

MINUTES OF PARISH COUNCIL MEETING

Tuesday 10th March 2020 Cliddesden Memorial Hall 7.30pm

Present Parish Councillors Alan Tyler (Chair), Simon Barker, Mark Gifford, Hazel Metz, Alison Mosson;
Guests Ward Cllr Mark Ruffell Members of the public 5 incl Basing Ward Councillor Onnalée Cubitt

1 WELCOME AND APOLOGIES Apologies PC Andy Reid

2 PUBLIC SESSION

2.1 Millars Cottages planning application

20/00390/FUL Land Adjoining 1 Millars Cottages. Erection of one 3-bed dwelling with car parking and cycle shed and rearrangement of parking for 1 to 3 Millars Cottages.

i. Concerns raised – TPO trees cut down; new proposals for parking provision; more houses equates to more traffic.

ii. The Parish Council noted that TPO/BDB328 covered – T1 one Cherry; T2 one Western Red Cedar, and G1 four Western Red Cedars. All of which were felled without permission on 1st December 2017. BDBC required the four Western Red Cedars to be replaced by three Hornbeam sapplings. The fruit tree planted to replace the Western Red Cedar at the rear of the property subsequently died.

iii. A question was raised with Ward Cllr Mark Ruffell as to whether retrospective measures could be taken to require further replanting. The Tree Warden will email Cllr Ruffell with relevant detail and correspondence.

2.2 27 Southlea

20/00379/FUL 27 Southlea. Erection of one x 3-bed detached dwelling with associated parking.

The owner / applicant attended the meeting to put his case and answer concerns.

i. Pollarding the Lime tree

Response That a professional tree surgeon had been engaged and had submitted the application. The work had been approved by BDBC. Expressed ignorance of 'pollarding' term and surprise at the outcome. Going forward the tree would be looked after and others planted.

ii. Re the planning application

Concerns raised: Additional parking on track, parking on Farleigh Road, historical / heritage value of the row of uniform semis, aesthetically identical. Large gardens feature of edge of Village, this proposal will set unwanted precedent.

Response

1. Agreed re parking on Farleigh Road, described as detrimental to aesthetics of Village
2. The plot is elevated and no instant view of the plot as enter Village.
3. Does Cliddesden not need smaller houses? Will be offered for and should be for locals at affordable price. Children of local families are looking to stay in the village. Only 'megastructures' are generally being built.
4. In planning terms, 'precedent' does not exist. Every case considered on its merits.
5. Wishes to be a good neighbour whether this application goes through or not.
6. Wanted to consider everything. Looking down lane, can still see an open view – and now see further as the Lime tree has been reduced.

Resident's comment that the present view priceless to them. If the proposed house is built, will look out onto brick walls, windows and roof.

For signature

2.3 Cliddesden pond

The Parish Council sought Cllr Ruffell’s advice re the pond and drainage management. The Parish Council’s perspective is that the problems with the pond management are caused by silt buildup – and the silt is brought to the pond by run-off from the Highway. Due to silt buildup, the ponds floods more quickly and there is a lot more surface water flooding on the roads.

BDBC’s involvement was also noted. BDBC’s project of c10 years ago, to create and line a pond of reduced size, resulted in the pond and associated silt traps too small to be fit for purpose.

Cllr Ruffell considered instead the question of pond ownership (being unregistered land). He advised to consider original ownership, and whether it was ever sold and if there was evidence of sale – if was included in conveyancing documents.

Cllr Ruffell left the meeting with the thanks of the Parish Council

3 MINUTES OF LAST MEETING of 7th January agreed and signed.

4 MATTERS ARISING from last meeting – ACTION Clerk

4.1 Update on drainage report and responses

4.2 Update on Jolly Farmer ACV application:

AGREED Unanimously, to pursue the registration of the Jolly Farmer as an Asset of Community Value in recognition of the importance of our village pub to social engagement and wellbeing.

4.4 Amended water quality report for the pond.

4.5 Photos and biographies of the parish councillors for the website

4.6 Letter of thanks to Sony.

5 DECLARATIONS OF INTEREST in items on the Agenda – none

6 PLANNING & TREES

6.1 Parish Planning applications for discussion

20/00489/TDC Land Rear of the Mount, Farleigh Road. Technical Details Consent for the erection of two dwellings with associated access, parking and landscaping (following approval of 19/02487/PIP).

Comments

- i** Mis-routing of access track, encroaching across corner of neighbouring property
- ii** Proximity of build to neighbour property, restricted parking provision and turning circle, insufficient parking for visitors. There is no provision for parking on access track as it is a private road.

20/00379/FUL27 Southlea. Erection of one x 3-bed detached dwelling with associated parking. See **APPENDIX I**

Comments

- i** The Parish Council has objected to other instances of ‘backland’ or garden development due to urbanising impact and overdevelopment of site.
- ii** Out of character with historical value / heritage of Southlea. Significant development phase of Southlea built by notable companies, strong contribution to Conservation Area.
- iii** Out of keeping with landscape setting.
- iv** Small plot remaining with existing house out of keeping with its neighbourhood – insufficient outdoor space for children to play, no space to hang washing to dry.
- v** The newbuild is very tight on the private access track - which also gives access to the field. The present character is all long gardens.

For signature

20/00390/FUL Land adjoining 1 Millars Cottages, Station Road. Erection of 1 no. 3 bed dwelling with car parking and cycle shed and rearrangement of parking for 1 to 3 Millars Cottages.

Comments

- i Does not contribute to the Parish’s SS5 Neighbourhood Planning requirement.
- ii Where built according to Policy some smaller dwellings are appropriate.
- iii This proposal would result in an overdevelopment of the site and restricted and difficult parking provision for all, including existing residents.

AGREED Objection in principle due to unlawful removal of TPO trees. See **APPENDIX II**
 ACTION Clerk to draft responses to above applications.

Members of the public left the meeting with the thanks of the Parish Council

6.2 See **APPENDIX III** for all current applications relating to the Parish.

6.3 TCA applications

i Lime Tree, 27, Southlea. Allowed by BDBC Tree Officer, but to note the Tree Warden had requested an alternative course of action for the Lime to be lightly pruned. (T/00367/19/TCA – approved 9th October 2019 – 27 Southlea. Lime T1: pollard down to 7 -8 metres. Conifer T2: fell. Sycamores x 2 G3: fell (self-seeded). Ash x 2 G4: fell (self seeded).

ii To note – as minuted last meeting – the application by Punch Taverns to remove trees at the Jolly Farmer was refused by the Tree Officer pending assessment in Spring. Also noted some of the trees suffered recent storm damage.

iii T/00110/20/DDD Lower Church Cottage, 7 Church Lane, Cliddesden. *Notice of exempt works to protected trees.* Fell storm damaged Cedar.

Notes from BDBC Tree Officer – The Blue Cedar has failed at a ‘predictable’ failure point. As discussed with the tree surgeon, even if the tree is made safe, it will look unsightly, and would need to be further pruned in order to achieve a reasonably formed canopy. I would be content to see it removed and a suitable replacement planted instead. Unfortunately, Blue Atlas Cedars of early maturity seem to be prone to failure, either due to compression forks – like the subject tree at 7 Church Lane - and they also shed branches due to branch attachment failures – like the one we saw a year or so ago in Woods Lane.

As this is Conservation Area, a re-plant notice will be served so we have the opportunity to maintain tree cover. It would be good to get an appropriate sized tree, which adds to the landscape whilst providing a nectar source and fruit. Suggestions: Lebanese apple, *Malus trilobata* ‘Guardman’, or Brush Bush *Eucryphia x nymansensis*.

Tree Warden Alison Mosson agreed that a *Malus trilobata* ‘Guardman’ as recently planted at Well Cottage would be a good choice.

6.4 Neighbourhood Plan Update

i To approve the terms of reference for the Neighbourhood Plan Steering Group **APPENDIX IV**

ii To approve the Vision and Aims of the Neighbourhood Plan. **APPENDIX V**

To note both documents can be further updated if and when appropriate.

iii New consultant, Haines Consultancy, instructed with the agreement of the Parish Council. A Lottery grant of 12.5K has been applied for.

iv An ‘Update’ article to be drafted for the April Newsletter.

For signature

7 HIGHWAYS AND TRAFFIC

7.1 SID The first SID device purchased is again faulty, appears to be problem as previously with the receiving antenna on radar not working.

ACTION Westcotec have agreed collection from the Clerk on 11th March (tomorrow) for repair.

7.2 Clean air campaign

Noted that BDBC has introduced – as part of its 'Clean Air Campaign' – byelaws empowering officers to caution or to fine motorists 'idling' with engines on. These enforcement powers only apply on the public highways, and not to private premises.

AGREED Approach to Cliddesden Primary School headteacher Ken Davies, and Rev Stephen Mourant, to encourage waiting drivers at the school to switch off their car engines, be it on the Highway or on school premises.

7.3 Lengthsman

i See **APPENDIX VI** for works schedules.

ii Lengthsman tasks March 2020

Scheduled for full day (20 man hours) on Friday 13th March, and a half day (10 man hours) Monday 23rd March.

- Cut back the vegetation around the road signs across the Parish, and
- To clean the road signs;
- To investigate, and alleviate as possible, flooding on Hackwood Lane.

Noted that road flooding worsening here, significant rainfall now ensures a 'lake' of increasing depth.

- Remaining hours to be spent clearing the pond silt traps.

8 VILLAGE SPRING CLEAN

The Village Spring Clean is planned for Saturday 21st March, meeting by the pond at 10am. 3CG are organising and are notices in the *Newsletter*.

The Parish Council has purchased 12 robust litter pickers for donation to 3CG.

For 3CG, Alison Mosson confirmed she has available

- large black bags for leaves and soil debris etc
- Blue bags for litter
- Clear bags for recycling.

AGREED To record the Parish Council's thanks to 3CG for organising.

ACTION Clerk to request BDBC collect the filled bags the following Monday from the pond.

9 FINANCE**9.1 Cheques signed between meetings**

792 Assert Property Services - Bus shelter extras	£300.00
793 Personalised Print CVN Dec (12pp) Jan (12pp)	£151.00
794 Clerk Salary Dec-Jan	£532.08

9.2 Cheques signed at meeting

795 Westcotec SID-2	£3,510.00
796 SB for?? SID x 2 padlocks	£38.00
797 Haines Planning – Intro / Route Map	£660.00
798 Personalised Print CVN Feb (12pp) Mar (12pp)	£151.00
799 AT for ?? servicing mower - pond maintenance	£127.91
800 ST for 1&1 Internet Website Nov/Dec/Jan2020	£35.96
801 ST for Helping Hands – Litterpickers x 12	£189.00
802 Clerk Salary Feb-Mar	£532.08
803 Clerk Allowable expenses	£324.00

9.3 Accounts to date see APPENDIX VII.

For signature

10. FURTHER REPORTS/UPDATES

10.1 Newsletter

Additional editors required. Chairman to request volunteers at the Parish Assembly.

10.2 Jolly Farmer Reported that the pub with new landlord now has new lighting and a good atmosphere. Will close on Friday 13th March for a month for alterations as approved planning application and listed building consent.

10.3 Website Website host IONOS has increased its fees. Clerk to move to website to Hugo Fox a free of charge community web-hosting platform.

11 NEXT MEETINGS. Tuesdays 7.30pm
5th May (AGM), 7th July, 1st Sept, 3rd Nov

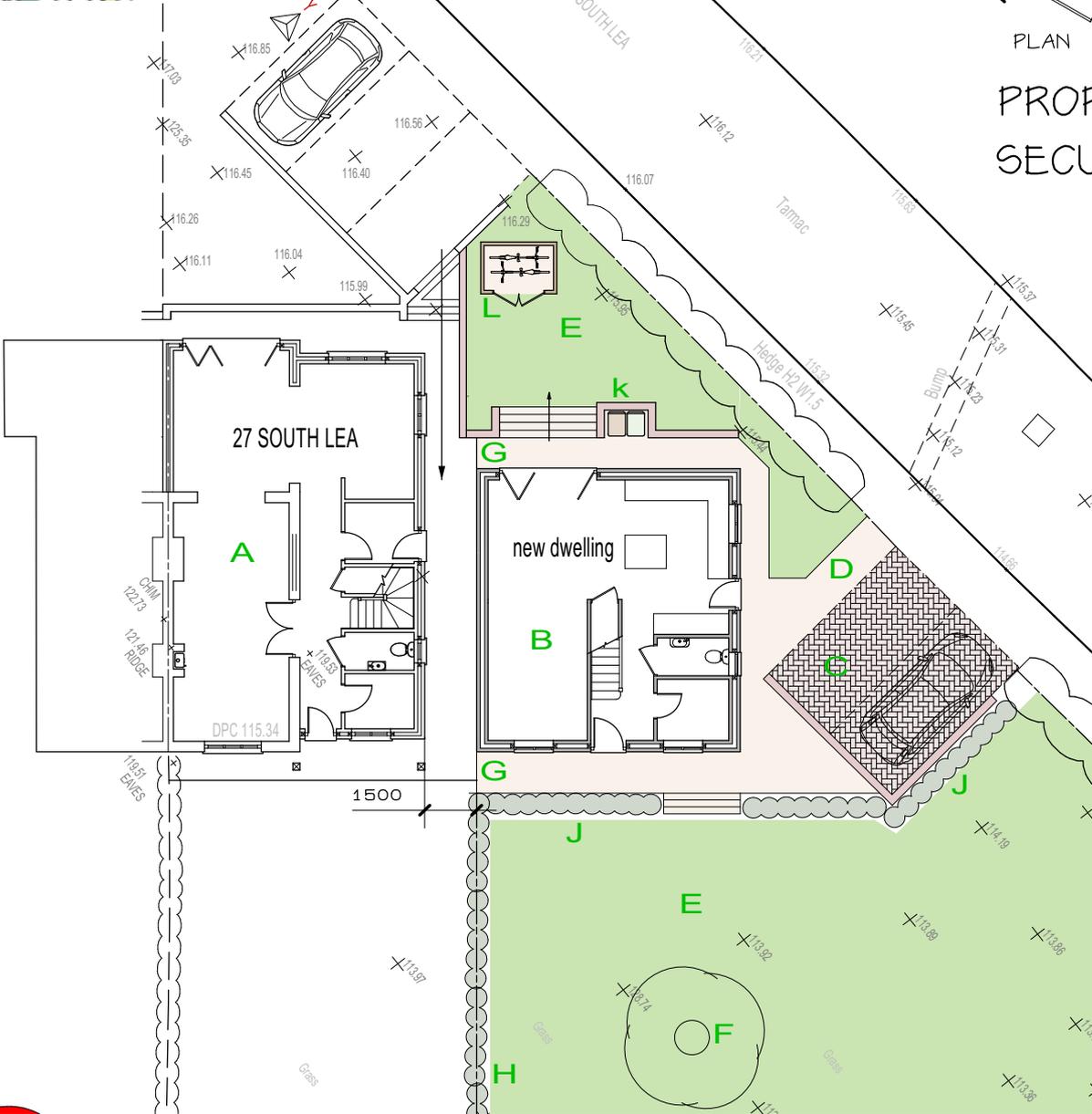
11.1 Parish Assembly Friday 15th May, 7pm for 7.30 start, Main Hall
AGENDA ITEMS

- Neighbourhood Watch
- Neighbourhood Plan
- Newsletter
- Review of year
- SID - Comments noted 'does slow peopled down' - 'makes a big difference'
- Pond and Drainage Report.

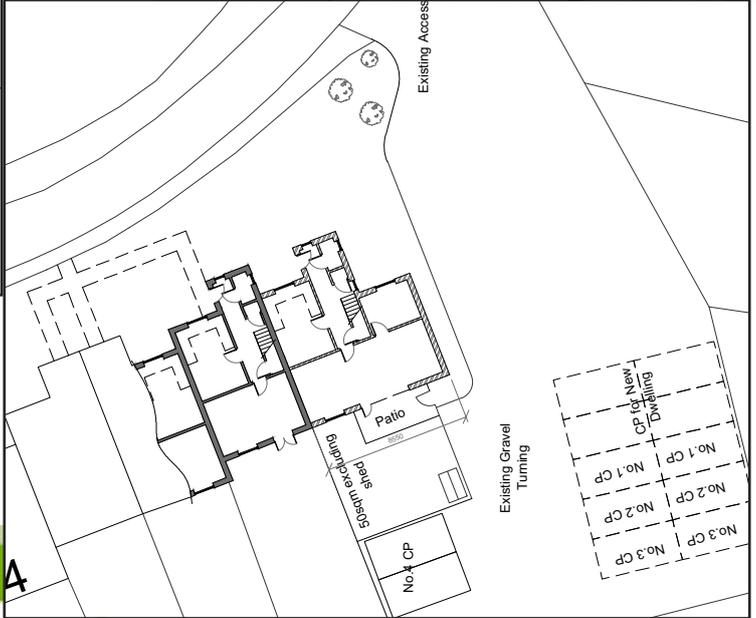
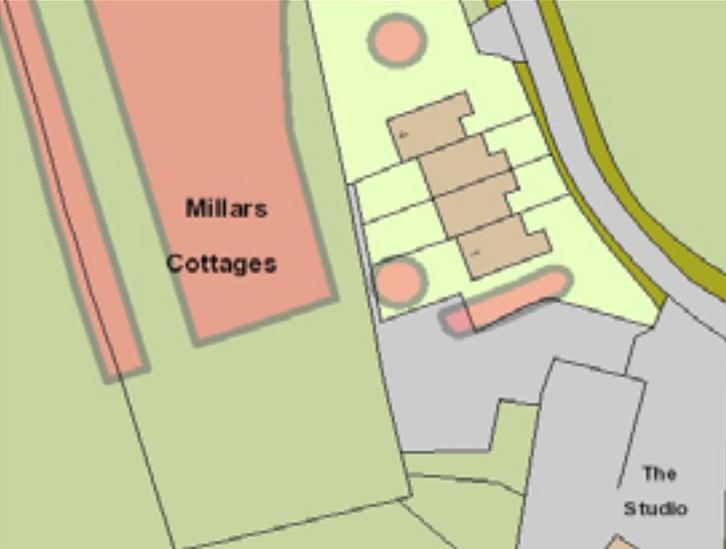
Meeting closed at 9.15pm with thanks to all present

For signature Date

APPENDIX I – PLANNING APPLICATIONS – 27 SOUTHLEA



APPENDIX II – PLANNING APPLICATIONS – no 1 MILLARS – TPO TREES



A screenshot of a mobile application interface showing details for a Tree Preservation Order (TPO) group. The background shows a map with a red circle highlighting a specific tree location. The details are as follows:

TPO Groups of Trees	
Date Created	12/15/2010, 12:00 AM
Status	1
Case Number	LAWCGRCR0A200
Tree Type	CEDAR
Tree Number	
Tree Category	T
Status	REC
Address	Millars Station Road Cliddesden Hampshire

A second screenshot of the mobile application interface, showing the same TPO group details as the first screenshot. The background map shows a different tree location highlighted with a red circle. The details are as follows:

TPO Groups of Trees	
Date Created	12/15/2010, 12:00 AM
Status	1
Case Number	LAWCGRCR0A200
Tree Type	CEDAR
Tree Number	
Tree Category	G
Status	REC
Address	Millars Station Road Cliddesden Hampshire

APPENDIX III – PARISH PLANNING & TREE APPLICATIONS

T/00110/20/DDD (5th March 2020) Lower Church Cottage, 7 Church Lane, Cliddesden.
Notice of exempt works to protected trees. Fell storm damaged Cedar.

T/00092/20/DDD (24th February 2020) Hillview, Farleigh Road. Five-day notice, to fell a Leyland cypress as it is structurally unsound as a result of the high winds having lost a very large stem which is now hung up in an adjacent tree.

T/00093/20/TCA (Validated 24 February 2020) Hill View, Farleigh Road, Cliddesden. T2 Cherry: reduce branches overhanging neighbouring property back to the boundary.

20/00489/TDC (Validated 20 Feb 2020) Land Rear of the Mount, Farleigh Road, Cliddesden. Technical Details Consent for the erection of 2 no. dwellings with associated access, parking and landscaping (following approval of 19/02487/PIP)

20/00379/FUL (Validated 19 Feb 2020) 27 Southlea Cliddesden RG25 2JN Erection of 1 no. 3 bed detached dwelling with associated parking. Open for comment icon

20/00390/FUL (Validated 12 Feb 2020) Land Adjoining 1 Millars Cottages, Station Road, Cliddesden RG25 2FG. Erection of 1 no. 3 bed dwelling with car parking and cycle shed and rearrangement of parking for 1 to 3 Millars Cottages

19/02068/FUL (Granted at Development Control Committee meeting of 5th February)
Validated 30th July 2019) Woodland Adjacent To Audleys Close, Farleigh Road, Cliddesden. Change of use of land to forest school including the provision of associated parking.

OLD BASING APPLICATION

19/02342/DEM (Granted 17th January ITT Industries, Jays Close Basingstoke RG22 4BA.
Demolition of ITT Industries building and the annexe (fitness and martial arts centre) Limited

APPENDIX IV – NEIGHBOURHOOD PLAN TERMS OF REFERENCE
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CLIDDESSEN NEIGHBORHOOD PLAN STEERING GROUP



DRAFT TERMS OF REFERENCE –
drafted 20th September 2018

1. Appointment – The Steering Group is appointed by the Parish Council as an Advisory Committee under section 102(4) of the Local Government Act 1972.

2. Membership – Members of the Steering Group are volunteers, including Parish Council representatives and members of the community. All community members are encouraged to offer assistance and expertise

3. Role of the Steering Group – To research, lead on and oversee the preparation and progression of the Cliddesden Neighbourhood Plan through to Submission (subject to ratification by the Parish Council).

4. Voting rights – Decisions within the scope of 3 above will be taken by majority vote as per Local Government and Housing Act 1989 c. 42 Part I Voting rights of members of certain committees, S 13 (3 and 4e). Agreed quorum is three.

5. Community Involvement – The aim of the Steering Group is to achieve participation from all members of the community. All outcomes will be fully evidenced and supported through consultation.

6. Transparency and Publication – Steering Group documents, minutes and all consultation material, results and reports will be published on the appointed website. Reports and updates will be published via the Village *Newsletter* and Facebook.

7. Finance – Applications for funding are made via the Parish Council. Expenditure may be subject to the agreement of the Parish Council.

8. Parish Council – Liaison with the Parish Council will be via the Clerk. Reports on Progress and Recommendations will be made to Parish Council meetings.

It is required of the Parish Council to

- i Submit the Draft Neighbourhood Plan, together with the basic conditions statement and consultation statement;
- ii. Liaise with the Local Planning Authority on matters relating to the examination process.

9. Conduct and Conflict of Interest – Members of the Steering Group agree to act in accordance with the Nolan Principles of Public Life and must be asked to declare any personal interest that may be perceived as being relevant to any decisions or recommendations made by the Steering Group.

10. Regulation – The Steering Committee will be subject to the General Data Protection Regulations, the Freedom of Information Act and Environmental Information Regulations

11. Changes to the Terms of Reference

These Terms of Reference are subject to review and amendment by agreement as outlined at 4. above.

APPENDIX V.I – NEIGHBOURHOOD PLAN - APPROVED VISION, AIMS & OBJECTIVES

CLIDDESSEN

NEIGHBOURHOOD PLAN

VISION, AIMS AND OBJECTIVES



DRAFT - FEBRUARY 2020

APPENDIX V.II – NEIGHBOURHOOD PLAN - APPROVED VISION, AIMS & OBJECTIVES

Cliddesden Neighbourhood Plan

Vision, aims & objectives

What are Vision, Aims and Objectives?

The vision is a statement that describes what you hope your area will be like in the future. It can include what you want the area to look like, the facilities that will be provided and what sort of place it will be to live and work in.

The Aims & Objectives will set out how you intend to make your vision happen. There may be more than one aim & objective for each element of the vision depending on the priorities the community have highlighted. Detailed policies and actions can then be developed from the objectives.

How did these Vision, Aims & Objectives for Cliddesden get decided?

Once Cliddesden found enough willing persons to help build a Neighbourhood Plan a Steering Group was formed. With guidance from the initial consultants (Plan-et) an outline Vision, Aims and Objectives was created to begin the early consultation with the local community (residents, businesses, societies and land owners). It is an essential requirement that the final version of the vision, aims & objectives are proven to represent the majority views of the local community and not that of the Parish Council or Steering Group itself. This has been achieved by documented analysis of opinions offered from public open days, questionnaires and consultation letters.

APPENDIX V.III – NEIGHBOURHOOD PLAN, APPROVED DRAFT, VISION, AIMS & OBJECTIVES

Cliddesden Neighbourhood Plan

Vision, aims & objectives

Vision for Cliddesden:

In 2038 Cliddesden will continue to be secure in its identity as a small and thriving rural settlement physically and distinctly separate from Basingstoke. A community surrounded by fields and woodland which is interwoven with “green fingers” of open landscape. Any new development will be expected to blend in with the existing village and houses will be of a size and tenure to suit the needs of local people of all ages.

Its future growth will happen proportionally, organically and sustainably with development taking place alongside the necessary growth in the local infrastructure and services.

In the context of the Plan, ‘sustainable’ means:

- A place that retains its character and identity with both connections to the past and a vision for the future.
- A range of homes which respond to local people’s needs both now and in the future.
- A development in the facilities available for everyone from young to old.
- Interesting and imaginative buildings and spaces rather than homogeneous development.
- Protecting Cliddesden’s environment and landscape setting; protecting its character and sustaining its community by means of planned incremental growth which benefits the natural environment and meets the requirements of the Basingstoke and Deane Local Plan and preserves and enhances the Conservation Area.

Aims and Objectives of the neighbourhood plan:*Environmental and Heritage*

Aim: To maintain the distinctive rural nature and landscape setting of Cliddesden

Objectives:

1. Maintain and enhance the rural character of Cliddesden and preserve the conservation area.
2. Retaining and enhancing Cliddesden’s narrow winding lanes, trees, hedge rows, verges and wildlife corridors.
3. Maintain the visual and physical separation of Cliddesden from the urban expansion of Basingstoke by means of a “Local Gap.”
4. Protecting wildlife and biodiversity.
5. Work with appropriate bodies to reduce flooding and drainage issues.
6. Preserve Cliddesden’s natural and historic heritage.

APPENDIX V.IV – NEIGHBOURHOOD PLAN - APPROVED VISION, AIMS & OBJECTIVES
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Cliddesden Neighbourhood Plan

Vision, aims & objectives

Design and Development

Aim: To promote developments that meet the needs of the community.

Objectives:

7. Deliver housing to meet the identified housing needs of the plan area, including appropriate housing mix.
8. To ensure development minimises the impact on the landscape character of the plan area, recognising the importance of long views and vistas and the rural setting of the village.
9. To ensure that new development is of high quality and small scale and reflects the layout and rural character of the surrounding area.
10. To ensure that future housing growth reflects the need to address the imbalance between large and small houses in the village.
11. To promote energy efficiency and sustainability.

Traffic and Movement

Aim: To promote healthy living and connectivity between all areas of Cliddesden.

Objectives:

12. To ensure that new development provides for cyclists and pedestrians to connect to key services.
13. To seek solutions to the problems of speeding and road safety in the village and ensure these problems are not made worse by future housing growth.

Leisure and Well Being

Aim: To promote the sense of community and wellbeing in the village of Cliddesden

Objectives:

14. To protect existing views within the plan area which help to give a sense of space and tranquility.
15. To maintain and enhance local green space such as Cleresden Meadow, the pond area and including the green fingers referred to in the "Village Design Statement"
16. To protect, and where possible extend the footpath network within the parish to improve access to the countryside and protect local green spaces.
17. To reduce light pollution within the plan area.

APPENDIX VI.I – LENGTHSMAN WORKSHEET NOVEMBER 2010

Works Recording Sheet **Work Schedule**
 2019/20 Lengthsman Work Sheet

Date 21st November 19
 Parish %
 Highways %

Parish: cliddesden	Contact Person:	Contact Number		
Location	Work required (Please list in priority order)	Start Time	Finish Time	Parking
Pond area, Church lane	Scrapped mud from curbed edges around too the car park, and main road	8.30		Pond area church lane
	Raked leaves from curbed edges and weeds scrapped away			
	Took leaves and soil from the drains in car park and the drains from the road emptied and free from debris and leaves			
	Cut back the overhanging trees and hedges into the road back to the curb line And shredded into the machine			
	Blew the pond pathway to disperse of leaves and twigs Bus stop opposite leaves blown out and soil scrapped from the coble stone pathway, overhanging branches cut from about the new bus stop			
Hack wood lane	Fallen tree cut up and removed from ditch and the area strimmed and hedges cut overhanging too ditch, entrance mud dug out and removed		15.30pm	Layby on lane

Lengthsman Supervisor :- **Robertino Palliota**

Contact Number :- **07786 223333**

Comments

May need digger for the bigger grips for next visit as very stodgy

APPENDIX VI.II – LENGTHSMAN WORKSHEET 13TH MARCH 2020

Works Recording Sheet **Work Schedule**
 2019/20 Lengthsman Work Sheet

Date 21st November 19
 Parish %
 Highways %

Parish: cliddesden	Contact Person:	Contact Number		
Location	Work required (Please list in priority order)	Start Time	Finish Time	Parking
Pond area, Church lane	Scrapped mud from curbed edges around too the car park, and main road	8.30		Pond area church lane
	Raked leaves from curbed edges and weeds scrapped away			
	Took leaves and soil from the drains in car park and the drains from the road emptied and free from debris and leaves			
	Cut back the overhanging trees and hedges into the road back to the curb line And shredded into the machine			
	Blew the pond pathway to disperse of leaves and twigs Bus stop opposite leaves blown out and soil scrapped from the coble stone pathway, overhanging branches cut from about the new bus stop			
Hack wood lane	Fallen tree cut up and removed from ditch and the area strimmed and hedges cut overhanging too ditch, entrance mud dug out and removed		15.30pm	Layby on lane

Lengthsman Supervisor :- **Robertino Palliota**

Contact Number :- **07786 223333**

Comments

May need digger for the bigger grips for next visit as very stodgy

APPENDIX VII.I – ACCOUNTS TO DATE

CLIDDESSEN PC – INCOME 2019/20 - 10th March 2020

£15,680.91

Date	Item	Precept	Grants	NP	News letter	Interest	VAT	Total
24/04/18	Parish Precept (six months)	£3,932.50						£3,932.50
02/09/19	Clr McNair Scott - ref SID		£1,000.00					£1,000.00
23/09/19	Parish Precept (six months)	£3,932.50						£3,932.50
12/12/19	David Brown - Bus shelter		£1,900.00					£1,900.00
March	Alison Mosson		£2,925.00					£2,925.00
March	VAT reclaim						£2,642.84	£2,642.84
2019/20	Bank interest					£5.07		£5.07
TOTALS		£7,865.00	£5,825.00	£0.00	£0.00	£5.07	£2,642.84	£16,337.91

£16,337.91

RECEIPTS & PAYMENTS SUMMARY

Bal brought forward 1st April 2019	£15,680.91
Plus income	£16,337.91
Minus expenditure	£21,971.43
Balance	£10,047.39

BANK RECONCILIATION

Treasurers account	£3,902.34
Inst Accesss	£6,567.16
minus cheques not cleared	£5,989.95
plus income not cleared	£5,567.84
	£10,047.39

April	£0.49
May	£0.59
June	£0.61
Jul	£0.45
Aug	£0.48
Sept	£0.48
Oct	£0.56
Nov	£0.34
Dec	£0.25
Jan	£0.29
Feb	£0.28
Mar	£0.25
Total	£5.07

For signature

APPENDIX VII.II – ACCOUNTS TO DATE

CLIDDESSEN PC – EXPENDITURE 2019/20 - 10 March 2020														
Date	Supplier	Description	Chq	Salary	Expenses	Finance/ Admin	N'letter	Maint/ce	Pond	SID	Bus shelter	NP	VAT	TOTAL
07/05/19	Personalised Print	CVN April (12pp) May 12pp	753c				£151.00							£151.00
07/05/19	HALC	HALC (incl NALC) subs	754c			£251.00								£251.00
07/05/19	Came & Co	Parish Council Insurance	755c			£321.33								£321.33
07/05/19	Clerk	Salary April - May 2019	756c	£536.04										£536.04
07/05/19	Royal Mail Group	Freepost licence	759c									£99.00	£19.80	£118.80
17/05/19	PlanET	Questionnaire	760c									£180.00		
		PositionStatement	"									£1,140.00	£264.00	£1,584.00
17/05/19	ST for 1&1 Internet	WebsiteMay/Jun/July2019	761c			£29.97							£5.99	£35.96
17/05/19	HM for ASDA	Assembly expenses	762c		£19.03								£3.81	£22.84
05/06/19	BK for Rymans &	NP-Printing	763c									£68.98	£15.97	£84.95
02/07/19	Personalised Print	CVN June (12pp) July 12pp	764c				£151.00							£151.00
02/07/19	ST for FinePrint	NP-QuestionnairePrinting	765c									£436.00	£87.20	£523.20
02/07/19	PlanET	NP-Qu & Qu Analysis	766c									£330.00	£66.00	£396.00
07/05/19	Clerk	Salary June - July 2019	767c	£536.04										£536.04
02/07/19	Susan Turner	NP Travel expenses	768c									£99.01		£99.01
14/08/19	JK Murray	Internal Audit	769c			£125.00								£125.00
14/08/19	Martin Conboy	NP prize draw first	770c									£100.00		£100.00
14/08/19	Rob James	NP prize draw second	771c									£50.00		£50.00
14/08/19	Dave Rudge	NP prize draw third	772c									£25.00		£25.00
14/08/19	Emma Saunders-JF	Room hire (NP)	773c									£20.00		£20.00
03/09/19	SB for Screwfix	SID padlocks x2	774c							£31.68			£6.32	£38.00
03/09/19	Personalised Print	CVN Aug (12pp) Sept 12pp	775c				£151.00							£151.00
03/09/19	ST for Royal Mail	NP Questionnaire post	776c									£18.06	£3.61	£21.67
03/09/19	Clerk	SalaryAug - Sept 2019	777c	£536.04										£536.04
03/09/19	Clerk	Honourarium NP	778c									£500.00		£500.00
10/09/19	PlanET	NP-Qu Report	779c									£1,110.00	£222.00	£1,332.00
10/09/19	Assert Property S	Bus shelter roof - materials	780c								£500.00			£500.00
10/09/19	Assert Property S	Bus shelter roof - materials	781c								£500.00			£500.00
10/09/19	Emma Saunders - JF	Room hire (NP)	782c									£20.00		£20.00
10/09/19	Westoctec	SID etc	783c						£3,375.00				£675.00	£4,050.00
30/09/19	Assert Property S	Bus shelter balance1	784c								£500.00			£500.00
30/09/19	Assert Property S	Bus shelter balance2	785c								£400.00			£400.00
30/09/19	Assert Property S	Bus shelter balance3	786c										£380.00	£380.00
16/10/19	Community HT	Defib battery & pads	787					£228.00					£45.60	£273.60
16/10/19	R&W Civil Engineering	Pond water testing	788						£295.00				£59.00	£354.00
05/11/19	Personalised Print	CVN Oct (12pp) Nov 12pp	789				£151.00							£151.00
05/11/19	Clerk	SalaryOct-Nov 2019	790c	£538.04										£538.04
05/11/19	ST for 1&1 Internet	WebsiteAug/Sept/Oct2019	791c			£29.97							£5.99	£35.96
14/01/20	Assert Property S	Bus shelter stain&guttering	792c								£250.00		£50.00	£300.00
14/01/20	Personalised Print	CVN Dec (12pp) Jan 12pp	793				£151.00							£151.00
14/01/20	Clerk	SalaryDec-Jan 2020	794c	£538.00										£538.00
02/01/20	CPRE	SO			£2.00									£2.00
10/03/20	Westoctec	SID 2	795							£2,925.00			£585.00	£3,510.00
10/03/20	SB for??	SID 2 padlocks	796							£38.00			£0.00	£38.00
10/03/20	Haines Planning	NP-Intro-Route Map	797									£550.00	£110.00	£660.00
10/03/20	Personalised Print	CVN Feb (12pp) Mar 12pp	798				£151.00							£151.00
10/03/20	AT for ??	Mower - pond mntance	799					£127.91					£0.00	£127.91
10/03/20	ST for 1&1 Internet	WebsiteNov/DecJan2020	800			£29.97							£5.99	£35.96
10/03/20	ST for HelpingHand	Litterpickers x 12	801					£157.44					£31.56	£189.00
10/03/20	Clerk	SalaryFeb-Mar 2020	802	£532.08										£532.08
10/03/20	Clerk	Allowable expenses	803		£324.00									£324.00
TOTALS				£3,216.24	£345.03	£787.24	£906.00	£513.35	£295.00	£6,369.68	£2,150.00	£4,746.05	£2,642.84	£21,971.43
Date	Supplier	Description	Chq	Salary	Expenses	Finance/Admin	N'letter	Maint/ce	Pond	SID	Bus shelter	NP	VAT	TOTAL

APPENDIX VII.III – ACCOUNTS TO DATE

CLIDDES DEN PARISH COUNCIL – YEAR COMPARISON & LATEST ESTIMATE								
	2015/16 Year End	2016/17 Year End	2017/18 YEAR END	2018/19 YEAR END	2019/20 TO DATE	LATEST EST	2019/20 BudgetJAN 19	2020/21 draft BudgetJAN 19
EXPENDITURE								
CLERK'S SALARY	£2,879.00	£2,929.85	£3,031.56	£3,216.24	£3,216.24	£3,408.60	£3,408.60	£3,800.00
CLERK'S ALLOWANCE	£324.00	£324.00	£324.00		£324.00	£324.00	£324.00	£324.00
EXPENSES	£94.00	£184.10	£0.00	£405.20	£21.03	£21.03	£95.00	£95.00
TRAINING	£35.00						£300.00	£300.00
Finance / Admin								
Office/print/stationary/postage	£577.00	£173.91						
Insurance	£302.00	£314.76	£305.85	£311.97	£321.33	£321.33	£340.00	£340.00
Audit	£200.00	£115.00	£150.00	£125.00	£125.00	£125.00	£130.00	£130.00
Subscriptions / membership	£502.00	£254.00	£260.00	£267.00	£251.00	£251.00	£300.00	£300.00
Website	£120.00	£119.88	£119.88	£89.91	£89.91	£130.00	£130.00	£30.00
TOTAL FINANCE ADMIN	£1,701.00	£977.55	£835.73	£793.88	£787.24	£827.33	£900.00	£800.00
NEWSLETTER	£747.00	£1,007.19	£911.60	£911.60	£906.00	£906.00	£1,100.00	£1,100.00
Community								
Donations	£32.00	£50.00		£1,000.00			£100.00	£100.00
Speedwatch / signs	£80.00			£192.00				
TOTAL COMMUNITY	£112.00	£50.00	£867.18	£1,192.00			£100.00	£100.00
Maintenance								
Phone box & defibrillator	£225.00		£38.00		£228.00	£228.00	£100.00	£200.00
Noticeboard and bench							£200.00	£400.00
Pond land				£195.00	£127.91	£127.91		
Hedge cutting /spring clean				£1,250.00	£157.44	£157.44		£100.00
Bus shelter								
TOTAL MAINTENANCE	£225.00		£38.00	£1,445.00	£513.35	£513.35	£300.00	£700.00
Project								
Bus shelter					£2,150.00	£2,150.00		£2,000.00
Pond-land-drainage-trees	£313.00	£500.00	£1,377.90	£495.00	£295.00	£295.00	£1,000.00	
Speed Indicator Device					£6,369.68	£6,369.68		
VH CCTV				£1,460.68				
Southlea Steps				£678.00				
TOTAL PROJECTS	£313.00	£500.00	£1,377.90	£2,633.68	£8,814.68	£8,814.68	£1,000.00	£2,000.00
NEIGHBOURHOODPLAN				£541.40	£4,746.05	£4,746.05		£4,000.00
CAPITAL	£2,030.00							
VAT	£532.00	£150.08	£313.14	£962.39	£2,642.84	£2,642.84	£1,000.00	£2,000.00
TOTAL EXPENDITURE	£8,245.00	£6,122.77	£6,787.51	£12,101.39	£21,971.43	£22,203.88	£8,527.60	£15,219.00
RECEIPTS								
Precept	£5,900.00	£5,900.00	£6,500.00	£7,150.00	£7,865.00	£7,865.00	£7,865.00	£8,652.00
Limited General Grant	£1,050.00	£1,100.00	£550.00					
Council Tax Support Grant	£638.00	£662.00	£441.00	£221.00				
Other Grants	£1,025.00	£85.00	£25.00	£475.00	£5,825.00	£5,825.00		£1,000.00
Neighbourhood Plan				£3,680.00				£5,320.00
Bank Interest	£7.00	£7.32	£7.64	£6.17	£5.07	£5.00	£5.00	£5.00
VAT refund	£449.00	£531.58	£150.08	£1,275.53	£2,642.84	£2,642.84	£1,000.00	£2,000.00
TOTAL RECEIPTS	£9,069.00	£8,285.90	£7,673.72	£12,807.70	£16,337.91	£16,337.84	£8,870.00	£16,977.00
Surplus/(Deficit)	£824.00	£2,163.13	£886.21	£706.31	£5,633.52	£5,866.04	£342.40	£1,758.00
Balance to take over	£11,955.26	£14,118.39	£15,004.60	£15,710.91	£10,077.39	£9,844.87	£10,187.27	£11,602.87
RESERVES POLICY 20/21	Working balance		£4,326.00					
	Contingency		£4,326.00					
	Defibrillator fund =		£300.00					
	Pond fund =		£2,650.87					