

# MINUTES OF PARISH COUNCIL MEETING

Tuesday 7th November 2017 Cliddesden Memorial Hall meeting room 7.30pm

**Present** Parish Councillors Alan Tyler (Chair), Mark Gifford, Hazel Metz, Lynda Plenty, Simon Barker; Clerk Susan Turner. Guests: Natalie Roebuck from the Good Neighbours Scheme; County Cllr Anna McNair Scott; representatives from Nutley & Preston Candover – Vice chair, clerk Wendy Simson; Member of the public 1.

## 1 WELCOME AND APOLOGIES

Apologies Alison Mosson (tree warden), Ward Cllr Mark Ruffell, PC Andy Reid

## 2 PUBLIC SESSION

### 2.1 **Good Neighbour Scheme** Natalie Roebuck from the Good Neighbours Scheme outlined the scheme's organisation and role in the community. **(APPENDIX I)**

Good Neighbours is an organisation of Hampshire-based volunteer groups, each self-led, governed by group members with support from a 'Hub' providing administrative backup and insurance, plus online and workshop training.

#### Questions and comments:

Q. Is it too idealistic to think this should be a normal state of being? That we should be good neighbours without needing to be organised into a scheme?

A. The groups give a focus for supply and demand and co-ordinates a skills base.

C. Volunteers may be hard to find in small communities or disparate rural areas where tasks usually fall to the same small group. This could maybe work if a number of communities joined forces.

A. The identity of the group needs to be within the constitution but there is flexibility in the ways it can be set up.

Natalie said the Basingstoke area is generally well served with Good Neighbour groups but there are gaps, and gaps in rural communities. The main focus of groups is often in providing transport. They can help break down the barriers of social isolation. (There has been an increase in the number of 'dementia cafes' in Hampshire.)

Cllr McNair Scott said the admin support available to the groups was important – for eg for help with DBS checks, insurance and grants (start up and annual grants are also available).

Q. Would risk assessments be required for every task or scenario?

A. A standard risk assessment form can be provided.

C. Think of the people you would be picking up, all vulnerable, this could open such a can of worms (for health and safety and the risks of litigation).

A. This works well for many different groups and there is insurance.

Q. How much time is spent running the group rather than providing help? Admin uses time which could be put to a simple act of kindness. Would we not be more productive by just doing a good turn?

A. Monthly meetings are probably needed at the outset when there is most activity recruiting volunteers. Then most groups meet quarterly and have to hold an AGM. There are various roles in the group, treasurer, secretary, co-ordinators – who may rotate on a fortnightly / monthly basis.

For signature .....

Q. There is a question as to whether the Village needs another committee?  
Cliddesden has a WI group and a coffee morning group which together go some way toward providing the basis of what the scheme is about.

Cllr McNair Scott said it might be useful to attend a cafe meetings of several groups together. There is a Christmas Cafe meeting at Wyevale Garden Centre in Sherfield on Friday 8th December from 2pm to 4pm.

Q. How does the mechanics of requesting and receiving help work?

A. The co-ordinator will take the calls. There may be a designated phone which can be handed around between co-ordinators. If a co-ordinator is unable to find the help needed, the Hub may be able to help at short notice.

Q. In Basingstoke there are language issues and cultural isolation. How do you get the information to these communities.

A. Need to identify groups in need of help and then key contacts. In Aldershot a group has identified contacts who can network within such groups requiring help.

AGREED Natalie will forward details of the Christmas cafe meeting.

*With thanks to Natalie Roebuck and guests, all guests left the meeting.*

**3 MINUTES OF LAST MEETING** of 5th September, agreed, signed by Chair.

**4 DECLARATIONS OF INTEREST** None

**5 TRAFFIC AND TRANSPORT**

**5.1 Bus service**

From early September the C41 New Alresford to Basingstoke service has been reduced to a three-day week. The previous Cango service became uneconomic when it lost the Candovers etc school contract – apparently due to changes in pupil numbers. The C41 has now transferred from Stagecoach to Cresta and is timetabled for Mondays, Wednesdays and Fridays. The County Council is looking for means to make a further £140 million of savings which could further impact on subsidised transport services. **(APPENDIX II)**

**5.2 Bus shelter update**

Rebuild The intention was to remove the vegetation rooted within the roof without removing any of the structure. Estimates were being sought to repair the roof. However once the mat of roots began to be removed the timbers were rotten and the wood and brickwork came with it. The result is all the roof and supporting brickwork removed in order to make safe.

Initial estimates suggest c £1,000 to restore and shore up the remaining structure and leave open, or c £5,000 to fully restore with new roof.

AGREED That £5,000 did not seem a good use of Parish resources.

ACTION To establish how much the shelter is used with the remaining local and school buses, and gauge public opinion. A note to be included in the December *Newsletter*.

**5.3 Speed camera signs**

According to email from HCC (Traffic and Safety) the Parish can have speed camera signs (black camera on white background) but – reference HCC funding priorities and restrictions – the Parish Council will have to pay for them. **(APPENDIX III)**

AGREED That Speed Indicator Devices would be a better use of Parish funds.

For signature .....

**5.4 Community Funded Traffic Management Measures**

Regarding the provision of signs as 5.3 above, the principles of 'Community Funded Traffic Management Measures' are set within new policy on Traffic Management, and enable Parish Councils or community groups to fund minor and straightforward traffic management measures. **(APPENDIX IV)**

**5.5 Speed Indicator Devises**

The Chairman said that speed indicator devises (SIDs) would provide backup for the Community speedwatch scheme.

AGREED The signs which flash up the driver's speed are the ones that work, and ideally need two which can then be moved to different locations. Leasing an SID was suggested.

ACTION Clerk to follow up for detailed specification and quotes.

ACTION Clerk to request the police speed camera van be deployed in Farleigh Road.

ACTION Note to be included in the December *Newsletter*.

**5.6 'No HGV' signs – Hackwood Lane**

Hampshire County Council (Traffic Management – Economy, Transport & Environment) has advised that for a sign restricting HGV access to be enforceable – a weight restriction has to be applied to the road – which requires a Traffic Regulation Order (TRO). HCC aren't presently implementing new TROs unless the road has accident statistics.

So the signs available for the narrow 'loop' of Hackwood Lane are Advisory only – 'Unsuitable for HGVs'. Existing signs can be upgraded or replaced by HCC, if deemed necessary due to damage/wear & tear etc. Alternatively the PC can chose to pay for new signs as per 5.4 above **APPENDICES IV & V**

AGREED Clerk to request that HCC replace existing signs as necessary.

**6 MAINTENANCE AND HIGHWAYS**

**6.1 Southlea steps**

Responses to the November *Newsletter* indicate that most Soutlea residents are not keen on a suggestion of handrails by the steps.

AGREED: Clerk to approach HCC regarding repairing the steps which are pitted, and to provide a handrail where requested.

**6.2 Pond grounds**

AGREED: Clerk to request Lengthsman (Joe) to undertake the last strim and tidy at the pond – and trim back bushes where necessary.

Note 1: The Parish Council does not own the pond land.

Note 2: The Parish Council has statutory powers which enable it to allocate funds to maintain ponds and ditches, and maintain land for open space. Thus the Parish Council is able to maintain the pond land for the benefit of the village as per the Village Design Statement.

Note 3: A 'power' does not confer a duty, requirement or legal responsibility.

**6.3 Pond trees**

Note: Any proposal for works to the pond trees requires an application to BDBC.

For signature .....

**7 PLANNING**

**7.1 Parish Planning applications – new applications for discussion**

17/03580/ROC Land to the rear of 8 Woods Lane. Removal of conditions 6 and 7 of permission 17/00656/FUL (erection of 1 no. 4 bed dwelling) relating to alterations to the existing access. *Parish Council response – no comment required.*

17/03276/HSE Erection of single storey rear extension, Lower Swallick House, Alton Road, Winslade RG25 2NG. *Parish Council response – no objection.*

17/03218/FUL Erection of 1x three-bed, 1xfour-bed and 2xfive-bed dwellings, with 2 carports and new access. Langdale, Woods Lane *Parish Council response – objection.* **APPENDIX VI**

**7.2 SEE APPENDIX VII** for all recent Planning Applications relating to the Parish.

**7.3 Southlea Meadow application refused**

16/04690/FUL (Refused 13th Sept, reg 21st Dec 2016) Southlea Meadow, Land at Farleigh Road. Erection of 40 dwellings.

AGREED: All protest signs regarding the planning application should now be removed, with the understanding they may be renewed should an Appeal be lodged.

ACTION Chairman, Hazel Metz. Plus note to be included in the December *Newsletter*.

**7.4 Motorway Service Station proposals** Moto Hospitality Ltd has submitted a full planning application for a Motorway Service Area at Junction 6, awaiting plans on BDBC website, promotion leaflet circulated by MOTO. **APPENDIX VIII**

AGREED: The Parish Council objects to this proposal and wishes to support the objections of Winslade Parish Meeting and other local parish councils, particularly with regard to the impact of traffic flow at J6 and environmental harm.

ACTION Clerk to draft response for approval.

**7.5 Tamar AD Plant (Farleigh Wallop)**

Application granted to retain current level of vehicle movements.

17/01876/CMA (granted 19th October, reg 23 May 2017) Basingstoke AD Plant, Dummer RG23 7LW. Application for the amendment of Condition 7 (vehicle movements) to Planning permission 16/00322/CMA.

**8 FINANCE**

**8.1 External audit completed.**

**8.2 Cheques for signature**

700 Personalised print Oct and Nov Newsletters	£138.68
701 (cheque missed by mistake)	
702 BDO external audit	£36.00
703 PGGM – digger hire (July) Farleigh Hill soakaways	£84.00
704 Clerk’s salary Aug/Sept	£505.26
705 Clerk’s salary Oct/Nov	£505.26

**8.3 Standing order request**

Standing order request for Clerk’s salary £252.63 from 28th August 2017 has not been actioned, hence cheques above. New standing order request starting 28th December signed.

**9 FURTHER REPORTS**

**9.1 Newsletter e-mailing** The chairman noted that the Newsletter email list is not for open circulation and should be blind copied.

**10 NEXT MEETINGS AND CLOSE**

*Next Parish Council Meetings Tuesdays 2nd January, 6th March.*

*Meeting closed at 9.30pm with thanks to all present.*

For signature ..... Date .....

### **APPENDIX I – GOOD NEIGHBOURS SCHEME**

<https://www.goodneighbours.org.uk/>

Good Neighbours can be for anyone able to give and receive help in their community. It is a Hampshire scheme born of the 1970s' Care in the Community. Six groups in 1976 have grown into a network of over 120 groups across Hampshire.

According to the Good Neighbours website... 'The Groups offers practical help with tasks and emotional help through befriending schemes and social groups, from film club to bike club. Each group is different but it often includes offering transport to medical appointments or shopping and social activities. All the Groups aim to reach out to isolated people... Our best recommendation is that often the helped can go on to become helpers. There are so many ways in which help can be offered and always something that people can do.'

The Good Neighbours network of Groups has a 'Hub' which offers administrative support, insurance cover, grant funding and professional and hands-on guidance. For example, safeguarding training, befriending workshops, and drop-in Resource Cafés.

### **APPENDIX II – BUS SERVICE FUNDING**

Hampshire County Council (HCC) says it needs to make a further £140 million of savings. Proposals put forward have included stopping – from April 2019 – remaining support for subsidised bus services and community transport. But the County also says it is looking at alternative means of balancing the budget. Some remaining Government grant and local developer contributions may offer future funding options.

HCC is lobbying Government to allow it to introduce a charging Pilot for users of concessionary travel passes to pay 50p a trip on all local bus services as a way of retaining subsidised bus and community transport services at a similar level to now.

The current message is that work is to be done between now and April 2019 to explore future funding for the C41 and other subsidised transport across the County beyond that date.

### **APPENDIX III SPEED CAMERA SIGNS**

According to email from HCC (Traffic and Safety (New Forest, Test Valley, Eastleigh, Basingstoke and Deane))

'With Police confirmation that the route is part of a mobile camera enforcement programme then speed camera signs [black camera on white background] are permitted. However these would not be a priority for funding through our traffic and safety works programmes...

'Road safety is a priority for the County Council and is achieved by directing our resources towards those locations where there is evidence that road casualty collisions are occurring, as our highest priority, and the introduction of traffic and safety measures are likely to reduce these. Successive rounds of funding cuts for local authorities by Central Government mean that we are unable to broaden our priorities beyond these activities at the current time.'

At present we are not considering sites for investigation unless meeting the criteria outlined above. This is in accordance with our current policy on the Traffic and Safety service which prioritises investigation of sites where a treatable pattern of road casualty collisions exists and this reflected in a scaling back in these areas of work where they do not demonstrate a clear road casualty reduction benefit.

**The Parish Council can purchase signs themselves, provided that the County Council's consent is sought for the locations and sign design which must meet the requirements of the Traffic Signs Regulations and General Directions 2016. However you must either arrange for these to be placed through an approved source such as an approved contractor or Lengthsman.**

#### **APPENDIX IV TRAFFIC MANAGEMENT POLICY**

A link to the higher level Traffic Management policy that limits certain traffic management measures towards addressing proven safety issues can be viewed via the following link and further information on policy and criteria is also available via this link.

<https://www.hants.gov.uk/transport/roadsafety/makingroadssafer>

The County Council is promoting a new programme of Community Funded Traffic Management Measures. The principles of this new initiative were set within the new policy on the Traffic Management service and enables Parish Councils or community groups to fund minor and straightforward traffic management measures, recognising that measures that are a low priority for County Council funding and resource may be of high value to the community. The scope includes straightforward measures such as village gateway enhancements, signing, road marking, informal pedestrian crossing points, advisory 20mph at school sites, enhanced village name signs, sign rationalisation and declutter, bollards to prevent overrun, finger post signs and safety slogan wheelie bin stickers. Under this initiative the County Council will develop the scheme, and arrange delivery of the works, with the Parish Council funding the works costs, design fees and contributing to ongoing maintenance where the highways asset is increased.

#### **APPENDIX V – ADVISORY HGV SIGNS**

'Further to your Enquiry, I can confirm that the blue "Unsuitable for heavy goods vehicles" to Diagram 820A (see alternative types attached) can be erected without the need for a TRO. Through our efforts to minimise sign clutter, we would have carried out surveys to establish the scale of the problem before considering the use of these advisory signs but this will not be the case as there are signs in place already.

'Replacing damaged signs or repositioning of existing signs (but not in all cases) can be carried out by my colleagues in Highways Maintenance as and when their resources permit. Erecting of new signs to Diagram 820A would have to be funded by the Parish Council unfortunately. In saying that, it would help to know the condition of these signs as the Google Images I am relying on are out of date.

'As per Google Street View (Sep 2012 & July 2015), there are two signs at the locations shown in the attached screenshots. There is no such sign at the junction of Church Lane/Northgate Lane and Station Road and we will not be recommending one at this location.

'Having looked at the site on Google Maps, it would appear the existing "Unsuitable for heavy goods vehicles" sign (which is advisory) at the Hackwood Lane junction with Northgate Lane is not visible when travelling south from Church Lane direction until one is right at the junction.

'We could either improve the visibility to the sign by repositioning it or replace it with a sign as shown below which do not need a Traffic Regulation Order (TRO) to be made.

'To ensure weight restrictions are legally enforceable, a TRO will have to be made to the effect that vehicles beyond a certain weight limit (say 7.5 tonnes) need not go down a particular road. Unfortunately, we are not implementing TRO-related environmental measures currently unless there is a proven casualty problem.'

**APPENDIX V – ADVISORY HGV SIGNS (cont...)**

Sign table — Schedule 11, Part 2

(1) Item	(2) Description	(3) Diagram
23	Diagram 820 Route unsuitable for type of vehicle indicated (Alternative types)	<p>Diagram 820 shows a collection of advisory signs for route unsuitability. The signs are arranged in two columns. The left column contains signs for heavy goods vehicles, articulated vehicles, motor vehicles, trailers, wide vehicles, long vehicles, and caravans. The right column contains signs for heavy goods vehicles, articulated vehicles, motor vehicles, trailers, wide vehicles, long vehicles, and caravans. Each sign is blue with a white icon and text, and is associated with a speed limit: 50, 62.5, 75, 100, and 125.</p>
24	Diagram 820A Road unsuitable for heavy goods vehicles (Alternative types)	<p>Diagram 820A shows a collection of advisory signs for road unsuitability for heavy goods vehicles. The signs are arranged in two columns. The left column contains signs for heavy goods vehicles, articulated vehicles, motor vehicles, trailers, wide vehicles, long vehicles, and caravans. The right column contains signs for heavy goods vehicles, articulated vehicles, motor vehicles, trailers, wide vehicles, long vehicles, and caravans. Each sign is blue with a white icon and text, and is associated with a speed limit: 50, 62.5, 75, 100, and 125.</p>

## APPENDIX VI PARISH COUNCIL RESPONSE TO REVISED LANGDALE APPLICATION



### **Re 17/03218/FUL Langdale, Woods Lane, Cliddesden RG25 2JF**

Erection of 1 no 3 bed, 1 no 4 bed and 2 no 5 bed dwellings, with 2 carports and new access

Case officer Stephanie Baker, Civic Offices, London Road 01256 845578

22nd October 2017

### **Cliddesden Parish Council response**

#### **OBJECTION**

The application site borders on the Cliddesden Conservation Area. Two additional new houses have already been approved at this site which will contribute to housing density and so have some impact on the largely open and rural nature of the area.

The Parish Council believes that this new application for four houses and two carports on the site substantially intensifies the impact of the development so as to cause demonstrable harm to its setting and the amenity of neighbouring properties. The incremental introduction of ever higher density housing will irrevocably alter the character of the area.

Much of the housing pattern on Woods Lane is characterised by individually designed detached dwellings in large plots with a largely rural aspect and character. This proposal forces a close-knit, uniform grid pattern and suburban form of housing into a location where the housing styles are diverse and the housing pattern remains largely informal and dispersed. In this respect the proposed development is detrimental to its setting and harmful to the appearance and character of the surrounding area.

The design of the houses is not appropriate for the area and site. The blocky uniform mass of the houses and car ports – and their grid pattern layout – does not contribute in any positive way to local distinctiveness, the sense of place or the existing street scene.

The layout forces the houses towards the edges of the site, where their bulk and mass has an unnecessarily overbearing and overshadowing impact on neighbour properties and reduces room for appropriate and effective screening between properties.

Regarding the nature of Woods Lane, it goes without saying that every additional dwelling compounds the traffic problem on this very narrow lane and adds to loss of amenity and increases fear of traffic for pedestrians.

The Parish Council believes that the cumulative harm from this proposal for four houses outweighs any small economic benefit gained from one additional dwelling and requests the application be refused.

Please note: Irrespective of the decision regarding the four houses, the Parish Council welcomes the applicant's invitation for input regarding frontage screening. Following consultation with our Tree Warden, the Parish Council agrees with the choice of birch trees but believes hedging should be mixed native – Hawthorn (*Crataegus monogyna*), Field maple (*Acer campestre*), Hazel (*Corylus avellana*) and Beech (*Fagus sylvatica*) in the mix at least – and double planted at 18 inches. Retaining and reinforcing native hedging as screening between properties is equally important.

Yours sincerely

Susan Turner

Clerk to Cliddesden Parish Council

**APPENDIX VII – PLANNING****LIVE APPLICATIONS**

17/03580/ROC Land To The Rear Of 8 Woods Lane RG25 2JF. Removal of conditions 6 and 7 of permission 17/00656/FUL (erection of 1 no. 4 bed dwelling) relating to alterations to the existing access. *Parish Council response – no comment required.*

17/03276/HSE Erection of single storey rear extension, Lower Swallick House, Alton Road, Winslade RG25 2NG. *Parish Council response – no objection.*

17/03218/FUL Erection of 1 no. 3 bed, 1 no. 4 bed and 2 no. 5 bed dwellings, with 2 carports and new access. Langdale, Woods Lane RG25 2JF *Parish Council response – objection.*

**MOTORWAY SERVICES**

Full application submitted by Moto for Motorway Service Area at J6.

**APPLICATION REFUSED**

16/04690/FUL (Refused 13 Sept, reg 21st Dec 2016) Southlea Meadow. Land At Farleigh Road. Erection of 40 dwellings to include 24 private homes and 16 affordable homes, associated parking, landscaping, amenity space and highway alterations.

**APPLICATIONS GRANTED**

17/02702/FUL (Granted 1st Nov by DC committee, reg 21st August) Cruenta Carus, Station Road. Erection of a detached dwelling, triple garage and associated parking and landscaping following demolition of the existing commercial buildings and removal of hard standing and B8 storage use of the site. (Amended scheme to that approved under 16/04116/FUL to include the addition of a vaulted sunroom.)

17/03054/HSE (Granted 31st October, reg 5th Sep 2017) 2 Chapel Walk, Cliddesden. Single storey rear extension and internal alterations

T/00307/17/TCA (Granted 8th Sept, reg 7th Aug 2017) Church Farm Cottage, Church Lane, Cliddesden. Conifer to fell because of excessive height and increasing, shading, moisture extraction. Replace with Box.

**INWOOD COPSE**

17/01717/ENS (Decided - OFFICER'S REPORT issued 29th September 2017, reg 12th May) Inwood Copse Campsite, Farleigh Road, Farleigh Wallop. Request for scoping opinion for the formalisation of an operational campsite. .

17/00839/ENSC (Decision EIA REQUIRED 15 April 2017, reg 1st March) Inwood Copse Campsite [Portsmouth Estate], Farleigh Road, Farleigh Wallop. Request for screening opinion for the formalisation of an operational campsite.

**BASINGSTOKE AD PLANT**

17/01876/CMA (granted 19th October, reg 23 May 2017) and 17/01877/CONS (???, reg 26 May 2017) Basingstoke AD Plant, Dummer RG23 7LW. Application for the amendment of Condition 7 (vehicle movements) to Planning permission 16/00322/CMA HCC Case Officer Philip Millard Ref: HCC/2017/0367 .

### APPENDIX VIII – MOTO REVISED PLAN FROM PUBLICITY LEAFLET

