

MINUTES OF THE PARISH COUNCIL MEETING

Tuesday 7th March 2017 Cliddesden Millennium Hall 7.30pm

Present

Parish Councillors: Alan Tyler (AT)(Chair), Hazel Metz (HM), Lynda Plenty (LP)

Parish Councillor Simon Barker (SB) co-opted during the meeting

Clerk Susan Turner; Guests PC Reid, Ward Cllr Mark Ruffell, Alison Mosson (3CG), Mark Gifford.

- 1 ELECTION OF CHAIR** Alan Tyler agreed to accept the office of Chair up to the end of this term (May AGM), proposed Hazel Metz, seconded Lynda Plenty.

The Chairman welcomed everyone to the meeting.

- 2 APOLOGIES** None

- 3 DECLARATIONS OF INTEREST** None

4 POLICE UPDATE

4.1 PC Reid's Report – Incidents in the Parish since last meeting

- 20.01.2017 Positive Drink/Drive reported
- 04.02.2017 Electric cable sparking in field
- 05.02.2017 Public Order reported in Village
- 07.02.2017 Suspicious incident reported in Hoopers Mead
- 07.02.2017 Public Order reported in Village.

PC Reid left the meeting with the thanks of the Parish Council

- 4.2 Response to the 'Hampshire Police and Crime Panel – Rural Crime 2017 – Proactive Scrutiny'** submitted by Clerk for deadline 3rd March. **SEE APPENDIX I.**

5 PUBLIC SESSION Questions were raised regarding:

- 5.1 Southlea Meadow** AT said the Case Officer was working towards a decision by the expiry date of 22nd March, it was anticipated that this would be for refusal. Should this application be allowed, the Local Plan and South of the M3 would be in jeopardy.

- 5.2 Inwood Camping** CPC support is requested in seeking to protect ancient woodland at Farleigh Wallop regarding an application from Inwood Camping. SEE 10.2.

- 5.3 Localised flooding** due to a blocked soakaway in Hackwood Lane.

ACTION Send details of blocked soakaways / gullies etc to the Clerk for report to Highways.

6 CLLR RUFFELL'S REPORT

- 6.i Regarding the Southlea Meadow application** best estimate is for Refusal but the application looks to have been prepared for Appeal. **SEE APPENDIX II.**

- 6.ii Regarding Local Policing** Cllr Ruffell said the Precept system is based on residents' funding for additional and varied levels of services. This system is transparent and Michael Lane the Police & Crime Commissioner has the means to enable best practice in rural policing to continue. We have, he said, to keep on challenging those opposed to this concept. **SEE APPENDIX III.**

Cllr Ruffell left the meeting with the thanks of the Parish Council.

- 7 MINUTES OF PREVIOUS MEETING** 17th January agreed and signed by Chair.

8 CO-OPTION OF NEW COUNCILLOR

AGREED Simon Barker agreed to be co-opted as a Cliddesden Parish Councillor, proposed Chairman, agreed unanimously. Declaration of Office signed and witnessed by the Clerk. Simon is warmly welcomed by all to the Parish Council.

ACTION SB to deliver the Register of Interests form to BDBC Civic Offices.

ACTION Clerk to advise BDBC Democratic Services of new Councillor details.

For signature

9 FINANCE**9.1 Internal Audit**

AGREED John Murrey should continue as Internal Auditor.

ACTION Clerk to prepare for Internal Audit scheduled for 24th April.

9.2 Clerk's Salary

To note Clerk's agreed salary £3,031.60 per annum based on an hourly rate of £11.660 for 5 hours a week.
=£252.63 per callender month plus £27 monthly allowance.

9.3 Cheques for signature

AGREED	683 Clerk - Salary & Allowance Feb / March 2017	£559.26
	684 Personalised Print - Newsletter Feb / March 2017	£138.68
	685 Ron Darley Salary & Expenses Jan 2017	£242.74
	686 HMRC - PAYE (Ron Darley) January 2017	£53.80.

9.4 Accounts to date and bank reconciliation SEE APPENDIX V**9.5 New signatory forms**

AGREED Three new signatories added: AT, SB, Clerk.
Signature removed Ron Darley (former Clerk, now relocated to Yorkshire).
Approval by existing signatories: signed HM, LP.

New signatory form – SB completed and returned to Clerk.

ACTION AT – New signatory form to be presented with ID to Lloyds

ACTION Clerk – New signatory form and all completed forms to be returned to Lloyds.

10 PLANNING**10.1 Parish Planning applications** No new applications for discussion.

To note that the Cruenta Carus application 16/04116/FUL for a new dwelling will be considered by Development Control at the 8th March meeting (tomorrow). The Case Officer has recommended Approval subject to the amended plans.

SEE APPENDIX VI for all Parish Planning Applications Pending.

10.2 Inwood Copse Ancient Woodland

17/00839/ENSC (1st Mar 2017) Inwood Copse Campsite, Farleigh Wallop. Request for screening opinion for the formalisation of an operational campsite. An email regarding this application was circulated by Paul Beevers today (7th March).

ACTION Detail of application and response to be considered.

11 TRAFFIC & HIGHWAYS**11.1 Community SpeedWatch**

Notes for new Clerk. Speedwatch operation involves three volunteers manning a portable speed indicator devise (SID) and logging speeds and vehicle details. Letters are sent to speeding drivers which may, on repeat offending, result in a visit from PC Reid. More volunteers are needed.

ACTION To promote SpeedWatch (via Newsletter etc) requesting new volunteers as year advances – improved weather and longer daylight hours needed.

11.2 Potholes should be logged on the HCC website:

<https://roadenquiries.hants.gov.uk/roadproblems/highwaydefect/pothole.aspx>

11.3 Gateway Signage

AGREED A proposal to consider new gateway signage for the Village will be put on hold for the time being due to costs and priorities. No Further Action.

For signature

11.4 Parish Lengthsman

This HCC-sponsored scheme grants £1,000 worth of labour per Parish for Highways and Rights of Way related issues by a suitably qualified and insured 'Lengthsman'.

Cliddesden is part of the Candovers Lengthsman 'cluster':

Lengthsman – Joe Noades

Administrator – Wendy Simson, Clerk to Candovers Parish Council.

Lengthsman tasks allocated 2016/17 - **SEE APPENDIX VII.**

Work on the Pond and associated drainage to date has amounted to 44.5 hours (£810) and so continuing with other planned tasks (two days' work, potentially £400) will exceed the Lengthsman budget for 2016/17.

AGREED Funds from 'Pond reserves' may in agreed circumstances be allocated to Lengthsman work on the Pond and associated drainage system (**see APPENDIX VII**).

AGREED Clerk should approach Highways in the first instance to fulfill their responsibilities before additional work and expenditure is considered by the Parish.

For the benefit of the new Clerk it was noted that the Portsmouth Estate owns much of the land surrounding and above the Village.

ACTION Clerk to contact the Estate Office to ask what measures they take or could consider taking to reduce runoff from their land and maintain soakaways.

12 COMMUNITY MATTERS

12.1 Pond and Open Space

For the benefit of the new Clerk it was noted that the Pond and surroundings is the only Open Space managed by CPC and that this is Unregistered Land. Alison Mosson (3CG) advised that work undertaken by BDBC some years ago installed a plastic liner under clay and also restricted the previous capacity of the pond.

AGREED The Pond is central to the drainage system of the Village, and maintaining and improving this primary function takes precedence when allocating resources.

AGREED The Pond open space should be as natural-looking as possible – as appropriate in a rural village and in keeping with the Village Design Statement (**see APPENDIX VIII**) – with native vegetation (spring bulbs including snowdrops and some daffodils acceptable) but should look well kept and be regularly maintained. That said, residents should continue to have a say in the appearance of their Pond.

AGREED Any proposal for the Pond should be subject to Parish consultation and approval.

AGREED The Parish Council would not progress at present with the Pond Landscaping proposal as tendered for by J Cook Landscapes.

ACTION Clerk to advise Andrea Francis (former Parish Councillor) of this decision with thanks for the time and effort spent on the proposal.

ACTION HM to advise J Cook Landscapes of same.

AGREED Lengthsman and Volunteers could contribute to a maintenance schedule for the Pond.

ACTION For discussion at the Parish Assembly plus in the Newsletter / Website.

12.2 Village Hall

Pat Rampton on behalf of the Village Hall Committee requested the Parish Council consider providing WiFi for the Village Hall.

ACTION HM to discuss options with the Village Hall Committee.

12.3 Litter & Bins

i Waste bins It was confirmed by Kevin Ennis, BDBC Assistant Street Cleansing Manager (South) in February 2017 – that all bins in the Parish – including the new bin at the Village Hall by the salt bin – would be emptied by his team on a weekly basis (**SEE APPENDIX IX**).

ii Spring Litter Pick

Thanks noted from CPC to organisers and litter pickers of the Cliddesden Spring Clean on Saturday morning 4th March.

13**COUNCILLOR AREAS OF RESPONSIBILITY**

AGREED

PLANNING Alan Tyler

NEWSLETTER Alan Tyler

HIGHWAYS & RIGHTS OF WAY Simon Barker

POND & OPEN SPACE Hazel Metz / Simon Barker

VILLAGE UPKEEP (incl litter & bins) Hazel Metz

VILLAGE HALL Hazel Metz

SCHOOL LIAISON Lynda Plenty

TRAFFIC & POLICING (incl SpeedWatch & NW) tbc

CHURCH LIAISON tbc

Non-councillor roles –

TREE WARDEN Alison Mosson

ENVIRONMENT & CONSERVATION Alison Mosson (3CG).

14**ANNUAL PARISH ASSEMBLY**

Hosted by CPC, the Parish Assembly is the opportunity for the Parish Council to presents its proposals, trials and achievements to its community – and all residents have the opportunity to have their say.

AGREED

Given this is such a new Parish Council the emphasis will be on building relationships – and seeking input and inspiration for plans for the coming year.

ACTION

All to consider the best way forward for the Parish Assembly which must, in law, be held between the beginning of March and the 1st of June.

ACTION

Alan Tyler to draft a Notice for the Newsletter.

15**FURTHER REPORTS****i Parish Trees and TPOs**

A review of the Parish Trees and hedgerows was suggested, with a view to increasing the numbers of Tree Preservation Orders.

ii Protest banners opposing the Southlea Meadow planning application

A resident has enquired when these will be taken down, complaining the visual impact is akin to that of a nursery school. On behalf of the Action Group, Alan Tyler reported the signs would be rationalised but the majority would remain while the threat of development remained.

iii Elected Councillors

Alan Tyler enquired as to the long term effect of Councilors being elected rather than co-opted. This would mean the Parish Council could achieve the General Power of Competence (provided it also had a CiLCA qualified Clerk) and so act in the interests of its community beyond the provision of Statutory Powers including the limits of S137 allocations. However such requirement is exceptional in the day-to-day business of a small Parish Council.

16**Next Meetings and Close**

Next Parish Council Meetings Tuesdays 2nd May (AGM); 4th July.

Parish Assembly TBA

Meeting closed at 9.40 (with 10 minute extension agreedPP) and thanks to all present.

For signature

Date.....

APPENDICES TO CPC MINUTES 7TH MARCH 2017

APPENDIX I

Ref 4.2

CPC Response to Hants Police & Crime Panel 'Rural Crime 2017' Scrutiny

'The rural police officer is vital as a point of contact within his area – for residents and all organisations – to co-ordinate local knowledge and information for the purposes of deterring, preventing and enabling a speedy response to combating crime. This local engagement and effectiveness greatly improves relationships between the police and local communities and as such their satisfaction with the policing service they receive. Extending the areas of rural policing teams so their presence and effectiveness is diluted and their travelling time greatly increased is not efficient or cost effective. Increases in rural crime will lead to costs spiralling upwards and these costs are also borne by the victims of crime.

'Cliddesden is most fortunate in that our current officer PC Andy Reid provides a most excellent example of effective rural policing. He is in touch with each of the Parish Councils in his area and regularly speaks to residents in the village advising them how they can help to reduce crime in the area.'

APPENDIX II

Ref 6.1

Cllr Ruffell's Report: Southlea Meadow

'The Case Officer is waiting for the applicant to prepare a further response to evidence submitted. This, it is thought, will take a week or two.

'While unable to pre-empt the case officer's decision, best estimates is for refusal.

'The approach of the developers, particularly in the challenge to the soundness of the Local Plan, indicates the application has been prepared for Appeal. With resources already committed it is unlikely a developer will not persevere. A refusal by an officer under delegated powers will give the Council the strongest position on which counter and Appeal. Defending the Appeal will have the full weight of the Council behind it.

'The developers would need to successfully challenge the methodology of the Local Plan - even though no challenge was made to the Inspector's decision when the Plan was approved. This will be a test case for the Local Plan and it is crucial for its wording to be water tight.

'However it is recognised that if a landowner wishes to sell for development – and developers have an option – on this or other areas of land around Cliddesden – then further applications are likely – possibly for fewer numbers of houses in selected parts of a site to test the strength of different aspects of the arguments against.'

APPENDIX III

Ref 6.2

Cllr Ruffell's Report: Rural Policing

'Met with PCC Michael Lane at the local (Sparsholt) Rural Communities Matter 2017 Conference and the PPC accepts that rural policing services are spread thinly.

'There is a logical argument that the Precept system is based on residents providing additional funding for varying levels of Services. This system is transparent and the PCC has the means to enable best practice in rural policing to continue.

'This would not be appropriate to all areas of policing but is appropriate in a context where police officers function as part of the community, and use and work with the community. We have, Cllr Ruffell said, to keep challenging those, including those in police middle management, opposed to this concept.'

APPENDIX IV

Cliddesden Action Group report to the Parish Council March 2017 Possible Development at Southlea Meadow

The Cliddesden Action Group was requested by the Parish Council at the meeting held in November in the Village Hall. The role of the group was to bring together ideas for fighting the application and disseminate these to the Council and the wider village.

To date the following has been achieved:

- 1) A signed petition, together with an on line petition with over 450 signatures was handed in to Basingstoke and Deane on the 6th January.
- 2) Articles in the Gazette and the Observer and a slot on South Today also on the 6th January.
- 3) By the end of the consultation process 274 objections to the development had been sent to the Planning Department.
- 4) The documents can be easily accessed at:
<https://1drv.ms/f/s!Au0jy7ZgSnDrgVgEj039HZrODmlp>
- 5) A moderated Face Book Group has been set up which allows up to date information to be shared easily.
<https://www.facebook.com/groups/1702473059992179/>

We are also aware that the developer has challenged the Basingstoke and Deane Approved Local Plan on the 13th January when they questioned the robustness of the Local Plan in respect of housing supply over the next five years and whether the council could address any backlog.

<http://pad.basingstoke.gov.uk/documents/4753/01/11/59/01115920.PDF>

However on the 15th February the Council rejected the developer's assertions, confirming that in their opinion the Local Plan was robust.

<http://pad.basingstoke.gov.uk/documents/4753/01/11/91/01119103.PDF>

Lucy Page, the planning officer involved has confirmed that the assessment of the application will be completed by the end of March.

The group are now looking at issues which might be used if an appeal is made.



APPENDIX V

2016 - 2017 Bank Reconciliation

Receipts and payments summary at March 2017			
1	Balance Brought Forward from 1st April 2015	£11,955.26	
2	Plus Income 2015/16	£8,284.72	
3	Less Expenditure 2015/16	£6,122.77	
4	Balance to take over to date	£14,117.21	
Reconciliation at March 2017			
6	Treasurer's Account (jan statement)	£447.20	
7	Bus Bank Instant Account (jan statement)	£14,664.49	
8	TOTAL BANK ACCOUNTS	£15,111.69	
9	Plus Income outstanding	£0.00	
10	Less cheques to clear	£994.48	
11	Balance to take over to date	£14,117.21	
Notes			
12	Income outstanding at box 9 includes		
14	Cheques to clear (not yet presented) at Box 10 =		
	683 Newsletter Feb / March 2017	£138.68	
	684 Salary & expenses Jan 17	£242.74	
	685 PAYE Jan 17	£53.80	
	686 Salary & Allowance Feb / March 17	£559.26	
		£994.48	

Signed:

Chairman 7th March 2017

Susan Turner, RFO 7th March 2017

APPENDIX VIRef 10.1 **Parish Planning Applications****i Tree applications**

T/00042/17/TCA (6th Feb 2017) Willowfield, Farleigh Road. Box elder (Acer) – fell. Robinia – fell.

No Objection from Tree Warden

ii Applications pending

17/00040/RET (5th Jan 2017) 5 Southlea, Cliddesden. Alterations to landscaping, including alterations to levels and features to front of property (part retrospective).

CPC response: 'The Parish Council has no objection, subject to the permanent removal of the sleepers encroaching on the pavement, and retention of the recent alterations and revisions to the application which allow space for a hedge and a gradual slope away from the pavement. The Parish Council also requests a suitable planting scheme to minimise the visual intrusion of the sleepers.'

16/04690/FUL (21st Dec 2016) Southlea Meadow. Land At Farleigh Road. Erection of 40 dwellings to include 24 private homes and 16 affordable homes, associated parking, landscaping, amenity space and highway alterations. See APPENDIX

16/04720/HSE (20th Dec) Faraway, Hackwood Lane. Part two storey, part single storey rear extension and detached double garage. *CPC Response: No objection.*

16/04439/HSE (8th Dec 2016) Crockley House, Farleigh Road. Two storey front extension, single storey link extension between house & garage and conversion of loft living accommodation involving the raising of the roof and dormer to rear elevation.

16/04116/FUL (08 Nov 2016) Cruenta Carus, Station Road. Erection of a detached dwelling, triple garage and associated parking and landscaping following demolition of the existing commercial buildings and removal of hardstanding and B8 storage use of the site. *CPC initial Objection submitted.*

Subsequent amendments to the application relate to:

- Restrictions on the B8 storage use to a limited and defined area
- Reducing the ground level of house and patio site by 500mm.
- Further reduction in hard standing to increase area of soft landscaping.
- Introducing a half-hip to the E & S facing gables.

Based on these amendments the Case Officer has recommended for Approval. Referred to Development Control Committee of 8th March.

CPC response to application amendments: 'The Parish Council welcomes the restriction of B8 Use. The Parish Council also welcomes measures which reduce the impact of the building on the landscape and skyline. The Cliddesden Village Design statement includes: "Sympathetic development" should... (2) blend into the landscape. There should be no building or development that would harm the skyline or be visually intrusive to the valley settlement.'

iii Applications granted

16/04529/RES (8th Feb, reg 14th Dec) Langdale, Woods Lane. Reserved matters for the scale and appearance of two detached dwellings with garages (pursuant to application 15/03545/OUT for two detached dwellings with garages to include access and layout approved in March 2016).

16/04540/HSE (31st Jan, reg 6th Dec) 6 Southlea. Two storey side extension.

iv Applications withdrawn

16/03854/FUL (10th Jan 2017, reg 4th Nov 2016) 8 Woods Lane. Erection of a two storey dwelling in the rear garden.

APPENDIX VIIRef 11.4 **Parish Lengthsman tasks 2016/17**

Joe Noades met with Councillors AT, HM & Clerk at the Pond on 22nd February.

i Tasks agreed

- Take down the old fence alongside the pond and leave on site for Councillors to dispose of.
- Clear vicinity of and inside brick bus shelter of leaves and debris.
- Clear bus shelter roof of leaf debris and overhanging trees / shrubs – as appropriate and by hand given it will be mid-March when the work is done.
- Clean road signs (plus phone box) around the pond and through village.
- Clear overhanging vegetation / vegetation obscuring road signs as necessary – again being mindful of time of year and birds starting to nest.
- Remove any old notices and leaflets posted in the Village.
- Note and report any gullies, culverts, soakaways in need of attention.
- Note and report any other tasks requiring attention.

ii Pond

Joe Noades expressed a preference to not undertake works relating to the Pond.

It was agreed with him and Wendy Simson that Jason Ebury (Premier Grounds and Garden Maintenance) – who is Lengthsman to other Hampshire Parish schemes – would undertake this task.

Pond report

Jason and his team have insofar as they can

- Cleared silt and debris from the brick-walled inflows into the Pond;
- Cleared the channel outflow from the Pond of debris, and where the banks have caved in, which was causing potential blockage;
- Located and cleared gullies and covered silt traps (pits/chambers/man-holes) in the vicinity of the pond;
- Same, following the drainage network upwards, clearing gullies and traps in Church Lane.
- Land drains also noted down the sides Church Lane, the Lengthsman made temporary repair at points where the banks have given way.
- Disposed of two loads of spoil.

iii Drainage work outstanding

- Various pipes and culverts leading to the silt traps, notably in Church Lane are blocked beyond the Lengthsman's ability to clear by hand and will require pressure-jetting, though it is thought some may be collapsed.
- Clerk has logged on the HCC website. Enquiry Reference: 21277007.

Drainage issues - resident's information

- 'There are soakaways on the road up to the school that if cleared should take a lot of the water away and help relieve the problem at the pond. 'Also soakaways coming down Farleigh Hill which are in the same unkempt state and if cleared would also help alleviate the pond problem.
- 'Because the drains are blocked all down Church Lane this causes water like a river coming down the road and also floods all across the road by the pond and very near the junction so people driving round don't see the flooding until too late.'

Drainage issues - noted in the Public Session

- Blocked soakaways on Hackwood Lane.

REPORTS OF ALL BLOCKED SOAKAWAYS ETC TO THE CLERK PLEASE

APPENDIX VIIIRef 12.1 **Pond and Open Space**

Village Design Statement page 10

'... the village pond provides a valuable open space with its natural flora, fauna and wildlife, such as rushes, moorhens and itinerant mallard. The pond also marks the focal point of the village and, so long as further urbanising developments such as kerbing and municipal landscaping are minimised, continues to be a firm statement of Cliddesden's rural character.'

APPENDIX IXRef 12.3.i **Litter & Bins****i Waste bins in the Parish**

List of waste bins in the Parish (as supplied by HM)

- 2 by the pond
- 1 by the Church path (FP1)
- 1 opposite Railway Cottages
- 1 near the school
- 1 at entrance to village hall
- 2 on Woods Lane
 - (1 at farm gate opposite Cleresden Rise &
 - 1 just before going under the motorway).

ii Waste Bin Emptying (BDBC)

Email dated 8th February 2017 from Kevin Ennis, BDCBC Assistant Street Cleansing Manager (South)

'I've just spoken to my rural team which covers Cliddesden and they have no problem in emptying all of these bins on a weekly basis.

'The team are in Cliddesden once a week anyway but should you find a bin which requires emptying, please email me and I can get them out there to attend to it pretty sharpish – they're a good team.'

Prior to this Kevin address a query specifically regarding the new Village Hall bin and the two by the pond.

Email of 6th February he said

'I've just spoken to my rural collection team. I understand Ron used to empty this bin and both of the bins by the pond and leave the sacks there for collection by my team.

'It won't be a problem for my team to empty all 3 of these bins for you on a weekly or twice-weekly basis.'

END OF APPENDICES