Parish Council Insurance	812			£359.87								£359.87
04/07/20	Clerk	Salary June-July 2020	813	£581.10										£581.10
<b>TOTALS</b>				£1,365.00	£0.00	£651.30	£117.00	£0.00	£0.00	£0.00	£3,000.00	£1,199.40	£6.79	£6,339.49

£6,339.49

not cleared 2018/19 £38.00  
not cleared 2020/21 £2,020.97

**TREASURERS ACCOUNT** 30-90-53 00320253

**PARISH COUNCIL OF CLIDDESSEN**

**£ 4,868.88** Current balance

[View statement](#)

**£4,868.88** Available funds ?

[More actions](#)

[More actions](#)

**BUS BANK INSTANT** 30-90-53 02914789

**CLIDDESSEN PARISH COUNCIL**

**£ 5,564.40** Balance

[View statement](#)

[More actions](#)

IT  
IR +

**APPENDIX V - BDAPTC**

**To: Chairs, Councillors & Clerks**

July 3 2020

Dear All

I hope you and your families are all well and you are coping with these extremely difficult times?

You will recall that I wrote to you recently to cancel the meeting we had had planned on 25 June 2020 due to the Coronavirus. It is unlikely that we will be able to have a face to face meeting for some time.

You are therefore cordially invited to attend the next District Association meeting (including AGM) which we will run online:



**Thursday 30 July 2020**  
**18.30 – 20.30**  
 Online – via **Microsoft Teams**

I'll send out a formal agenda in the next 2 weeks as we finalise the items, but to give you a heads up the key areas for discussion will include:

- ***Basingstoke – Five-Year Land Supply*** – impact on our communities
- ***Manydown*** – current state of planning for the full project
- ***Hospital plans in Basingstoke***
- ***Climate Change Emergency*** – how we can work together to help Basingstoke become carbon neutral by 2030

These topics are very relevant to all our Parish & Town Councils, so please make every effort to send at least one representative from your Council. There will be plenty of time for questions.

Please let me know of any other specific topics that you would like included on the Agenda – click [here](#).

To register to attend this virtual event please reply to this email or click on the button and complete your details. I will respond by sending you an invite (and joining instructions) for the online meeting.

[Click here to let me know you're coming](#)

I really hope you can make our Online Meeting on 30<sup>th</sup> July and look forward to seeing you 'virtually'.

These continue to be unprecedented times.

**Please stay alert, control the virus & save lives.**

regards