

MINUTES OF THE PARISH COUNCIL MEETING

Tuesday 2nd January 2018 Cliddesden Memorial Hall meeting room 7.30pm

Present Parish Councillors Alan Tyler (Chair), Mark Gifford, Hazel Metz, Lynda Plenty, Simon Barker; Clerk Susan Turner. Guests: Ward Cllr Mark Ruffell, PC Reid.

1 WELCOME

2 WARD COUNCILLOR REPORT

2.1. Southlea Meadow – no further update.

2.2 MSA Farleigh Wallop – A revised Motorway Service Area pre-application may be pending for Farleigh Wallop, south of the motorway from Hatch Warren.

2.3 Moto J6 application responses

i. The Highways Agency has requested full proposals from MOTO for the junction works – the information provided to date is inadequate. The case officer will likely allow additional time with possibly revised dates of March to April.

ii. A group of 10 local service stations has provided a strong objection, challenging in detail Moto's analysis.

iii. BDBC Landscape team is investigating, and maps seem to confirm, a hypothesis that the Grade I listing of Hackwood Park extends to the racecourse and to Crabtree Plantation, originally part of the Park before being cut off by the motorway.

iv. There were many strong objections though the Heritage response was very disappointing given the impact on a Grade I listed Park.

2.4 Neighbourhood Plan

Cllr Ruffell again pressed the importance of a Neighbourhood Plan (NP) Of the c38 Parishes in the Borough at least half now have NPs – initially the larger Parishes but now filtering down to the smaller ones. There is particular concern that the Ward will come under increased housing pressure and landowners willing to sell.

Parish Councillors responded that they had researched and understood the benefits of an NP but also appreciated the workload, and no interest had so far been expressed from the Parish. It was noted that Neighbourhood Plans can be limited in scope and focus on just one or two issues. Jo Brombley (BDBC Planning Policy) may be able to assist in identifying examples of smaller NPs. A joint plan with neighbouring parishes can also be considered.

3 PC REID'S REPORT

3.1 Poaching is on the increase.

3.2 Speed enforcement PC Reid undertook two sessions of speed enforcement on 2nd and 10th November but no speeding drivers.

3.3 Church breakins Four 16-year-old boys from Basingstoke spent a Saturday tidying the Churchyard and brass cleaning. All items taken have been returned.

Simon Barker noted the Churchyard was frequented for smoking weed and he had moved people on. PC Reid noted the best deterrent was driving disqualification, plus the complications then of regaining a licence and insurance.

A man had been arrested for breaking into the safe in the Church – and linked to 10 other safe breaks – but unfortunately insufficient evidence.

3.4 Fly tipping at the Village Hall No evidence found in rubbish to identify perpetrators. Noted that Estate security guards include the Village Hall in their patrols.

For signature

3.5 Report since last meeting

- i. Items recorded since last meeting
 - 19.09/2017 Suspicious incident
 - 21.09/2017 Poaching reported
 - 02.10/2017 Speed enforcement
 - 10.10/2017 Speed enforcement
 - 19.10/2017 Talk to five/six-year-olds Primary School
 - 22.10/2017 Abandoned 999 call Village Hall – (AIO, children)
 - 18.11/2017 False burglar alarm activation
 - 29.11/2017 Fly tipping Village Hall
 - 10.12/2017 Domestic dispute assault reported
 - 24.12/2017 Robbery reported Woods Lane (no cause for alarm)
 - 25.12/2017 Safe found in Woods Lane.
- ii. Crime 2017
 - 6 x Assaults (5xDomestic related, 1xAlarm/Harassment/Distress (verbal))
 - 6 x Criminal Damage (3xcrops, 1xbooks (church), 2xcar windows (pellets))
 - 2 x Theft (1x field electric fence battery, 1xprayer book, goblet, bottle of port)
 - 1 x Burglary Dwelling
 - 1 x Road Rage Assault
 - 6 x Non Dwelling Burglary (2xchurch, 1xgarden shed, 2xsheds, 1x grain store)
 - 1 x Other Offence
 - 1 x Theft from Motor Vehicle (petrol)
 - 1 x Robbery (under investigation)
 - 1 x Suspicious Incident – deemed an Assault.

PC Reid and Cllr Ruffell left the meeting with thanks from the Parish Council.

4 MINUTES OF LAST MEETING of 7th November, agreed, signed by Chair.

5 DECLARATIONS OF INTEREST All councillors re item 11.4. Budget and Precept. Note BDBC dispensation to allow decision.

6 FLY TIPPING

6.1. Village Hall

There were two instances of fly-tipping at the Village Hall in November. Rubbish in the first instance was removed by BDBC but as on private land this won't be repeated. The latter removed with thanks to Mark Gifford, plus other residents and Village Hall Committee.

It was noted that CCTV can't cover everywhere, but can view the entrance – there is only one way in. But can this achieve more than the barrier?

AGREED To support the Village Hall Committee in its aims to prevent further fly-tipping. The Parish Council in principle is supportive of contributing to necessary costs.

AGREED To ask the Village Hall Committee if they will investigate and recommend on

- i measures they wish to take
- ii what is needed
- iii why and how it will be effective
- iv expenditure needed.

6.2. Fly tipping across the Parish – 'hot spots'

- i Car park by school
- ii Layby by Motorway
- iii Layby on Farleigh Hill

ACTION To investigate the possibility and legality of monitoring these sites.

For signature

7 MAINTENANCE & HIGHWAYS**7.1. Southlea steps**

The Chairman delivered letters to Southlea residents advising them of plans to provide a handrail by the steps to no 24 on health and safety grounds. Comments of support have been posted on Facebook.

AGREED To accept a Highways' proposal they will supply a handrail, with HCC funding the work and BDBC designing and installing (timescales unknown).

Thanks to Cllr McNair-Scott and Local Highways Engineer for their support.

Re the condition of the steps, Local Highways Engineer's commented: 'Although I would agree that some of the steps are showing signs of deterioration, I walked up and down all eight sets and all seemed fit for purpose.'

Re the steps to no 24 – there are two high concrete steps, the top one sloping forwards, and a smaller brick third step at the bottom. Highways will 'see if anything can sensibly be done' to make them easier to navigate.

ACTION Urgent – Clerk to follow up.

7.2. Grips into Southlea Meadow

On 7th December Parish Lengthsman Joe Noades re-cleared grips the into Southlea Meadow he first dug out in March. Joe reported having to clear dumped garden waste blocking the grips. He will forward photos and locations.

7.3 Pond

i. Silt traps cleared by Lengthsman Jason Ebury's team on 7th December. Comments received from Gary Taylor (opposite the pond) who has experience of the drainage problems. Clerk will contact for his advice and input.

ii. Open space Thanks to Lengthsman Joe Noades for a neat job of the 'Autumn tidy up' of pond area on 7th December.

iii. Trees The Parish Council has instructed Andrew Jones of Primary Tree Surgeons Ltd to undertake a 'Tree Health Assessment Survey' on the Pond Trees which he will do on Friday 5th January, 10.30am.

ACTION Alan Tyler will meet at the pond 10.30am.

iv. Ownership Application to Land Registry confirmed the pond land to be unregistered. Application to Escheat as suggested by BDBC indicated it unlikely the land had been purposefully transferred to Crown Land. Further enquiries underway via HALC's legal helpline service.

7.4 Bus shelter

No response has been received to the December Newsletter invitation for comments on how to proceed with the bus shelter repair / restoration.

AGREED To accept the estimate supplied by Alan Eckton of £1,250 to make good the bus shelter and leave open. See **APPENDIX I**. The price is competitive and being local, the work can be fitted around other jobs. To be discussed with adjoining properties.

7.5 Footpaths

HCCCS Area Team Priority cutting schedule 2018

Footpaths 053/1 and 053/2 are presently scheduled for July cutting.

053/3 is a BOAT (byway open to all traffic) no benefit from cutting.

AGREED To add FP 053/4 (short stretch of path leading from Farleigh Hill into Farleigh Wallop) to the schedule. This is only cut once by the landowner for field access.

See **APPENDIX II**

For signature

7.6. Woods Lane – Overhanging trees and bushes

Both sides of Woods Lane, from Cleresden Rise to the Motorway.

ACTION Clerk to follow up. HCC is the landowner.

7.7 Localised flooding Staion Road and Hackwood Lane

See **APPENDIX III**. The Parish has no remaining Lengthsman hours this year.

ACTION Report to Highways.

8 PLANNING

8.1 Tree Preservation Orders

On Friday 1st December, four Western Red Cedars at No 1 Millars in Station Road were felled by Foremost Tree Surgeons Ltd. These trees had Tree Preservation Orders TPO/BDB328 and were at least 60 years old. Reported by Parish Tree Warden. BDBC received no application to fell the trees. Tree Officer David Harris is responding.

8.2 Parish Planning applications – new applications for discussion

17/04136/HSE (20 Dec) No 4 Millars Cottages, Station Road, Cliddesden. Erection of a part two storey, part single storey side extension. Consultation to 23rd Jan. *Parish Council response: No objection.*

17/04164/HSE (8 Dec) 10 Hackwood Lane, Cliddesden. Conversion of existing integral garage to living accommodation. Consultation to 11th Jan.

Note this is listed as householder application, but effectively is a 'removal of condition' application – which it does say on the application form and drawing.

Ref BDB/52021 (2001/02) Erection of two 5 bedroom dwellings with integral double garages, 10 Hackwood Lane, Cliddesden, Basingstoke. This newbuild approval carried Condition 3 as below.

'3 The garages hereby approved shall not be converted or used for any residential purpose other than as domestic garages. REASON: To ensure adequate on-site parking provision for the approved dwellings and to discourage parking on the adjoining highway in the interests of local amenity and highway safety.'

Parish Council response: there is sufficient on-site parking. No comment required.

See **APPENDIX IV** for all recent Planning Applications relating to the Parish.

8.3 Enforcement

EC/17/00410/BOC3 (27 November 2017) Cruenta Carus, Station Road, Cliddesden.

Alleged Breach – Breach of condition 5 (construction method statement), condition 16 (protective measures to be carried out in accordance with the Arboricultural report) and condition 18 (hours of work) of application 17/02702/FUL.

8.4 J6 Motorway Service Station application

See '2. Ward Councillors' report'. The Parish Council objected to this application, see **APPENDIX V**. The website lists 177 objections, none in support.

Highways England's response concluded: 'We would ask that the authority does not determine the application (other than a refusal) ahead of us receiving and responding to the required information.' Present deadline is 1st Feb, likely this will be extended.

For signature

9 TRAFFIC AND TRANSPORT**9.1 Speed Indicator Devices**i. Locations

HCC guidance is apparently being updated but the 2011 guidance document is still current. Locations need to be agreed with Highways – **APPENDIX VI**. Suggested locations – **APPENDIX VIII**

ii. Moving the signs between locations and changing batteries can be done by the Parish Lengthsman as a suitably qualified and insured person.

FUTURE ACTION: Simon Barker volunteered for this role and relevant training.

iii. Posts Existing posts can be used or modified for use – or new posts or post sockets for moveable posts supplied. This work is to be done by Highways (Skanska) and charged to the Parish.

iv. Purchase

Westcotec is HCC's approved supplier. Delivery is estimated four to six weeks from order. Total estimated cost ex vat based on six locations = £3,823. Includes device, data collection unit (black box), brackets x 6, posts x 6. Estimate **APPENDIX VII**.

AGREED Unanimously – proposed Simon Barker, seconded Chairman and Mark Gifford, – to proceed with arrangement and works necessary to purchase one SID as per estimate, to be moved between locations as agreed. Maximum expenditure authorised £4,000.

9.2 Unsuitable for HGV signs

Thanks to Tony Trown for providing photos of present signs and sign locations which have been forward to Hants Traffic Management.

ACTION Clerk to follow up.

9.3 C41 Bus service

Reported by the Chairman that the bus service used to run up from Cliddesden Pond to Hoopers Mead, then around and back down again. Now it no longer does this, shopping etc has be carried up the hill.

ACTION To contact bus company to see if they are able to assist.

Note this is Cresta Coaches C41 – New Alresford / Basingstoke now scheduled to stop at the pond and Southlea; Mondays, Wednesdays and Fridays.

10 NEWSLETTER

Personalised Print has increased its prices by 6% – the first increase for several years – from the December 2017 issue.

New prices are 8pp £50.80; 12pp £73.50; 16pp £85.68

AGREED To continue with the 100gsm as the 90 is proving more expensive and less available. Alan Tyler will provide Parish Council Notes for the February edition and ask if residents wish to continue to receive paper copies or whether an e-copy is preferable.

For signature

11 FINANCE**11.1 Cheques for signature**

701 Personalised print Dec and Jan Newsletters	£136.48
706 Clerk's salary Dec and Jan	£505.26
707 Clerk for 1&1 internet – AugSeptOct, NovDec,Jan	£ 71.92
708 PGGM – silt traps	£654.00
709 Primary tree surgeons - pond trees	£144.00

11.2 Accounts to date See APPENDIX IX**11.3 Phasing out of BDBC grants**

Limited General Grant and Council Tax Support Grant.

This year 2017/18, CPC received £991 in BDBC grant funding – a reduction of £771 compared to £1,762 in 16/17.

For the coming year 18/19 we will receive £221 – £770 less than this year – and £1,541 less than we received in 16/17.

A Precept increase of 10% still leaves an overall reduction in income.

11.4 Draft budget and precept request

Draft budget prepared for discussion **APPENDIX X.**

Note 16/17 Precept (£5,900) increased by £600 (10.17%) giving 17/18 Precept of £6,500.

AGREED A Precept increase of 10% (£650) to achieve a 2018/19 Precept of £7,150
APPENDIX XI.

Taking into account agreed 'project' expenditure of £4,000 on a Speed Indicator Device this gives a budgeted deficit for 2018/19 of c £4,500. The Parish Council wishes to retain and build on remaining reserves allocated to clearing the pond and reducing flooding.

11.5 Council tax base

Cliddesden council tax base 2017/18 is 237.7. BDBC will publish the 2018/19 figure by 9th January but any difference will be minimal.

So a Precept of £7,150 divided by 237.7 = £30.08 per band D household; an increase of £2.73 for 2018/19.

12 PARISH ASSEMBLY

AGREED Format as last year worked well. Consider available dates between the AGM and end of May (likely to be a Friday).

Suggest asking Village Groups Organisations if they would like to provide a stand / information table for the 7-7.30 'informal session' prior to the meeting. Anyone who wishes to can speak – limited to five minutes / Chairman's discretion.

Suggested agenda topics – Planning and new development (Neighbourhood Plan?), Educational trust, Pond, Parish Trees, Newsletter.

13 NEXT MEETINGS Tuesdays 6th March; 1st May AGM (? - is this ok?); Parish Assembly May tba; 3rd July; 4th Sept; 6th November.

Meeting closed at 9.25pm with thanks to all present.

For signature Date

APPENDIX I – AGREED BUS SHELTER ESTIMATE

2 Railway Cottages
Cliddesden
Basingstoke
Hampshire



24th November 2017

Quotation

Re: Cliddesden Bus Shelter repair

As per sketch supplied.

Labour

To take down brickwork to approx 1600mm from floor,
bed double weathered concrete coping to 3 sides of the bus shelter,
with brick on edge coping to front piers.

Take down front left hand pier to the level of cracking and re build.

Cut out and bond brickwork where currently cracked.

Remove vegetation to new brickwork level. Remove all waste from site.

Materials supplied

Bricks, sand, cement, concrete copings

Total

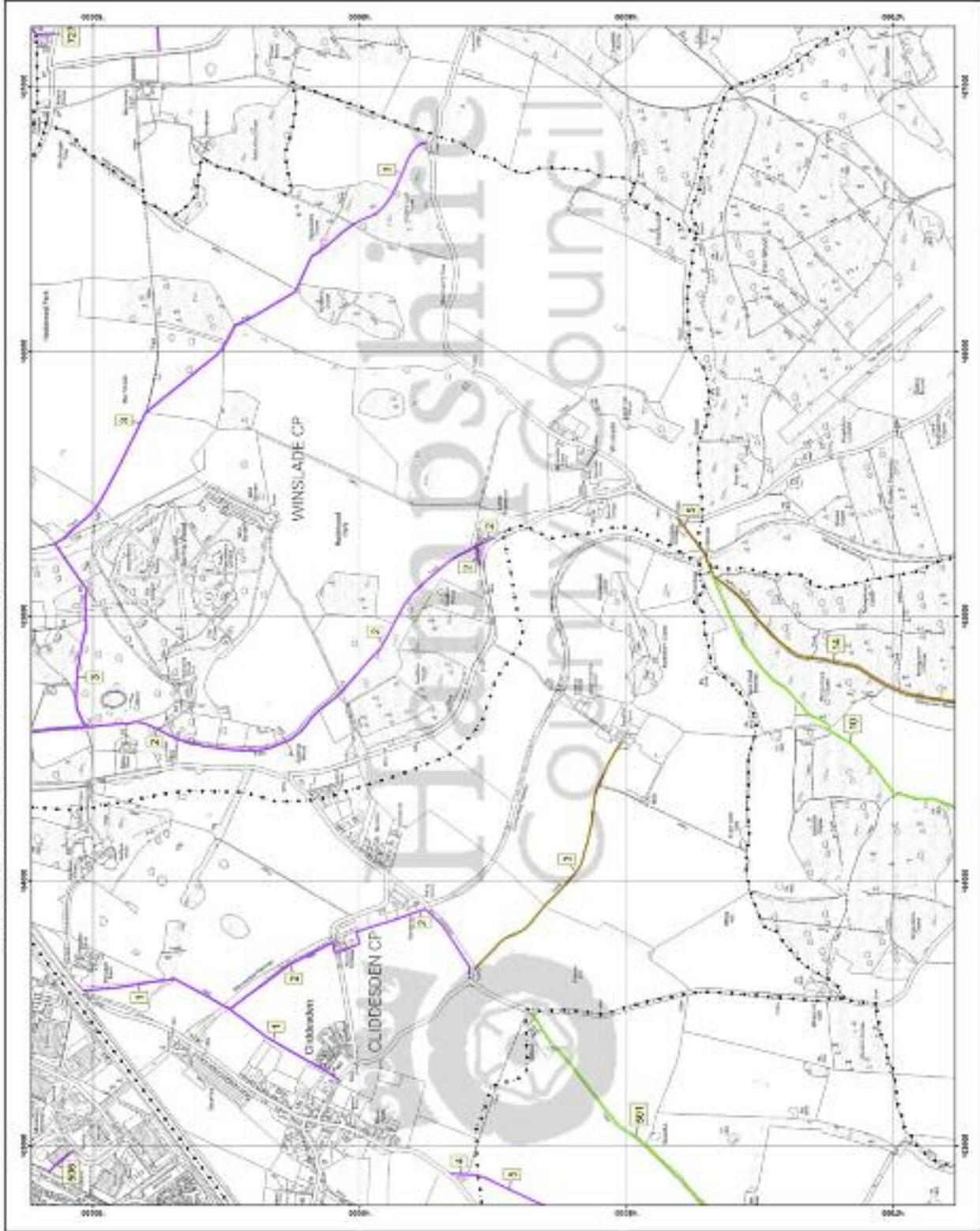
£1,250.00 + VAT

Yours sincerely

Alan Eckton

APPENDIX II – CLIDDESDEN HCC RIGHTS OF WAY MAP

**THE HAMPSHIRE COUNTY COUNCIL (s.57(3) WILDLIFE AND COUNTRYSIDE ACT 1981)
DEFINITIVE MAP OF PUBLIC RIGHTS OF WAY 2008**



This map is approved for publication by the Hampshire County Council and is a definitive map of public rights of way in accordance with the provisions of the Wildlife and Countryside Act 1981.



Green this way of
The Common Seal of Hampshire County
Council was removed in the
presence of:-

Authorised Signatory



Map Scale 1:10,000

- Legend**
- Footpath
 - Bridleway
 - Restricted Byway
 - Roads Open to All Traffic
 - Parish Boundary
 - County Boundary

Public Rights of Way are shown on this map as defined in part of
the map series, as they are outside the administrative boundary of
Hampshire County Council



Index to following maps

16.21	16.21	16.21
16.22	16.22	16.22
16.23	16.23	16.23
16.24	16.24	16.24

**Map
Number
16.20**

APPENDIX III – STATION ROAD / HACKWOOD LANE LOCALISED FLOODING SITES



APPENDIX IV – PLANNING APPLICATIONS

LIVE APPLICATIONS

- 17/04136/HSE (20 Dec) 4 Millars Cottages, Station Road, Cliddesden. Erection of a part two storey, part single storey side extension Case officer Nicola Marchant. Consultation to 23rd Jan. *Parish Council response – no objection.*
- 17/04164/HSE (8 Dec) 10 Hackwood Lane Cliddesden. Conversion of existing integral garage to living accommodation. Case officer, Meredith Baker consultation to 11th Jan. Removal of Condition application. *Parish Council response – no comment required.*
- 17/03580/ROC Land To The Rear Of 8 Woods Lane RG25 2JF. Removal of conditions 6 and 7 of permission 17/00656/FUL (erection of 1 no. 4 bed dwelling) relating to alterations to the existing access. *Parish Council response – no comment required.*
- 17/03218/FUL Erection of 1 no. 3 bed, 1 no. 4 bed and 2 no. 5 bed dwellings, with 2 carports and new access. Langdale, Woods Lane RG25 2JF *Parish Council response – objection. Agreed expiry date 9th Feb.*

MOTORWAY SERVICES

- 17/03487/FUL Land Adjacent to Junction 6 M3 Basingstoke. Construction of a new Motorway Service Area to comprise an amenity building, lodge, drive thru coffee unit, associated car, coach, motorcycle, caravan, HGV and abnormal load parking, and a fuel filling station with retail shop, together with alterations to the adjoining roundabout on the M3 and slip roads to form an access point and works to the highway. Provision of landscaping, infrastructure and ancillary works. *Case Officer Lucy Page. Parish Council response – objection. Present deadline is 1st Feb 2018.*

APPLICATIONS GRANTED

- 17/03276/HSE (Granted 22nd Nov, reg 26th Sept) Erection of single storey rear extension, Lower Swallick House, Alton Road.

APPENDIX V – CLIDDSDEN MOTO RESPONSE



17/03487FUL Land Adjacent To Junction 6 M3 Basingstoke.

Construction of a new Motorway Service Area to comprise an amenity building, lodge, drive thru coffee unit, associated car, coach, motorcycle, caravan, HGV and abnormal load parking, and a fuel filling station with retail shop, together with alterations to the adjoining roundabout on the M3 and slip roads to form an access point and works to the highway. Provision of landscaping, infrastructure and ancillary works

Case officer Lucy Page, Civic Offices, London Road

21st November 2017

Cliddesden Parish Council response OBJECTION

Junction 6 is of significant importance to Basingstoke's transport network. Capacity for efficient traffic flow at the junction is central to Basingstoke's economic development and well being, supported by the recent investment in the Blackdam roundabout. Congestion at J6 also has a negative impact on the wider road network and communities. Planned housing and commercial development, notably Basing View, will require increased capacity at the junction. Moto is intending to develop and take up this capacity for its own use, while recognising the junction will continue to operate at 'over capacity'. It follows then that this application will have a long term negative impact on Basingstoke's sustainable development. This argument can also be extended to Landscape, Public Amenity, and Environmental issues with potential harmful impact on the Loddon.

With increasing pressure for housing, Basingstoke's green spaces need protection. The Crabtree Plantation (previously part of the Hackwood Estate) is important for local amenity and the visual impact on the landscape here will be severe. Wide rural views which contribute greatly to amenity value will become views of the Service Area. In particular, the elevated position of the hotel ensures it will dominate the surrounding landscape. Light pollution will impact over a wide area of currently relatively dark skies and in close proximity to the 'Priority Habitat Deciduous Woodland' of the adjacent Grade I Listed Hackwood Park (list entry number 1000332). According to its listing summary the park 'formed a wooded part of the manor of Eastrop until its enclosure as a deer park in 1223' and is now essentially derived from 'early C18 ornamental woodland'.

The Loddon is an important chalk river supporting a sensitive ecosystem and wetland habitat including SSSIs. There is abundant evidence including the Loddon Catchment Study by the Hampshire & IOW Wildlife Trust and the Environment Agency that the Loddon (and Lyde) valley systems form an area of outstanding biodiversity of a type and level unique in the Borough. Maintaining and improving water quality it goes without saying is vital for the health of the system and associated biodiversity, while at the same time the river enables the expansion of Chineham sewage treatment works. This development would include the potential for run-off and pollution at the Loddon's source.

The Parish Council believes that this proposal would have a long term negative impact on Basingstoke's transport network and economy, landscape and public amenity, and environment. Traffic on the M3 is served by Fleet and Winchester service areas. As such it is understood there is no requirement within the DOT Circular 02.13 to justify 'a clear and compelling need' to incur these negative impacts and Cliddesden Parish Council requests the application be refused.

Susan Turner
Clerk to Cliddesden Parish Council

APPENDIX VI – SPEED INDICATOR DEVICE: LOCATION GUIDANCE**Appendix 1: Requirements for SLR sites**

1. The posted speed limit must be 20, 30, or 40 mph
2. The site must be inside the speed limit and not on the same post as the speed limit terminal sign.
3. There must be adequate forward visibility to the site. In a 30mph limit a minimum of 90 metres and 120 metres in a 40 mph limit.
4. The sign must not obscure visibility to another sign
5. The sign must not obscure visibility from any access or junction.
6. The post must be safely accessible and in good condition. (Unsafe posts should be reported to the Local Hampshire Highways office)
7. The sign must not obstruct the footway.
8. The sign and its face must have at least 500mm clearance from the edge of the carriageway, and if it is sited over a footway at least 2.1m vertical clearance.
9. Signs can only be fixed to road sign posts or lighting columns. Power supply or telephone poles and private posts are not acceptable.
10. If a suitable post does not exist to mount the SLR the Parish may purchase at their own cost a permanent socket and temporary post to be constructed at the site through the local Hampshire Highways office (Appendix 9).
11. All proposed sites for SLR's will require approval prior to any deployment of the SLR

APPENDIX VIII – SPEED INDICATOR DEVICE: ESTIMATE**SUPPLIER – WESTCOTEC**

Portable SID unit – 20/30/40 – battery powered, plus spare battery,
'intelligent' charger and sign clamps £2,625

Optional extras:

1. Data Collection Unit (USB Lead to PC Download) £250

2. Data Collection Unit (Bluetooth to existing Android Device
App download required from Google Play Store) £350.00.

Brackets at £50 for each location £300

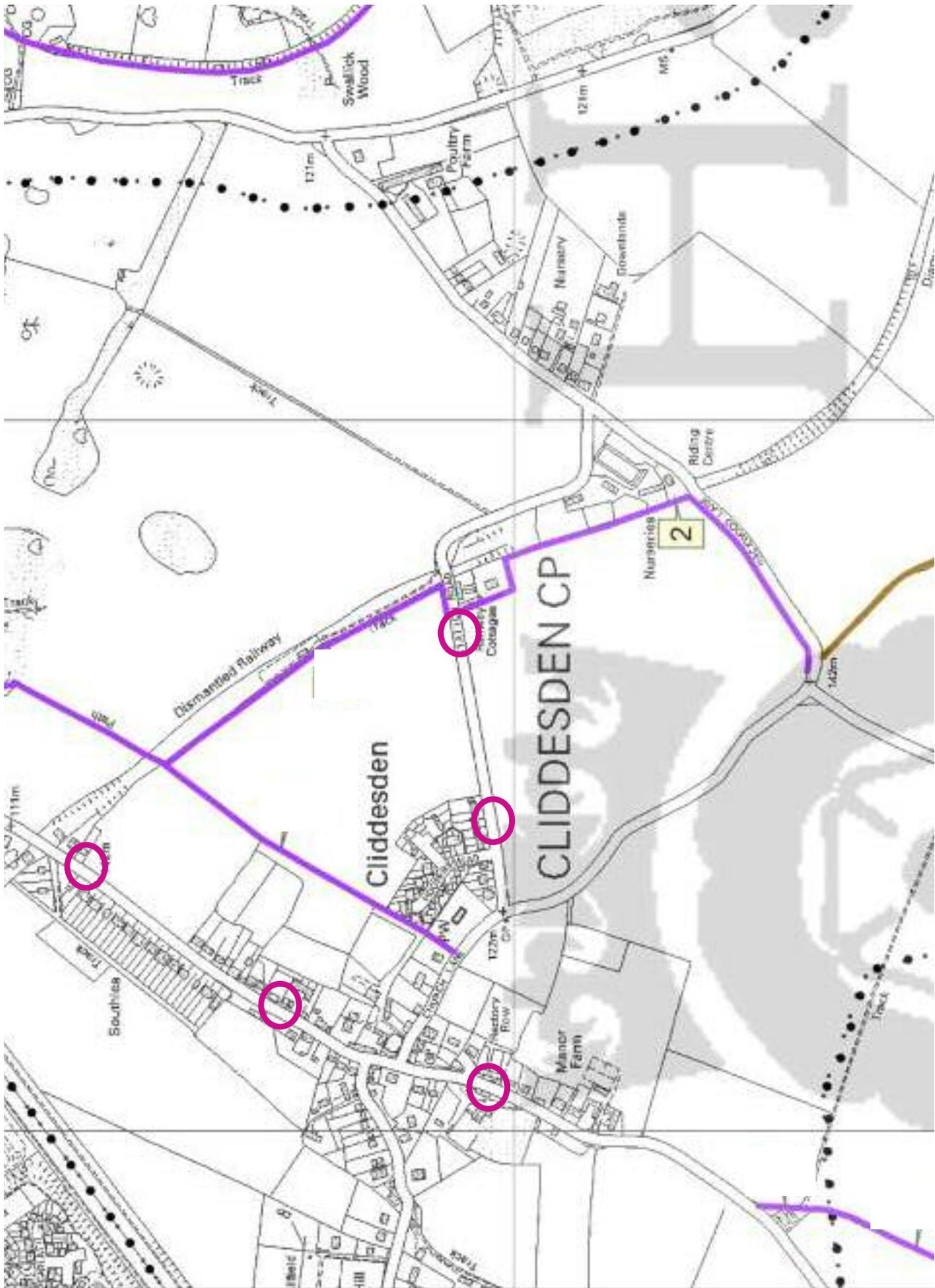
Padlock £48

Posts - Note from Highways - 'erecting required new posts is likely to vary between
approximately £50 and £100 depending upon their length and diameter'
say £600

total estimate £3,823.

12 month warranty covers everything except vandalism, impact damage and theft.

APPENDIX VII – SPEED INDICATOR DEVICES: SUGGESTED LOCATIONS



APPENDIX XI.I – RECEIPTS TO DATE AND BANK RECONCILIATION

CLIDDESSEN PC – INCOME 2017/18 - at 29 Dec							£14,118.39
Date	Item	Precept	Grants	News letter	Interest	VAT	Total
25/04/2017	Parish Precept (six months)	£3,250.00					£3,250.00
25/04/2017	Limited General Grant		£550.00				£550.00
25/04/2017	Tax base support (rebate)		£441.00				£441.00
17/09/2017	Parish Precept (six months)	£3,250.00					£3,250.00
01/01/2018	WI donation		£25.00				£25.00
01/01/2018	Vat reclaim					£150.08	£150.08
2017/18	Bank interest				£5.69		£5.69
TOTALS		£6,500.00	£1,016.00	£0.00	£5.69	£150.08	£7,671.77
							£7,671.77

RECEIPTS & PAYMENTS SUMMARY - 29 Dec 2017	
Bal brought forward 1st April 2017	£14,118.39
Plus income	£7,671.77
Minus expenditure	£5,539.41
Balance	£16,250.75

BANK RECONCILIATION	
Treasurers account to date	£1,334.97
Bus Bank Instant account to date plus income outstanding minus cheques not cleared	£16,162.36
Balance	£1,421.66
Balance	£16,250.75

Month	Amount
April	£0.64
May	£0.55
June	£0.68
July	£0.68
Aug	£0.57
Sept	£0.58
Oct	£0.59
Nov	£0.69
Dec	£0.71
Jan	
Feb	
Mar	
Total	£5.69

APPENDIX IX.II - EXPENDIURE TO DATE

CLIDDESSEN PC – EXPENDITURE 2017/18 - at 29 Dec												
Date	Supplier	Description	Chq no	Salary	Clerk's allowance	Expenses	Finance/ Admin	N'letter	Defib	Pond	VAT	TOTAL
02/05/2017	Clerk	Salary April - May 2017	687C	£505.26	£54.00							£559.26
02/05/2017	Personalised Print	Newsletter April 2017	688C					£69.34				£69.34
02/05/2017	PGGM	Silt traps etc	689C							£478.00	£95.60	£573.60
02/05/2017	John K Murray	Internal audit	690C				£120.00					£120.00
02/05/2017	HALC	HALC (incl NALC) subs	691C				£223.00					£223.00
12/05/2017	Personalised Print	Newsletter May 2017	692C					£69.34				£69.34
12/05/2017	Came & Co	Parish Council Insurance	693C				£305.85					£305.85
04/07/2017	Personalised Print	Newsletter Jun-July 2017	694C					£138.68				£138.68
04/07/2017	Clerk	Salary June-July 2017	695C	£505.26								£505.26
04/07/2017	1&1 Internet (ST)	Website May, Jun, Jul 2017	696C				£29.97				£5.99	£35.96
04/07/2017	HearBeatTrust	Defib Pads	697C					£38.00			£7.60	£45.60
04/07/2017	Alan Tyler	Assembly reports	698C					£50.40				£50.40
07/08/2017	ICO	Data Protection Register	DD				£35.00					£35.00
05/09/2017	Personalised Print	Newsletter Aug/Sept 2017	699C					£117.26				£117.26
07/11/2017	Personalised Print	Newsletter Oct, Nov 2017	700C					£138.68				£138.68
07/11/2017	BDO	External audit	702C				£30.00				£6.00	£36.00
07/11/2017	PGGM	Digger hire ref Farleigh Hill	703C						£70.00	£14.00		£84.00
07/11/2017	Clerk	Salary Aug, Sept 2017	704C	£505.26								£505.26
07/11/2017	Clerk	Salary Oct, Nov 2017	705C	£505.26								£505.26
02/01/2018	Personalised Print	Newsletter Dec 17, Jan 18	701					£136.48				£136.48
02/01/2018	Clerk	Salary Dec 17, Jan 18	706	£505.26								£505.26
02/01/2018	1&1 Internet (ST)	Website Aug, Sept, Oct 2017	707				£29.97				£5.99	£35.96
02/01/2018	1&1 Internet (ST)	Website Nov, Dec 17, Jan 18					£29.97				£5.99	£35.96
02/01/2018	PGGM	Silt traps	708							£470.00	£94.00	£564.00
02/01/2018	Primary Treesurgeon	Pond Tree Assessment	709							£120.00	£24.00	£144.00
TOTALS				£2,526.30	£54.00	£0.00	£803.76	£720.18	£38.00	£1,138.00	£259.17	£5,539.41

APPENDIX X – FORCASET AND BUDGET 2018/19

Cliddesden Parish Council: forecast and DRAFT budget

	2015/16 Actual	2016/17 Actual	2017/18 Budget JAN	2017/18 to date	2017/18 latest est	2018/19 Budget DRAFT
EXPENDITURE						
CLERK'S SALARY	£2,879.00	£2,929.85	£2,976.00	£2,526.30	£3,031.56	£3,130.66
CLERK'S ALLOWANCE	£324.00	£324.00	£324.00	£54.00	£324.00	£324.00
EXPENSES (ALL)	£94.00	£184.10	£95.00	£0.00	£95.00	£95.00
TRAINING	£35.00		£100.00			£300.00
<u>Finance / Admin</u>						
Office/print/stationary/postage	£577.00	£173.91	£570.00		£50.00	£50.00
Insurance (Cornhill)	£302.00	£314.76	£350.00	£305.85	£305.85	£320.00
Audit	£200.00	£115.00	£120.00	£120.00	£155.00	£120.00
Subscriptions / membership	£502.00	£254.00	£300.00	£258.00	£258.00	£300.00
Website	£120.00	£119.88	£120.00	£29.97	£120.00	£130.00
TOTAL FINANCE ADMIN	£1,701.00	£977.55	£1,460.00	£803.76	£888.85	£920.00
<u>Community</u>						
Newsletter	£747.00	£1,007.19	£1,000.00	£720.18	£900.00	£1,000.00
Donations	£32.00	£50.00	£100.00			£100.00
Speedwatch	£80.00					
TOTAL COMMUNITY	£859.00	£1,057.19	£1,100.00	£720.18	£900.00	£1,100.00
<u>Maintenance</u>						
Phone box & defibrillator	£225.00			£38.00	£38.00	£100.00
Noticeboard and bench						£200.00
Bus shelter					£1,250.00	
TOTAL MAINTENANCE	£225.00		£500.00	£38.00	£1,288.00	£300.00
<u>Project</u>						
Pond-land-drainage-trees	£313.00	£500.00	£400.00	£1,138.00	£1,188.00	£1,000.00
Speed Indicator Devices						£4,000.00
VH CCTV						£500.00
TOTAL PROJECTS	£313.00	£500.00	£400.00	£1,138.00	£1,188.00	£5,500.00
CAPITAL	£2,030.00					
VAT	£532.00	£150.08		£259.17	£500.00	£1,000.00
TOTAL EXPENDITURE	£8,992.00	£6,122.77	£6,955.00	£5,539.41	£8,215.41	£12,369.66

RECEIPTS						
Precept	£5,900.00	£5,900.00	£6,500.00	£6,500.00	£6,500.00	£7,150.00
Limited General Grant	£1,050.00	£1,100.00	£550.00	£550.00	£550.00	£0.00
Council Tax Support Grant	£638.00	£662.00	£441.00	£441.00	£441.00	£221.00
Other Grants	£1,025.00	£85.00		£25.00	£525.00	
Bank Interest	£7.00	£7.32	£8.00	£5.69	£7.80	£7.00
VAT refund	£449.00	£531.58	£147.00	£150.08	£150.08	£500.00
TOTAL RECEIPTS	£9,069.00	£8,285.90	£7,646.00	£7,671.77	£8,173.88	£7,878.00

Surplus/(Deficit)	£77.00	£2,163.13	£691.00	£2,132.36	£41.53	£4,491.66
Balance to take over	£11,955.26	£14,118.39	£14,809.39	£16,250.75	£14,076.86	£9,585.20

Note1. for 2017/18 latest estimate I've included £500 from CC devolved budget (to SID) - need to confirm with Anna
 Note2. for 2018/19 reduction in BDBC of £770 from 17/18, this is reduction of £1,541 from 16/17

Note 3. Precept: 10% increase for 2018/19 = £7,150 total, increase of £650

Note 4. Council tax base 237.7 for 2017/18 (2018/19 figure tbc 9th Jan) = £30.08 per band D; increase of £2.73

RESERVES POLICY 18/19: Working balance = £3,575; Contingency = £3575;
 Defibrillator fund = £500.00 Pond fund = £1,935.20

APPENDIX XI – FORCASET AND BUDGET 2018/19

2018/19 PRECEPT REQUEST

PARISH OF CLIDDESSEN
 To Basingstoke & Deane Borough Council

You are hereby directed to pay the sum of: (In whole pounds only)

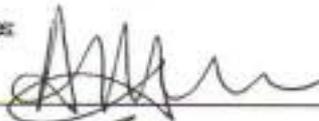
£

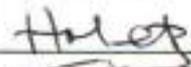
		7	1	5	0	.	0	0
--	--	---	---	---	---	---	---	---

SEVEN THOUSAND, ONE HUNDRED AND FIFTY (amount in words)

In two equal instalments by 30th April 2018 (50%) and 30th September 2018 (50%) to meet expenses of the Parish. This being the precept amount determined in accordance with the Local Government Finance Act 1992.

Authorised at a meeting of the Parish Council held on 2ND JANUARY 2017

Signatures:





Presiding Chairman
 Member of the Council
 Member of the Council
 Clerk

Payment Details

Name of Bank:

LLOYDS

Name on Account:

CLIDDESSEN PARISH COUNCIL

Bank Account No:

0	2	9	1	4	7	8	9
---	---	---	---	---	---	---	---

Sort Code:

3	0	.	9	0	.	5	3
---	---	---	---	---	---	---	---

email address for payment advice: clerk.cliddesden@parish.hants.gov.uk

FOR OFFICE USE ONLY

Supplier Code	1	-							
APTOS Number									

Aptos GL Code									
	£								p
1-YBSF2204-D040									

Invoice Date							
Due Date							

Invoice Group	RES
Invoice Number	Parish Precept
Description	50% 2018/19 Precept

Input By	
Checked By	

Certified By	
--------------	--