

# MINUTES OF THE PARISH COUNCIL MEETING

TUESDAY 05 DECEMBER 2023, Village Hall 7.30pm

Parish Councillors Alan Tyler (Chairman), Simon Barker, Mark Gifford, Alison Mosson, Dave Rudge;  
Clerk Susan Turner; Members of the Public: 3.

- 1 WELCOME & APOLOGIES**  
Apologies received from County and Ward Councillors.
- 2 PUBLIC SESSION**  
Email received from parishioner reporting inconsiderate driving to and from the Cliddesden Primary school. Request for the Parish Council to contact the school.  
AGREED Clerk to write to headteacher requesting he remind parents of the need to drive with care and make time for other road uses on the narrow roads through the Village.
- 3 REPORTS TO MEETING**
- .1 PCSO Andy Jones** emailed to say 'nothing of note locally' to report. However...  
A reorganisation of policing areas brings Newnham and Mapledurwell & Up Nately back into Basingstoke Rural South (as when policed by PC Andy Reid) and Old Basing also included. Good news for those Parishes but it will add to the Rural Team's responsibilities; there will be some reshuffling as to the areas which come under the 'Rural' remit.
- .2 Written report from Ward Cllr Onnalee Cubitt APPENDIX I**  
NOTED Points 1 and 2 (as copied below) from the report are very welcome:  
1. Protecting our natural environment from overdevelopment.  
2. Delivering a new Biodiversity Strategy and protecting our Chalk streams / rivers.
- .3 Written reports from County Cllr Henderson APPENDIX II**  
Leading on HCC financial constraints: [County's budget shortfall is c£132m for the next two years; its finances stable until 2025/26. No sign of significant changes in Government funding or requirements. As such HCC is seeking to closing its budget gap by further changing and reducing services to only those the council must legally provide. Decisions made by HCC Full Council in November re cost cutting proposals will be subject to some further public consultation.](#)
- 4 MINUTES OF PREVIOUS MEETING** of 05 September agreed and signed.
- 5 DECLARATIONS OF INTEREST** in items on the Agenda, none.
- 6 PLANNING**
- .1 Parish Planning applications** – Planning update at **APPENDIX III.**  
**Appeals** are lodged, or in progress, for all three larger development proposals.
- .2 Parish tree applications**  
Re the row of Lime Trees along Southlea APPENDIX IV.
- AGREED** To request a Group TPO for all the Lime trees along Southlea. Action Clerk.  
'The Limes are a distinctive feature of the this part of the Conservation Areas, and while they have some protection in that TCA applications are required, the Parish Council is seeking more recognition and better protection for the row of trees as a whole. This includes the means to ensure that all works to the Limes be for the benefit of the trees, and to retain their health and shape.'
- .3 Neighbourhood Plan Update** Regulation 15 Draft Plan documents submitted to BDBC. Reg 16 Consultation to 12 January.
- NOTES from BDBC Planning Policy on procedure following the consultation:
- [After the consultation has closed the representations will be sent to the examiner for her consideration, these will also be compiled and published on the website. Generally the neighbourhood planning team is not required to respond to every rep at this stage.](#)
  - [Following the consultation, the examiner will send both the PC and LPA an email stating that she is starting the examination and she will set out that she may ask for further information from](#)

For signature (p1 of 4) .....

either party. She may have additional questions too at this stage. Generally though, these tend to be minor in nature. She will set out clearly what is expected of the team if this is the case.

- Once she has finished the examination she will produce a draft examiner's report that the neighbourhood planning team will need to check. At this stage it is a 'fact check' so changes can be made that relate to factual errors such as dates. I will also check the report and then I will send combined comments back to her.
- After this, the examiner's report will be published in full. As a result, it is likely that there will be things to change to the final Plan. We ask that changes are made as 'track' changes to ensure that only the changes suggested by the examiner are made at this stage.

It is expected that minor support would be required from the neighbourhood plan consultant moving forward. It is often helpful to check the examiner's report with them to ensure that you understand and agree with any modifications the examiner makes.

**.4 Update on Manydown APPENDIX V** As per report from the Council Leader, 'Manydown is done' almost... all is on track to exchange in December. Infrastructure first, the first 'reserved matters' housing applications likely for end 2024 early 2025. Now appointing developers for 3,520 houses – good news to present to a Government Inspector.

**.5 Local Plan Update Reg 18 consultation** (From report from Council Leader and Strategic Planning & Infrastructure portfolio holder) The Draft Plan is to be published for consultation in January, and will include development sites (not all sites) as the Draft put on hold last year. Makes sense to build on work done before. Will included a stepped approach to annual delivery – reducing numbers to 693pa for the first five years – up to the next LP Review. Will give more time for major sites infrastructure, and to more time to negotiate with water companies and the EA to improve on water quality issues relating to abstraction and sewage disposal. Looking to examination and adoption by Summer 2025. At present Local Planning Authorities have no ability, as confirmed by legal advice, to do other than use the Standard Method for calculating housing numbers. While all parties wish to reduce the overall housing from 850dpa (dwellings per annum), there is at present no means of achieving this that would be accepted by an Inspector.

**.6 Local Plan Update meeting** Local Plan Update Meeting with BDBC Council Leader etc – scheduled for 21 November – unfortunately had to be postponed at the last minute. New available dates supplied for January.

**ACTION** Clerk to check availability with the Village Hall, agree date with Parish Councillors and advise Ellisfield. To be advertised in January Newsletter.

**.7 MSA J6 MOTO application update** Email received from Old Basing Parish Council (10 October 2023) recognising Local Parishes' collective opposition to the proposal. Further note from Old Basing that:  
'We have contacted our Planning Consultants to seek their advice on what further steps should be taken by the Parish Council. They do not feel at this stage that they can add value and that our objection, coupled with many others, is a sensible and proportionate response.'

**.8 Cosmic Roots festival** Email received from Cosmic Roots 28 November:  
'Dear all, We can now confirm that Cosmic Roots Festival will take place on the 5-9th September 2024. As soon as our conversations with the statutory bodies (Fire and Rescue, Police, NHS, Highways, H&S, Environmental Health and Licensing) are updated, we will share our plans with you all.'

**7 VILLAGE UPKEEP AND HIGHWAYS**

**.1 Pond pathway** Proposal (ref September meeting) to replace with a hoggin (scalpings) path with concrete edging for longevity. Further suggested the path go all the way to the car park though noting the position of the concrete base for the bench.  
Quote received (following site meeting in October) – to dig out footings, supply and install concrete edging, lay a scalpings base and then self binding gravel, remove all waste. Cost for materials, machine hire & waste c£2,688.60 plus labour, three men for three days. This is a CIL-funded project.

**AGREED** in principle, subject to further discussion and revision.

**.2 Pond noticeboard** New stabilising post supplied by the noticeboard company and fitted due to amount of flex in the large board.

- .3 Parish Lengthsman** New Parish Lengthsman company from September 2023.  
Ongoing tasks.  
– Pond land maintenance  
– bus shelter – brush out, clear bus shelter roof of vegetation and clear gutters  
– clear and clean roads signs through Village.  
Noted that the vegetation from Well House is presently overgrowing the bus shelter roof; also the 30mph sign at the Farleigh Hill approach to the Village is still obscured by the hedge. (This was logged on HCC website Enquiry 7101423.)  
ACTION to book a LM date, likely now to be January.
- .4 Phone box and defibrillator** New defib battery required @ cost of £210 + £12.50 delivery + VAT, from communityheartbeat.org.uk. Ordered, received and installed with thanks to Mark Gifford. Thanks also to Mark Gifford for repairing / replacing the timber panel in the phone box door. Awaiting dry weather for painting.
- .5 Station Road verges** Cut and collected Monday 23 October. (Assigned to LM hours.)
- .6 HCC Letters** for use by Parish Councils re overgrown vegetation and ditch clearance. **APPENDIX VI.** The intention is to enable Parish Councils to correspond directly with landowners. Noted that HCC are offloading their workload where possible but this remains their area of responsibility. (Noted that hedges in Woods Lane logged on HCC website (Enquiry 21689429) have now been cut back.)
- .7 A33 Alton Road road sign for Hackwood Lane** (Enquiry 21693689) The broken sign initially reported by resident three times – no action taken; referred to County Councillor and Parish Council 03 October. Parish Council submitted new report, details copied to Cllr Henderson.  
NOTED There is a new sign in place; an improvement on the old with two posts. (Noted located in the same position close to the road, likely to be hit again.)  
ACTION Clerk to convey thanks to County Cllr Juliet Henderson and also to HCC, whoever arranged to have the work done.
- .8 Grips on Farleigh Hill** have not yet been cleared. ACTION Clerk to contact via Cllr Henderson.
- 8 COMMUNITY RESILIENCE & EMERGENCY PLANNING**  
Email from HALC (Hampshire Association of Local Councils) 27 Nov – ‘Invitation to Emergency Planning & Resilience Focus Group for Hampshire Resilience Forum’  
‘Provisional dates either Tuesday 09 or Thursday 11 January, depending on response. These will be in-person sessions with a venue to be decided based on the location of the respondents.’  
AGREED To aim for one Councillor to attend and submit a short report.
- 9 FINANCE AND GOVERNANCE**
- .1 Conclusion of Audit 2022/23** – External auditor report **APPENDIX VII.**
- .2 Accounts 2023/24 to date APPENDIX VIII.** Reconciliation 31 Oct = £57,017.43
- Payments since last meeting
- |    |   |           |           |
|----|---|-----------|-----------|
| 24 | BDO LLP – External audit                        | £252.00   |           |
| 25 | Clerk – Salary Sept 2023                        | £212.00   |           |
| 26 | HMRC – PAYE-Apr-May-Jun                         | £243.00   | £455.00   |
| 27 | Chris Paterson – NP-BDBC meeting                | £1,500.00 |           |
| 28 | PGGM – Post-crete-N/board                       | £15.60    |           |
| 29 | Hugo Fox – Website hosting                      | £122.28   |           |
| 30 | CPRE – Subscription                             | £36.00    |           |
| 31 | Chris Paterson – 004 Basic Conditions Statement | £1,687.50 |           |
| 32 | Chris Paterson – 005 EIA for NP                 | £750.00   | £2,437.50 |
| 33 | Clerk – Salary Oct 2023                         | £455.00   |           |
| 34 | Personalised Print – Oct-Nov                    | £100.00   |           |
- Income of note since last meeting**
- |                              |            |
|------------------------------|------------|
| VAT reclaim Jan-Aug 23       | £2,396.20; |
| BDBC S106 (Floating islands) | £8,143.88  |
| Parish Precept (six months)  | £4,665.50  |
| CIL – Appleyard 20/01098/FUL | £9,117.43  |
- TO NOTE The level of S106 and CIL income will mean external audit again required for this year.

**.3 Budget APPENDIX IX**i Total income / expenditure this year

Estimated total expenditure for this year =	£34,252.64
Estimated total income =	£30,709.99
Therefore estimated total deficit on the year of	£3,542.65

ii 'Working' budget this year less CIL and S106 expenditure

Estimated budget expenditure this year less CIL & S106	£17,471.61
Estimated budget income less CIL and S106 funding	£13,448.68
Budget deficit on the year less CIL and S106 funding of	£4,022.93

*Budgeted deficit for this year relates to the NP expenditure*

iii Neighbourhood Plan (NP) This year's budget allocates £5K for the NP of which £4,152 (of budgeted £5K) now spent on achieving the Regulation 15 Draft Plan. There remains an additional £5K for the NP in allocated reserves.iv Community Infrastructure Levy Estimated at year end, ringfenced fund of £29,466.32 (Annual CIL surplus of £480.28.)v 'Working' budgeted balance (total less CIL) estimated at Year End = £17,178.20; comprising 'general reserve' = £9,331 (level of Precept) plus £7,847.20 allocated reserves.vi Budget for 2024/25 based on the same level of Precept.

Estimated budgeted expenditure less CIL (and not including NP) =	£9,629 ex VAT
Estimated budgeted income less CIL funding =	£9,831 ex VAT
Budgeted surplus on the year (less CIL fund and expenditure)	£202.00

**.4 Precept request** The Precept was unchanged from last year to this @ £9,331.

Cliddesden's tax base is in the region of 250 so equates to c£37 per band D household.

Tax base figure for 2024/25 will be published by BDBC in January. The level of Precept per household will reduce slightly as the tax base increases with new housing.

AGREED The Precept request to again remain unchanged – given the level of CIL funding for infrastructure project expenditure. Forms to be completed and signed at the Jan meeting.

**.5 Grant funding** To include a note in the *Newsletter* that grant funding is available via our Ward and County Councillors. Inviting community groups or residents to come forward if they have or can suggest projects they wish to fund.**10 FURTHER REPORTS / UPDATES****.1 October Round Table meeting with Donna Jones** – A report from the meeting published in the November *Newsletter*. Agreed a positive event and good PR for the Parish and Village Hall to continue to host.**.2 Welcome pack** A *Newsletter* reminder to advise the Parish Council of new neighbours.

AGREED More copies to be printed (c25). To check first if updates needed (action Alison Mosson).

**.3 Community Speedwatch kit**

AGREED The Parish Council is happy for the Candovers to have the SpeedWatch kit for a nominal sum. Clerk to arrange collection / delivery.

**.4 SID** – Dave Rudge reported that the SIDs are working well. Taking two-weekly downloads and accumulating data for year. The data is showing some year-on-year speed reductions (but noted that during Covid there was a nationwide trend of people driving faster as less traffic on the road).**.5 Village Hall** Referencing the December *Newsletter* report that the Hall signage at the entrance road has been taken away for repair; its feature supporting wall is now damaged and will need to be rebuilt.

Generator – Reference item 8 Emergency Planning, the proposed generator switch for the Village Hall requires an industrial electrician certified for 3-phase. Difficulty in finding someone to quote for just the switch, recommendations welcomed.

**11 NEXT PARISH COUNCIL MEETING**

2nd Jan, 5th March, 7th May AGM, 2nd July, 3rd Sept, 5th Nov.

Parish Assembly date – Friday 10th May.

Meeting close 9pm with thanks to all

For signature (p4 of 4) ..... Date .....

**APPENDIX I** CLLR ONNALEE CUBITT – WARD COUNCILLOR REPORT – NOV/DEC 2023

I am pleased to enclose a Borough update:

We are a new Council with new Priorities.

In May, this year Independent Councillors working in coalition with other Councillors took control of Basingstoke & Deane Borough Council. This is a wholly new approach to doing local politics, people working together for the benefit of our community. Delivery is key to everything we do. We have been working hard on our priorities and policies which we are now beginning to roll out:

1. Protecting our natural environment from overdevelopment.
2. Delivering a new Biodiversity Strategy & protecting our Chalk streams/rivers.
3. Half a million pounds invested in Council frontline services.
4. Solar panels for community centres.
5. £400k invested in play areas.
6. New affordable housing at social rents;
7. New Aquadrome and Leisure Park.
8. A university in Basingstoke.
9. Delivering Manydown.
10. Reducing the housing numbers.

Since May we have got the Manydown deal done which was a key priority for us. Manydown is a significant opportunity to bring much needed homes through a well-planned approach delivering much needed facilities that meet our communities' needs. We are on the home straight to finally closing this complex deal after long running negotiations.

We are determined to regain control of our planning and get it back on track. We must get our 5-year housing supply back. We must preside over planning by design not planning by appeal which has blighted so many of our beautiful villages and much of our Borough.

**APPENDIX II.I** CLLR JULIET HENDERSON – HCC REPORT – DECEMBER 2023

**1. HCC budget reductions** Public consultations will now begin on the implementation of budget reductions approved by the County Council at its meeting in November, to reduce its £132m budget gap forecast by 2025/26. It identified that £90.4m could be generated through the savings proposals, of which £75m is expected to be delivered by 2025/26, leaving a forecast unmet budget gap of £57m in 2025/26.

Increases in fees, changes in how services are offered as well as more use of smart technology are planned as part of the budget-cutting measures. HCC also said it would continue to use its reserves, which have dropped by £38m since 2021/22. As part of the plans, school crossing patrols would be removed from routes considered 'safe' or where other pedestrian facilities could be installed in order to save £1.1m. All non-statutory local bus and community transport services would also be suspended. I will update you on the consultations as these get underway.

**2. Schools** Hampshire parents and carers with children due to start school in Reception Year or move to Year 3 at a junior school next year, can now apply for their child's school place for September 2024. School applications are open until 15 January 2024. Parents are being reminded to name three schools on their applications, to give them the best chance of being offered a place at one of their preferred schools.

Three Hampshire schools (located in Fleet, Chandlers Ford and Eastleigh) are set to benefit from greener energy following the approval of a scheme to install ground source heat pumps and provide low-carbon heating systems. The project is being financed from the Public Sector Decarbonisation Scheme and the council's school buildings improvement budget.

The council is separately consulting on proposed changes to the admission arrangements for 2025/26 for community and voluntary controlled schools within its area. Check whether local schools are affected and how to respond, at <https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/admission-arrangements25-26>. The consultation will run until Friday 29 December 2023.

**3. Roads** The County Council has secured a further £132 million for Hampshire over the next 10 years to tackle the issue of potholes and invest in longer term, proactive road maintenance. A ten-year settlement allows the council to plan ahead carefully with more certainty, and to allocate and prioritise resources more effectively. The money will help to tackle the challenges of unprecedented demand, soaring inflation, and the impacts of heavy rain, flooding and sub-zero temperatures. The County Council has already allocated £22.5 million of its own money over the next three years to repair potholes and other defects and this is already helping to make our roads stronger ahead of another potentially difficult winter period.

**4. Mini-forests** Thousands more trees are set to be planted across Hampshire as a permanent reminder of His Majesty King Charles III's Coronation following a successful bid by the County Council for £100,000 from a national funding pot to mark the historic occasion.

The national grant has been awarded from the Government's Nature for Climate Fund via Defra's Coronation Living Heritage Fund. The County Council has secured a £50,000 award for the establishment of Coronation micro-woods in urban areas – this applies techniques that enable dense woodlands, usually the size of a tennis court, to grow up to ten times faster than normal. Another £50,000 grant is available for Coronation Community Orchards. Groups or communities interested in planting a mini forest or orchard can contact the Hampshire Forest Partnership via its website. The Forest Partnership's Coronation fund is

open for projects that can be planted by March 2025.

Three mini-forests have been planted in Hampshire so far, in Havant, near Petersfield and in Hedge End.

**5. New HCC app** The County Council's has launched its new mobile app, 'OurHants', which is available for Apple and Android mobile devices. The intent is to offer many online services through the app, beginning with the full range of County Council web pages, to allow residents to access all services.

It also contains new functionality to book appointments for Household Waste and Recycling Centres (HWRCs). Details can be saved to make future booking quicker and the app will allow people to see and manage their bookings in one place and will notify the user of any important updates about their booking.

**6. Police** The Police and Crime Commissioner for Hampshire & Isle of Wight, Donna Jones, is carrying out a consultation on her precept and priorities for the year ahead. The consultation closes on 10 December. You can find the survey here: <https://survey.alchemer.eu/s3/90633344/Precept2024-25>. You can also read Donna's annual report here - <https://www.hampshire-pcc.gov.uk/wp-content/uploads/2023/11/Annual-Report-2023-Online-Version.pdf>

*Merry Christmas*

*December is here already, I'm not sure where the year has gone! I hope everyone has a great Christmas break and my best wishes for 2024.*

## **APPENDIX II.II** CLLR JULIET HENDERSON – HCC REPORT – November 2023

**1. HCC budget reductions** I mentioned in my last report the steps that the county council are considering ensuring it can balance its budget going forward in the face of central government underfunding of local government. A final decision is to be made by the full county council at its meeting on 9 November. I will let you know next month about the decisions taken and further public consultations.

**2. Update to Hampshire Minerals and Waste Plan latest** Over the next two months, an update of the Hampshire Minerals and Waste Plan is set to be considered by each of the five authorities that contribute to the plan (Hampshire County Council, New Forest National Park Authority, Portsmouth City Council, Southampton City Council and South Downs National Park Authority) to determine whether each authority agrees that further consultation can take place prior to the Plan being submitted to the Government's Planning Inspectorate for examination. HCC's decision will be made on 12 December. Once approved by all authorities, an eight-week consultation will be launched in January 2024. The responses to the consultation are then submitted together with the Plan to the Planning Inspectorate for scrutiny. The local policies contained within the Plan guide the decisions that each of the five minerals and waste planning authorities make when determining planning applications for minerals extraction or waste infrastructure and operations.

**3. Consultation on proposed changes to school and post-16 transport** Proposed changes to Hampshire County Council's School and Post-16 Transport Policies are the subject of two public consultations which run until Wednesday 6 December.

The proposals have been put forward to provide more flexible transport arrangements that better respond to children's needs, demand and external market pressures, while bringing services in line with the latest statutory guidance from the DfE. The proposals are not part of a savings programme, and do not include any proposed changes to the eligibility criteria for School and Post-16 Transport.

Details of the proposed changes and links to the consultation can be found at

[www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/Post-16-Transport-Policy-for-2024-25](http://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/Post-16-Transport-Policy-for-2024-25) and

[www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/schooltransport](http://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/schooltransport)

**4. County Council renews commitment to Hampshire's Armed Forces** Hampshire County Council has underlined its commitment to the Armed Forces, by renewing its pledge that serving and veteran members of the Forces, and their families, are treated fairly and are not disadvantaged when accessing public services such as education and healthcare. Hampshire has a historic and long-standing close relationship with the Armed Forces and has military facilities from all three services. Some 72,000 households in Hampshire include someone who has served in the UK armed forces.

**5. Useful links for power cuts and flooding** In the aftermath of Storm Ciaran, Scottish and Southern Electricity Networks have provided some useful links in the event of future power cuts.

Any loss of supply or damage to the electricity network can report by dialling 105. You can also obtain details of power cuts and restoration times on SSEN's Power Track Website. Their website also contains advice and information on how to deal with a power cut and there is also a webchat service.

You can read advice online about how to prepare for flooding and check The Environment Agency web pages for updates relating to flood alerts for the area.

For assistance in the event of flooding call 0345 988 1188 or text 0345 602 6340.

**6. Household Support Fund** Support from this fund has been provided to Hampshire households on 825,000 occasions since its launch two years ago. The £14.2m fund will run until March next year and has included support for community pantries and the provision of food vouchers. Details can be found at [www.connect4communities.org](http://www.connect4communities.org)

**7. Reporting Highway Problems** A reminder of some useful links

Potholes: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedge problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>  
 Flooding/drainage issues: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>  
 Pavement problems: <https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Problems with rights of way:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

When reporting an issue, you'll be sent an email confirming a reference number for the report. If you would like me to follow this up for you then do please forward that message to me and I will chase for you.

### **APPENDIX II.III** CLLR JULIET HENDERSON – HCC REPORT – October 2023

**HCC financial planning this autumn** The financial challenges facing the County Council, and local government nationally, are well documented. Each year, it costs more to deliver public services, but the money received from central Government and council tax increases is not enough to meet the extra costs, which results in a deficit. High inflation and growing demand for local services means that in the two years up to the 2025/26 financial year, the budget shortfall is expected to rise considerably to £132m, one of the biggest deficits the County Council has ever faced.

Proposals this autumn set out options for how Hampshire County Council could close this budget gap and come on top of over £0.6bn of spending reductions already delivered since the start of national austerity. Hampshire is in a better financial position than most other county councils, and while the Authority's finances are stable until 2025/26, future stability relies on central Government fundamentally changing the way that local government services are funded, or reducing what councils are legally required to deliver.

In the absence of any immediate Government action in this regard, Hampshire County Council must plan on the basis of closing the budget gap itself, applying a combination of tactics to help balance the books, including changing and reducing services and delivering only those services which the council must legally provide.

A final decision is to be made by the Full Council in November. After this, some proposals may then be subject to further more detailed public consultation.

**Transforming in-house nursing and specialist care** A 10-week public consultation is now underway on proposals that would see £173 million invested over the next five to six years to transform and expand the future of nursing and specialist accommodation directly provided by HCC for the county's growing older population. The proposals recommend concentrating on the delivery of specialist nursing care, complex dementia care and short-term support – to either prevent a hospital admission or support a hospital discharge, so ensuring care could be provided more cost effectively.

The proposals include:

- Building new nursing homes in Havant, Winchester and the New Forest
- Modernising and expanding care at existing homes in Basingstoke, Aldershot and Emsworth
- Withdrawing over time from the direct provision of residential care, with the closure of a number of the council's older homes.

More detail and a link to the consultation can be found at <https://hampshirecc.welcomesyourfeedback.net/s/HCC-Care2023>.

The consultation closes on 12 November 2023 with a final decision expected in February next year.

**Countryside Services - Parish Pages** Parishes, town councils and other local groups may find the Parish Pages page on the HCC website a useful source of countryside information, including opportunities for grants and funding, information about Parish Pollinators, becoming a Volunteer, Countryside Canines and a guide to rights of way for parishes and communities. In addition, the Definitive Map is useful in identifying and locating rights of ways -

[www.hants.gov.uk/landplanningandenvironment/rightsofway/definitivemap](http://www.hants.gov.uk/landplanningandenvironment/rightsofway/definitivemap)

**Increased payments to local residents hosting Ukrainian families** The county council has announced that it will be paying an extra £200 per month to all Hampshire residents hosting Ukrainian guests as part of the Government's Homes for Ukraine Scheme, until the end of March 2024. This takes the monthly payment to £700, which is above the Government's current guidance for local authorities.

**Funding to save the UK's rarest orchids** Hampshire County Council has secured £98,000 funding from Natural England to help rare helleborine orchids to thrive. The conservation project aims to create protected habitats for the endangered plants at sites in East Hampshire.

**Older Driver Awareness Week** 2 October marks the start of Older Driver Awareness Week. Hampshire County Council are running two webinars this week which may be of interest:

Tuesday 3 October 2023 13.00 to 14.15 Register for 'Compensating for Ageing Effects on Driving'

Thursday 5 October 2023 10.00 to 11.15 Register for 'Is Your Driving as Safe as You Think It Is?'

**New police stations for Hampshire** The Police and Crime Commissioner for Hants & Isle of Wight, Donna Jones, has announced a plan to open ten more police stations and front counters over the next 18 months, with the aim of increasing police visibility and making them more accessible to the public.

The number of police front counters will increase from 13 to 23, with new front counters in Cowes, Portsmouth Central, Park Gate, Petersfield, Totton, Ryde, Yateley, Eastleigh, Cosham and Gosport.

## APPENDIX III PLANNING UPDATE – 05 DECEMBER 2023

### New applications since last meeting

[T/00558/23/TCA](#) (Validated 04 Dec 2023) 15 Southlea. Fell 1 Lime.

[T/00548/23/TCA](#) (Validated 27 Nov 2023) 20 Southlea. Lime tree - Repollard to previously pollarded points at 4.5m height 'Good arboricultural management of the tree species. This has been undertaken at regular interval throughout the last few decades.'

[T/00532/23/TCA](#) (Validated 21 Nov 2023) 18 Southlea. 1 no. Norway maple (purple variety) *Acer platinoides* var. which has previously been crown reduced and pruned clear of overhead cables. Works to be undertaken: A crown reduction of approximately 20% (2m) retaining the general shape and habit of the species as available given historical management (annotated photo attached).

23/02863/HSE (Validated 20 Nov 2023) Swallick Cottage, Alton Road. Erection of a triple garage and creation of hardstanding/extension of drive (alternative scheme to that approved under: 23/01794/HSE).

23/02772/HSE (Validated 30 Nov 2023) Old School House, Farleigh Road. Replacement and erection of new fencing and gates at 1.2 metres and 1.5 metres in height.

23/02733/HSE (Validated 31 Oct 2023) 1 Chapel Walk. Loft Conversion and insertion of windows. 23/00553/HSE (Withdrawn 31 March, Validated 07 Mar) 1 Chapel Walk. Loft Conversion

[T/00484/23/TPO](#) (Validated 27 Oct 2023) Church Farm House Church Lane. Large Horse Chestnut: prune.

[T/00456/23/TCA](#) (Approve 26 Nov, Validated 16 Oct) Ridgewood House, Farleigh Road. T1 Goat willow: fell. T2 Goat willow: leave.

23/02337/FUL (Validated 14 Sept) Change of use of agricultural land to use for exercising of dogs including perimeter fence, pathway, shelter and associated parking and creation of access (*sui generis*)

23/02326/FUL (Validated 13 Sept) Greenlands Nursery 3A, Hackwood Lane Cliddesden. Erection of 1no dwelling to replace existing redundant Nursery storage / Workshop.

23/02291/RET (Validated 22 Sept) 1A Millars Cottages, Station Road. Variation of condition 1 (plans) and 13 (parking) to match current parking arrangements; condition 4 (landscaping) to reflect change in parking provision and condition 6 (walls, fences, gates and hedges) to remove tarmac area of (erection of 1no dwelling).

*Parish Council comment The application is far from clear. The Parish Council requests it be revised or resubmitted with detailed spec and drawings and clear explanation. It is evident from neighbour responses that they also are unclear what is being applied for. From the information that has been submitted it would seem that the application does not support the best use of land for parking provision, and resident amenity. The Parish Council understands that the present car-parking (as defined when making the application for building 1A) was to allow each cottage 2 spaces by parking bumper to bumper (not ideal even then) but a rail fence has been erected meaning this is now impossible. The Parish Council requests this application be amended and re-submitted with clear detail and explanation of plans, parking and landscape which makes the best use of available space for resident amenity and parking. This also to improve road safety as the narrow road on a corner is unsuitable for roadside parking*

23/02207/FUL (Validated 12 Sept) Land at Rear of 7 Woods Lane. Erection of a chalet bungalow (Class C3) and associated works (revision of previous consent 21/02056/FUL).

### Applications pending or recently decided

[T/00297/23/TCA](#) (Approved 06 September) Old School House Farleigh Road Cliddesden Hampshire RG25 2JL T2 Lilac - pollard down to 2m height as lapsed pollard and potential to fail T3 Yew - tip reduce branches away from building to create 3m clearance to prevent damage to structure and relieve shade. G4 Neighbours Sycamore x2 - tip reduce overhanging branches by c3m to open up space and light to rear of property T5 Neighbours Sycamore - Crown lift lowest limb overhanging greenhouse and tip reduce remaining overhang by c3m to open up space and light to rear of building and prevent potential of damage to greenhouse. T8 Holly - Crown lift to 3.5m to take branches away from shed and open up space that can be utilised in that corner of the garden.

23/01794/HSE (Approve 19 Nov) Swallick Cottage Alton Road. Erection of double garage and the creation of hardstanding/extension to driveway.

23/00773/RET (Withdrawn 22 Sept) 2 Coldharbour Cottages Woods Lane. Erection of new boundary treatments and hard and soft landscaping.

22/02233/HSE (DC Wed 10 Jan, Validated 09 Aug 2022) 27 Southlea. Erection of home workshop/ office/ playroom, new access arrangement, and new entrance gates. To DC due to number of original objections. Officer recommending approval following changes

### APPEALS

23/00068/REF (APPEAL lodged 16 Nov 2023) Land South of Myhaven, Woods Lane. Erection of 28 new dwellings following demolition of Newland Lodge.

23/00062/REF (APPEAL lodged 23 Oct). Land to rear of Manor Farm, Farleigh Road. Application for Permission in Principle for the erection of up to nine dwellings.

APP/H1705/W/23/3321532 (APPEAL in progress – BDBC 23/00023/REF) Land South of Woods Lane. Permission in Principle for erection of up to nine dwellings.

APP/H1705/C/23/3314607 (lead case) and 3314608 (APPEALS in progress – BDBC ref 23/00002/ENF & 23/00003/ENF ) Faerie Meadows, 14 Hackwood Lane. Appeal against enforcement notice re alleged change of use from agricultural land to residential.

## APPENDIX IV TPO REQUEST

Email sent to Tree Officer 06 December 2023

Subject: Cliddesden - Southlea Lime Trees

### Cliddesden - TCA applications

T/00558/23/TCA (Validated 04 Dec 2023) 15 Southlea. Fell 1 Lime.

T/00548/23/TCA (Validated 27 Nov 2023) 20 Southlea. Lime tree - Repollard to previously pollarded points at 4.5m height 'Good arboricultural management of the tree species. This has been undertaken at regular interval throughout the last few decades.'



### Re the row of Lime Trees along Southlea, Cliddesden

The Limes are a distinctive feature of this part of the Conservation Areas, and while they have some protection in that TCA applications are required, Cliddesden Parish Council is seeking more recognition and better protection for the row of trees as a whole. The Parish Council is seeking means to ensure that all works to the Limes be for the benefit of the trees, and to retain their health and shape.

Cliddesden Parish Council is requesting a group TPO for all the Lime Trees along Southlea.

### Background: from Cliddesden Conservation Area Appraisal:

'Settlement Development ...Later development of the village included a series of 15 pairs of semi-detached houses on the north-west side of Farleigh Road. Wallis and Steevens constructed the distinctive linear group as workers cottages in two stages from approximately 1903 to approximately 1912.

'Key Individual and Significant Groups of Buildings On the north-west side of Farleigh Road, is a planned linear development of semi-detached houses built by Wallis and Steevens in 1903. The original fifteen pairs of houses in the Southlea development survive, as does their distinctive arrangement in well spaced plots.'

**Each pair of semi-detached houses had a Lime tree** planted at the frontage at the same time as the houses were built. All these trees therefore date from early 20th Century and make a distinctive contribution to this part of Cliddesden Conservation Area.



**Over time and increasingly there have been / are TCA applications to reduce, or pollard, now to fell, the Limes.** The Parish Council has recently received comments from local residents that the Southlea trees are being 'decimated'. Photos attached from c 2004 (above) and recent Google Street view.



T/00558/23/TCA (Validated 04 Dec 2023) 15 Southlea. Fell 1 Lime. RE this application, it would seem this tree is dying. A TPO would require a replacement.

**APPENDIX V.I BDBC PRESS RELEASE 03 NOVEMBER 2023****CABINET SET TO FINALISE MANYDOWN LAND DEAL AS NEXT STEP TO DEVELOPMENT**

The final steps to close the deal to buy land at Manydown, enabling development to start there, are set to be agreed by Basingstoke and Deane Borough Council's Cabinet.

The freehold purchase needs to be completed before construction work can start on the north Manydown land in Basingstoke, originally bought under a long lease, with an option to purchase the freehold, by the borough council and Hampshire County Council in 1996.

At a special meeting on Monday 13 November, the borough council's Cabinet will consider a report setting out the structure of a proposed agreement to move forward with the purchase of the land from the Manydown Company.

The borough council's Cabinet Member for Major Projects and Regeneration Cllr Onnalee Cubitt said: "Getting the Manydown deal done has been a key priority for us as a Cabinet since we took control in May. We are really pleased to have made such positive progress over the last five months, as we've focused on these negotiations. Manydown is a significant opportunity to bring much-needed homes through a well-planned approach, delivering infrastructure and facilities that meet our communities' needs.

"We are on the home straight to finally closing this complex deal, after extensive and long-running negotiations. Decades after the lease on the land was bought, this will mean planning for construction can start in earnest."

Hampshire County Council's Cabinet has already agreed delegated authority to its senior officers to take forward the proposals relating to the purchase of land in the north Manydown area.

Leader of the County Council Cllr Rob Humby said: "The borough council's proposal to move forward with the purchase of the land at Manydown north reflects the decision made by the county council's Cabinet in October and is a welcome next step towards development in the Manydown area. There is still further work needed before any purchase can be finalised, including the completion of legal and financial due diligence activity. However, we are committed to working with the borough council to take forward negotiations to that end."

Once the terms of the purchase, which are commercially sensitive, have been agreed by both councils the legal and financial documents can be drawn up to complete the deal.

The councils are in a partnership with master developer Urban&Civic, part of global charitable foundation the Wellcome Trust, to develop new communities at Manydown.

The site has outline planning permission for a new community of up to 3,520 new homes, a 250-acre countryside park, two primary schools with land reserved for a potential secondary school, two local centres, businesses, shops and community facilities.

Following outline planning permission being granted, the partnership has been progressing the work needed to submit further planning applications to set out more detail on the development as a whole and the initial phase, in terms of design and site access arrangements.

Preliminary survey work started on the Manydown site in March 2021 as part of a series of early investigations to better understand the site, including the precise location of utility supplies, archaeological trenching, drainage tests and further detailed ground investigations.

In April 2023, planning permission was approved by the borough council's Development Control Committee for the temporary construction access junctions as a first step in supporting the permissions and access needed to start work on site.

**APPENDIX V.II****DECISIONS TAKEN BY BDBC CABINET ON 13 NOVEMBER 2023**

1. Delegate authority to the Executive Director Corporate Services and Assets (S151 Officer) in consultation with, Project Director Manydown and Chief Operating Officer MGC LLP, Head of Law and Governance and Monitoring Officer and Cabinet Member for Major Projects and Regeneration to work with Hampshire County Council officers (and our mutual external advisors) to conclude negotiations with The Manydown Company Ltd and related companies (including Manydown 2018 Limited and Passdown Property Company Limited), in line with the principles set out in Confidential Appendix 1 and, subject to completing the necessary due diligence, and following a Gateway Review, to complete the purchase of the Manydown North land.
2. Approve the principle of the identified changes to the Joint Venture contractual agreements (as summarised in Confidential Appendix 1) to enable the Manydown North land acquisition to be concluded and delegate authority to the Executive Director Corporate Services and Assets (S151 Officer) in consultation with, Project Director Manydown and Chief Operating Officer MGC LLP, Head of Law and Governance and Monitoring Officer and Cabinet Member for Major Projects and Regeneration to work with Hampshire County Council officers (and our mutual advisors) to agree any minor amendments and finalise the agreements.
3. Approve the scope and principles of the Overarching Business Plan (OBP) and Key Phase 1 Business Plan as summarised in the report and provided at Confidential Appendix 5 and 6, also subject to the Manydown Garden Communities LLP approval and delegate authority to the Executive Director Corporate Services and Assets (S151 Officer) in consultation with, Project Director Manydown and Chief Operating Officer MGC LLP, Head of Law and Governance and Monitoring Officer and Cabinet Member for Major Projects and Regeneration to agree any minor amendments and finalise in accordance with the contractual agreements.
4. Delegate authority to the Executive Director Corporate Services and Assets (S151 Officer) in consultation with, Project Director Manydown and Chief Operating Officer MGC LLP, Head of Law and Governance and Monitoring Officer and Cabinet Member for Major Projects and Regeneration to authorise release of the MDV LLP 2023/24 Budget, subject to a cap of £1.5M being released for spend until the freehold transfer to MGC LLP has been completed.
5. Delegate authority to the Executive Director Corporate Services and Assets (S151 Officer) in consultation with, Project Director Manydown and Chief Operating Officer MGC LLP and Cabinet Member for Major Projects and Regeneration to consider any recommendations or comments arising from the Manydown Overview Committee to inform the Gateway Review process outlined at Recommendation 1.

## **APPENDIX VI. – HCC LETTER FOR PARISH & TOWN COUNCILS RE OVERGROWN VEGETATION AND DITCH CLEARANCE**

Email of 12 Oct from Portfolio Holder for Highways, Transport & Infrastructure – now Universal Services – Nick Adams-King.

Dear Parish Council Chair and Clerk

I am the Cabinet Member for Universal Services here at Hampshire County Council, which includes responsibility for highways. I'm writing having been asked by a number of parishes to offer some assistance in relation to two highway issues that cause frustration in many local communities. Specifically blocked ditches and watercourses – which can lead to flooding, and overgrown vegetation which can encroach onto the public highway.

While it is important to acknowledge these matters typically fall under the County Council's jurisdiction requiring an established, but sometimes lengthy, legal procedure be followed, I recognise the benefit of proactive communication and engagement with residents before formally involving the Highway Authority.

To that end and to assist you in addressing these concerns locally, I am providing two pre-approved letters you may wish to utilise for these purposes. The letters have been reviewed and sanctioned by the Highways team, and also Hampshire County Council's Legal Team. It is very important that the letters are not altered, or additional wording added, as this could potentially affect the County Council's subsequent actions if landowners do not respond appropriately.

Let me emphasise that you DO NOT have to use the letters if you do not wish to do so. You can continue to report issues to HCC Highways who will address them for you.

*[Drainage: Report a flooding or drainage problem | Hampshire County Council \(hants.gov.uk\)](#)*

*[Vegetation: Report a tree or hedge problem | Hampshire County Council \(hants.gov.uk\)](#)*

Should you require any further guidance regarding the letter or subsequent communication with property owners, please submit an enquiry via our website at [www.hants.gov.uk/transport/roadmaintenance](http://www.hants.gov.uk/transport/roadmaintenance).

I hope these letters offer a positive and proactive 'local' approach for your parish / town to collaborate with Highways officers, ultimately leading to more favourable and swifter outcomes. Your cooperation in this matter is gratefully appreciated and I welcome any feedback or concerns you have regarding the content or use of the letters.

I am looking to improve our offer of support to parish councils with further information about highways issues in the coming months. If you would prefer not to receive those emails do please let me know and we will remove you from the circulation list.

Thank you for helping to address these issues and ensuring the safety of your community. I hope you find the letters of use.

Best wishes

Nick Adams-King

**APPENDIX VI.I – HCC LETTER FOR PARISH & TOWN COUNCILS**

## LETTER SUPPLIED BY HCC FOR OVERGROWN VEGETATION

Not to be amended

Dear Owner/Occupier

Overgrown vegetation at your property encroaching onto the public highway

I would like to advise you that we have recently (observed/been contacted about) vegetation that appears to be on your property, is overgrown and is causing an obstruction.

Overgrown trees and hedges next to footpaths and roads pose a real hazard to people who are disabled or who are visually impaired, and young children or other pedestrians who risk injury or damage to their faces or clothing from thorns and branches.

If the pavement (footway) is narrow or the obstruction is excessive, they may be forced into the road. This is particularly dangerous for wheelchair users or for people pushing a pram or buggy.

On junctions and bends overgrown hedges may obstruct sight lines and the clear view of motorists. They may also obscure traffic signs or streetlights, increasing the risk of accidents. The Highway Authority has a duty under the Highways Act 1980 to ensure that the highway is not obstructed.

Even small overgrowth can be hazardous particularly to blind and visually impaired people who often use property boundaries as a guide, or when a footpath is narrow. It is also a requirement that anything overhanging a footway must be at least 2.1m above the footway or verge, 2.4m above a cycleway and 5.2m above the road surface.

It may be the case that you are not aware of vegetation overhanging from your property. If you would like to discuss this matter further, or if you are not clear as to the extent of cutting back required, please contact the Parish Council.

In the meantime, I would therefore be grateful, if you are in a position to do so, to cut back your vegetation to within your boundary or above the heights previously specified. You may also want to consider regularly maintaining your vegetation, so it does not become an obstruction.

Please note that if you don't take action, this issue will be reported to Hampshire County Council, and they may be in contact to request action be taken.

Thank you for your understanding and co-operation.

Yours sincerely

**APPENDIX VI.II – HCC LETTER FOR PARISH & TOWN COUNCILS**

LETTER SUPPLIED BY HCC FOR DITCHES AND WATERCOURSE

Not to be amended

Dear Owner/Occupier

Maintaining Ditches and Watercourses at your property

I would like to advise you that we have recently (observed/been contacted about), a ditch/watercourse within or bordering your property which is in need of maintenance.

A watercourse is any natural or artificial channel above or below ground through which water flows, either year-round or only periodically. Watercourses are classified as either an 'ordinary watercourse' or 'Main River'.

Ordinary watercourses are watercourses that are not part of a Main River, including streams, ditches, drains, pipes, culverts etc. through which water flow. Main Rivers are typically larger streams and rivers, but some are smaller watercourses of local significance. To identify whether your watercourse is a Main River, search online for 'EA Main River Map'.

Landowners with watercourses on or adjacent to their land are called 'riparian landowners' and have a responsibility to maintain these watercourses. Main Rivers are managed nationally by the Environment Agency, with Hampshire County Council as the Lead Local Flood Authority managing ordinary watercourses. In both instances, these organisations have the power to enforce a landowner to maintain the watercourse on or adjacent to their land.

The Parish Council note that the ditch/watercourse is in a condition such that the proper flow of water is being impeded and is no longer functioning as an efficient drain. We understand that you may be the owner of the adjacent land and consequently you are responsible for maintaining the ditch.

It would be appreciated if you could you look at this to help manage flood risk in the area and arrange to clear this ditch/watercourse as soon as practicable in order to reduce the flood risk to your neighbours and residents of the parish.

In the meantime, if you would like any further information on ditch/watercourse responsibilities please contact the Parish Council in the first instance. If you need to make any alterations to existing ditches or require further help and advice, please visit Flood and water management Hampshire County Council ([hants.gov.uk](http://hants.gov.uk)) or contact the Flood & Water Management team at [FWM@hants.gov.uk](mailto:FWM@hants.gov.uk)

Please note that if you don't take action, this issue will be reported to Hampshire County Council, and they may be in contact to request action be taken.

Thank you for your understanding and co-operation.

Yours sincerely

## APPENDIX VII

## Section 3 – External Auditor’s Report and Certificate 2022/23

In respect of **Cliddesden Parish Council**

## 1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a limited assurance review is set out by the National Audit Office (NAO). A limited assurance review is not a full statutory audit, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it does not provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2023; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

## 2 External auditor’s limited assurance opinion 2022/23

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

None

## 3 External auditor certificate 2022/23

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023.

External Auditor Name

BDO LLP - Southampton EXTERNAL AUDITOR

External Auditor Signature

DocuSigned by:  
BDO LLP  
SIGNATURE REQUIRED  
7BEB052D10974E4

Date

05 September 2023 YY

CLIDDESSEN PC – INCOME 2023/24 - 31 OCT

Balance brought forward 1st April 2023

£50,187.17

Date	Item	Precept	Grants	S106	CIL	Interest	VAT	Total
24/04/23	Parish Precept (six months)	£4,665.50						£4,665.50
24/04/23	BDBC Coronation grant		£500.00					£500.00
29/07/23	BDBC Cllr Community grant		£612.00					£612.00
07/09/23	Vat reclaim						£2,396.20	£2,396.20
11/09/23	BDBC S106 (floating islands)			£8,143.88				£8,143.88
25/09/23	Parish Precept (six months)	£4,665.50						£4,665.50
16/10/23	CIL - Appleyard 20/01098/FUL				£9,117.43			£9,117.43
2023/24	Bank interest					£239.18		£239.18
<b>TOTALS</b>		<b>£9,331.00</b>	<b>£1,112.00</b>	<b>£8,143.88</b>	<b>£9,117.43</b>	<b>£239.18</b>	<b>£2,396.20</b>	<b>£30,339.69</b>

£30,339.69

RECEIPTS & PAYMENTS SUMMARY	
Bal brought forward from 2022/23	£50,187.17
Plus income	£30,339.69
Minus expenditure	£23,509.43
Balance to date	£57,017.43
BANK RECONCILIATION	
Treasurers account	£240.50
Inst Access	£56,776.93
Balance	£57,017.43

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CLIDDESSEN PC – EXPENDITURE 2023/24 -31 OCT

Date inv	Date paid	Supplier	Description	Salary	Backpay 2022/23	Admin/ Governance	Newsletter	Community	Pond S106	CIL Projects	NP	VAT	TOTAL
1 25/04/23	25/04/23	Mehmet Balli	Coronation lunch					£235.00					£235.00
2 25/04/23	25/04/23	CG for Amazon	Bunting and crafts					£57.64					£57.64
3 27/03/23	05/05/23	PersonalisedPrint	22046-APRIL-2023				£56.00						£56.00
4 03/04/23	05/05/23	HALC/NALC	Subscription-2023/34			£274.31							£274.31
5 April	05/05/23	Clerk	Salary April 2023	£455.00									£455.00
6 05/05/23	10/05/23	CG for Poundland	Crayons and craft					£3.34				£0.66	
05/05/23	10/05/23	CG for Tesco	Table covers					£2.92				£0.58	£7.50
7 09/05/23	10/05/23	MaxTooGoodWolvey	Coro Musician					£200.00					£200.00
8 20/22/23	10/05/23	Clerk	Backpay-2022/23		£803.40								£803.40
9 28/04/23	23/05/23	PersonalisedPrint	22046-May-16pp				£68.00						£68.00
10 12/05/23	23/05/23	MG for Lidl	Assembly food&dr					£80.75					£80.75
11 21/05/23	23/05/23	Chris Paterson	NP-BDBC meeting								£214.50		£214.50
12 May	30/05/23	Clerk	Salary May 2023	£455.00									£455.00
13 06/05/23	31/05/23	BHIB	Insurance			£386.03							£386.03
14 24/05/23	06/06/23	Broadley Aquatics	Floatin-Islands-Deposit						£4,000.00			£800.00	£4,800.00
15 16/06/23	16/06/23	Peter Brown	Internal Audit			£75.00							£75.00
16 11/05/23	16/06/23	Greenbarnes Ltd	Noticeboard							£2,992.43		£598.49	£3,590.92
17 June	01/07/22	Clerk	Salary June 2023	£212.00									
18 A-M-J	01/07/22	HMRC	PAYE-Apr-May-Jun	£243.00									£455.00
19 04/07/23	05/07/23	PersonalisedPrint	June-July				£112.00						£112.00
20 July	30/05/23	Clerk	SalaryJuly 2023	£455.00									£455.00
21 17/08/23	17/08/23	Broadley Aquatics	Floatin-Islands-Bal-3323						£4,000.00			£800.00	£4,800.00
22 Aug	30/05/23	Clerk	SalaryAug 2023	£455.00									£455.00
23 30/08/23	04/09/23	PersonalisedPrint	Aug-Sept				£100.00						£100.00
24 01/09/23	09/09/23	BDO LLP	External audit			£210.00						£42.00	£252.00
25 Sept	30/09/22	Clerk	Salary Sept 2023	£212.00									
26 J-A-S	30/09/22	HMRC	PAYE-Jul-Aug-Sep	£243.00									£455.00
27 08/10/23	08/10/23	Chris Paterson	NP-BDBC meeting								£1,500.00		£1,500.00
28 13/10/23	13/10/23	PGGM	Post-crete-N/board					£13.00				£2.60	£15.60
29 08/10/23	14/10/23	Hugo Fox	Website hosting	£101.90								£20.38	£122.28
30 23/10/23	23/10/23	CPRE - DD	Subscription					£36.00					£36.00
31 28/10/23	31/10/23	Chris Paterson-004	BasicCondStateme								£1,687.50		
32 28/10/23	31/10/23	Chris Paterson-005	EIA for NP								£750.00		£2,437.50
33 Oct	31/10/23	Clerk	SalaryOct 2023	£455.00									£455.00
34 30/08/23	31/10/23	PersonalisedPrint	NL Oct-Nov				£100.00						£100.00
<b>TOTALS</b>				<b>£3,286.90</b>	<b>£803.40</b>	<b>£945.34</b>	<b>£436.00</b>	<b>£628.65</b>	<b>£8,000.00</b>	<b>£2,992.43</b>	<b>£4,152.00</b>	<b>£2,264.71</b>	<b>£23,509.43</b>
	Date	Supplier	Description	Salary	Backpay 2022/23	Admin/ Governance	Newsletter	Community	Pond S106	CIL Projects	NP	VAT	TOTAL

£23,509.43

## APPENDIX IX: YEAR END, LATEST ESTIMATE, AND BUDGET @ 05 DEC

CLIDDESSEN YEAR TO DATE & LATEST EST	2023/24 TO DATE	2023/24 LATEST ESTIMATE	CIL	2024/25 DRAFT Budget (@DEC23)
			2023/24 latest est	
<b>29/12/23</b>				
<b>EXPENDITURE</b>				
CLERK'S SALARY	£4,196.90	£5,460.00		£5,460.00
SALARY BACKPAY 2022/23	£803.40	£803.40		
CLERK'S ALLOWANCE		£324.00		£324.00
EXPENSES		£95.00		£95.00
TRAINING		£300.00		£300.00
FINANCE / GOVERNANC	£945.34	£980.00		£1,050.00
NEWSLETTER	£436.00	£800.00		£1,000.00
COMMUNITY	£628.65	£900.00		£900.00
MAINTENANCE	£222.50	£500.00		£500.00
PROJECT-Noticeboard	£2,992.43	£2,848.55	£2,848.55	
<b>INTERPRETATION BOARD</b>	as above	£143.88		
Pond pathway		£4,788.60	£4,788.60	
VERGES		£1,000.00	£1,000.00	
<b>FLOATING ISLANDS</b>	£8,000.00	£8,000.00		
NEIGHBOURHOODPLAN	£4,152.00	£5,000.00		
VAT	£2,309.21	£2,309.21		
<b>TOTAL EXPENDITURE</b>	£24,686.43	£34,252.64	<b>£8,637.15</b>	
EXPEND MINUS CIL/S106	£13,694.00	£17,471.61		£9,629.00
<b>INCOME</b>				
Precept	£9,331.00	£9,331.00		£9,331.00
Coronation grant	£500.00	£500.00		
Ward Cllrs Community gr	£612.00	£612.00		
<b>S106</b>	£8,143.88	£8,143.88		
<b>CIL</b>	<b>£9,117.43</b>	<b>£9,117.43</b>	<b>£9,117.43</b>	
Returned funds				
Neighbourhood Plan				
Bank Interest	£366.73	£500.00		£500.00
VAT refund toApr-Aug 23	£2,396.20	£2,505.68		
<b>TOTAL INCOME</b>	£30,467.24	£30,709.99	<b>£9,117.43</b>	£9,831.00
INCOME MINUS CIL/S106	£13,205.93	£13,448.68		
BUDGET SURPLUS/DEFICIT	<b>£488.07</b>	<b>£4,022.93</b>		£202.00
Overall Surplus/ Deficit	£5,780.81	<b>£3,542.65</b>	£480.28	
<b>Balance</b>	<b>£55,967.98</b>	£46,644.52	<b>£29,466.32</b>	
Balance less CIL	£26,501.66	£17,178.20		

ALLOCATED RESERVES 2023/24	
Contingency/Working bal	£9,331.00
CIL	£29,466.32
NP	£5,000.00
Pond clearing fund	£2,847.20
<b>TOTAL</b>	<b>£46,644.52</b>