

MINUTES OF THE PARISH COUNCIL MEETING

Tuesday 6th July 2021, Village Hall 7.30pm

Parish Councillors Alan Tyler (Chairman), Simon Barker, Mark Gifford, Alison Mosson. Clerk Susan Turner. Guests: County Cllr Juliet Henderson, Ward Cllr Mark Ruffell. Members of the public: 3.

1 WELCOME AND APOLOGIES

The Chairman welcomed everyone to the first face-to-face Parish Council meeting since May last year. Apologies received from Hazel Metz.

2 COUNTY COUNCILLOR UPDATE

Juliet Henderson said she was delighted to be elected County Councillor.

Her particular interests are:

1. As advocate for the integrity of villages and village life. Response to Covid has been a testament to community. Re Upper Swallick, Juliet is opposed, citing the lack of infrastructure, the beautiful countryside. Need to consider other opportunities, eg changes in retail. She is encouraged that John Lewis are seeking to build affordable rental homes at 20 of its sites.
2. Education. We have some excellent primary schools, need more provision for secondary schools and apprenticeships.

As County Councillor Juliet will give support where she can. She is aware of the circumstances of the pond and drainage. To please contact her at any time if there is anything she can help with.

The Chairman thanked her, noting that her support for the HCC Operation Resilience proposal to clear the pond had already been helpful.

3 PUBLIC SESSION

3.1 Public representation re the pond bench:

- An ongoing subject for the past 12 months.
- Request made to relocate the pond bench to five metres from its current position.
- Reason – particularly last year – people gathering late at night, drinking, bad language, unpleasant experience for neighbours.
- The Parish Council's response – that it felt the bench was in the optimum position – did not take into account the problems it caused for close neighbours.
- Feel advantages to moving the bench incalculable – in the suggested new location it not have material impact on any property.
- Feeling expressed that the Parish Council reasons for not moving the bench, and against the proposed relocation, were spurious. The Parish Council was choosing to consider those using the bench – the wider village and visitors to the village – not considering the closest residents.

The Chairman responded that the Parish Council would further discuss. It had discussed in depth over recent meetings. The Parish Council had not previously known about any antisocial behaviour. They had taken on board the points made, but needed to get an understanding of what was happening. The pond is an area the Parish Council takes care of on behalf of the Village. Feedback has been received from people in the Village that they want the bench to stay where it is. The item is on the agenda and the Parish Council will discuss again.

4 MINUTES OF PREVIOUS MEETING AGM of 4th May 2021, agreed and signed.

5 DECLARATIONS OF INTEREST in items on the Agenda – none.

For signature

6	HIGHWAYS & VILLAGE MAINTENANCE
6.1	Pond and drainage update Good progress has been made in the past few months.
i	<u>Pond clearing</u> Cllr Henderson has advised that clearing the pond is included in this year's Operation Resilience works programme, likely in the autumn.
ii	<u>Silt traps and maintenance</u>
AGREED	Once the pond is cleared, priority will be frequent maintenance and monitoring of pipes, silt traps and outflow.
NOTED	There are two other silt traps, one in Black Barn land and one in the driveway to Plough Cottage. The latter is kept clear by the owner.
iii	<u>Pond outflow</u> Awaiting input from HCC Flood and Water Management (FWM) regarding surveying the pond outflow and liaising with riparian owners.
iv	<u>Weir on the pond outflow</u>
NOTED	The weir was removed some years ago as it was constructed too high, resulting in overflow into the adjacent garden.
AGREED	The weir should be reinstated to maintain an optimum water level in the pond but to avoid overflow. The Parish Council will be advised in all instances by Hants FWM as professional drainage engineers.
v	<u>Grips and soakaways</u>
NOTED	Recent heavy rains – c 17th to 19th June – didn't cause any flooding at the pond. Inference that HCC clearing the grips on Farleigh Hill early this year made a positive difference in reducing runoff. There is unfortunately little opportunity for soakaways on Church Lane or Woods Lane.
6.2	Pond ecology survey The Hampshire Freshwater Habitats Trust surveyed the pond on Monday 28th June. 'This is part of a regional survey and monitoring programme of pond biodiversity and great crested newt conservation. The survey takes about 30 minutes – in daylight without causing disturbance.'
	The on-site water testing confirmed the pond to be fed by road runoff. Water samples taken for lab DNA testing will indicate any presence of GCN.
NOTED	The Freshwater Habitats Trust (FWHT) ecologist noted that: 1. They are confident GCN would not be present, citing the lack of submerged vegetation and dark central areas showing the silt buildup. 2. The pond habitat is surprisingly better than many other ponds in similar locations, mostly due to the marginal vegetation. 3. FWHT will forward a copy of the report and, on request, would be able to provide a 'before and after' species report for when the pond is cleared.
NOTED	The pond supports a variety of invertebrates, evidenced by bats over the pond. Pond vegetation like all things needs maintenance. But with the silt build up there is no submerged vegetation to oxygenate the water.
	<i>Cllr Henderson left the meeting (for another) with the thanks of the Parish Council.</i>
6.3	Pond bench
NOTED	The Parish Council had agreed at the last meeting that – 'The bench is a village asset for the community. To continue to review its use during the summer and review instances of antisocial behaviour.'
	<u>Discussion</u>
	- The Parish Council has to find a balance between the impact on one group and provision for the wider community. It has been noted by all that the bench gets a lot of 'appropriate' use, which is the reason for it being there.
	- On meeting with residents, on Monday 14th June at 6pm, Parish Councillor noted and documented a group of 10 plus people arriving and meeting at the bench – though staying only for a short time.
	- Residents have not documented, evidenced, or officially reported instances of antisocial behaviour at the bench, to Neighbourhood Watch or to PC Andy Reid despite several and specific requests from both to do so.

For signature

NOTED	<p>PC Reid has now retired. Nevertheless the Parish Council / Neighbourhood Watch continues to strongly request that future instances be reported. The Police cannot allocate resources if it is not evident to them they are needed.</p>
	<p><u>Options available re the bench</u></p> <ol style="list-style-type: none"> 1 continue to monitor, as minuted 2. to seek the views of the village 3. to move the bench to a different location by the pond 4. to remove the bench completely.
	<p><u>Discussion</u></p> <ul style="list-style-type: none"> - If the bench stays where it is, clearly there will be an ongoing issue. - The Parish Council knows of one instance of a group gathering. - Whatever the outcome, all instances of antisocial behaviour / disturbance should be reported, whether to Neighbourhood Watch (email and photo), local police, or via the Hants Constabulary website. This way can build up a picture / evidence what is happening. - There is no-one at the meeting to represent those who would like the bench to stay in its current position. - The Parish Council will make a decision on the evidence available.
AGREED	<p>by majority – to move the bench to a new position by the pond. If this proves to be controversial, further open discussion will be needed.</p>
ACTIONS	<p>To arrange a volunteer working group – with risk assessment – to move the bench (Simon Barker). To draft a explanatory notice for the next <i>Newsletter</i> (Mark Gifford).</p>
6.4	<p>Rights of way Footpaths 1 and 2 scheduled for July cutting by HCC Countryside Services (Priority Cutting Scheme) contractor.</p>
6.5	<p>Parish Lengthsman 17th June worksheet completed – APPENDIX I <u>Next visit scheduled for 8th September.</u></p>
7	<p>WARD COUNCILLOR UPDATE</p>
<i>Ward Cllr</i>	<p><i>Mark Ruffell joined the meeting following a BDBC Cabinet meeting.</i></p>
	<p>Cllr Ruffell joined his first Cliddesden meeting as elected councillor for the new Basing and Upton Grey Ward. His portfolio is Natural Environment and Climate Improvement, no longer including Planning and Infrastructure.</p>
	<p>To mention the Local Plan Update, he said tentative steps are being made towards establishing housing numbers and where site allocations may be.</p>
	<p>Cllr Ruffell said that much of environmental improvement is about connectivity.</p>
	<p>Schemes include:</p>
	<ol style="list-style-type: none"> 1 Connectivity from East Basingstoke – the Basingstoke Canal Society is working to link the former route of the canal as a footpath from the Greywell tunnel into central Basingstoke.
	<ol style="list-style-type: none"> 2 Manydown Country Park.
	<ol style="list-style-type: none"> 3 Biodiversity Improvement (already have an ongoing discussion with Cliddesden). There is a lot of support from politicians of all parties, to improve, measure, record, demonstrate benefit.
	<p>‘Climate Improvement’ is a deliberate choice of words because Climate Change is happening, climate improvement says what we are going to do about it.</p>
	<p>Mark asked what else did the Parish want from its Ward Councillors?</p>
	<p>The Chairman said the Parish needed support in opposing Upper Swallick, but support also in gaining support from other Councillors across the borough. Mark noted that Cliddesden had full Ward Councillor support.</p>
	<p>Ward Cllr Onnalee Cubitt forwarded a message that – following a Members Advisory Meeting – she wished to advise Parish Councils that the spatial strategy and site selection options meeting (Economic, Housing and Planning Committee) is scheduled</p>

For signature

for 2nd September. This is a public meeting and will include discussion on suggested major sites including the Loddon Valley, Upper Swallick, and Popham Airfield. Cllr Ruffell commented that no detail had been made generally available and he would seek to clarify regarding the mention of specific sites.

Ward Cllr Ruffell left the meeting with the thanks of the Parish Council.

8 HIGHWAYS & TRAFFIC

8.1 Village Gateways – Hants County Council (Traffic Management / Safer Roads) engineer met with members of the Parish Council for a site meeting 28th June.

HCC subsequently submitted preliminary proposal and costings as below:

OPTION 1 – replace signs only on nearside of road. This option will leave different name signs on each side of the road at gateways 1 & 2. Name signs at gateways 1 & 2 are on yellow backing board to match 30mph terminal signs. Total cost £1,651.54

OPTION 2 – replace signs on both sides of road at gateways 1 & 2. This option will give consistency of signage at both gateways. Name signs at gateways 1 & 2 are on yellow backing board to match 30mph terminal signs. Total cost - £1,996.30

OPTION 3 – install Glasdon gateways and replace signs on nearside of road at all 3 locations. This option will leave different name signs on each side of the road at gateways 1 & 2. We have quoted for Everwood timber grain effect polymer gateways in dark oak as requested by the Parish Council. Total cost - £5,387.39

COMMENTS: Attaching new signs to existing posts is the most cost effective option. But this is not delivering on the original gateway proposal. A good result is worth money being spent. More work is needed on the sign.

ACTION Clerk to provide a 'mock up' gate and new sign for Parish Council approval, to forward to HCC for their comments.

9 PLANNING

9.1 Planning and tree applications for consideration.

21/01806/FUL (Validated 25th May) Land At Former ITT Defense Site, Jays Close Basingstoke. Erection of external lighting. *Parish Council comment: applications shows little detail of the lighting proposed. To request minimum, directed lighting to avoid light pollution, minimise power use.*

21/01810/HSE (Validated 26 May) 27 Southlea. Erection of detached building forming garage/home office and erection of new entrance gates. *Parish Council comment: Issues similar to the former application for a new house on this site: impact on the established linear development pattern, detracting from rural nature of edge of Conservation Area. Clerk to draft response for approval.*

T/00330/21/TCA (Validated 30 Jun) Cliddesden House, Farleigh Road. 1. Conifer hedge (bordering Farleigh Rd) - reduce height (to approx 7ft) and remove dead plants - replace dead with new conifer trees 2. Remove three Sycamore (one dead) over hanging road and power lines. Cut down to ground level and replace with one new tree (three overcrowded) 3. Sycamore to left side of drive (looking towards house) to be removed, cut down to ground level due to height and proximity to the house. Replace with new tree. 4. Sycamore close to house, cut down to ground level and remove. Replace with new tree more suited to position. *Parish Council comment: no objection, particularly as new trees are being planted.*

See **APPENDIX II** for all Planning Applications relating to the Parish.

9.2 Moto access road Further consultation

20/03130/FUL (Pending, Validated 04 Dec 2020) Land At M3 J6 from J5 Off Slip. Construction of temporary access road to enable construction of Basingstoke Motorway Service Area. Additional information has been provided in relation to highways, flood risk, heritage and Public Rights of Way. *A meeting to be hosted by Winslade. Parish Council to submit further comment.*

For signature

9.3 Neighbourhood Plan.

- i Technical support Clerk to submit application to Locality for technical support for reviewing and finalising key Policies.
- ii Consultant Seeking consultant to write the Plan document from draft policies and evidence base written by the NP team.

10 FINANCE**10.1 Payments since last meeting**

(4)	Personalised Print – May Newsletter	29.88
(5)	Royal Mail Group – Freepost Licence Fee (NP)	119.40
(6a)	Wickes – Hammarite paint	£30.00
(6b)	Screwfix – Paintbrushes	£6.77
(7)	Groundforce – return unused 2020/21 Locality Grant (NP)	£2,504.50
(8)	Clerk Salary – May 2021	£290.55
(9)	Candovers PC – PC Reid donation	£50.00
(10)	BHIB – Insurance	£359.87
(11)	Personalised Print – June Newsletter	£31.98
(12)	Clerk for Land Registry – Deeds – Cart Cottage	£6.00
(13)	Personalised Print – July Newsletter	£31.98
(14)	Clerk Salary – June 2021	£290.55

10.2 Neighbourhood Plan Unused grant from 2020/21 returned, see 9.1(7) above.

10.3 Accounts to date – APPENDIX III**10.4 2020/21 Audit**

- i AGAR (Annual Governance and Accountability Return) forms signed.
- ii Exemption from Audit certificate submitted to external auditor for 30th June.
- iii Notice of public rights and publication of AGAR posted on website 30th June.

11. FURTHER REPORTS/UPDATES

11.1 Neighbourhood Watch & Local Policing Simon Barker reported that he has so far received no communication from PCSO Andy Jones. Simon will continue as Neighbourhood Watch co-ordinator until the end of the year.

11.2 Hoopersmead / Century Close grass cutting – Sovereign has provided a copy of their deeds showing the land they are responsible for. It seems one of the patches of grass not being cut is within their land ownership and one isn't. The areas in question are small, c2mx1m, Clerk to seek agreement for Sovereign to cut all.

12. NEXT MEETINGS. Tuesdays 7.30pm 21st Sept, 2nd November, Village Hall.

Meeting closed at 9.30pm with thanks to all present

For signature Date

APPENDIX I: LENGTHSMAN WORK SHEET COMPLETED
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Works Recording Sheet Work Schedule **CLIDDESSEN**
2020/21 Lengthsman Work Sheet

Date **17th June 2021**
Parish %
Highways %

Parish:	Contact Person:	Contact Number		
Location	Work required (Please list in priority order)	Start Time	Finish Time	Parking
Village Hall Access Road	Two NARROW gullies on Village Hall access road - blocked with silt. Started on last visit. Please clear and remove silt and debris - can be spread at the top of the verge beneath the hedge. NARROW TOOL (EG TRENCHING SPADE?) NEEDED			Village Hall Access Road
Pond	Mow, strim, tidy grounds around pond being careful of wild flowers and wildlife.			Pond
Pond	Inflow pipes to pond – Pond has been dry so pipes into pond visible. Please clear pipes so free of silt. (Hoping still dry and visible by Thursday.) Please clear gullies around pond.			Pond
Pond	Please lift covers, check and photo silt traps around pond. (By the phone box and at the entrance of the entrance road to the farm lane which meets Church Lane.)			Pond

Comments:

Lengthsman :-
Contact Number :-

07786 223333

PARISH CONTACT
SU TURNER (CLERK)
07515 777060

APPENDIX II: PLANNING UPDATE 5TH JULY

[21/01806/FUL](#) (Validated 25th May) Land At Former ITT Defence Site, Jays Close Basingstoke. Erection of external lighting

[21/01810/HSE](#) (Validated 26 May 2021) 27 Southlea. Erection of detached building forming garage/home office and erection of new entrance gates.

[T/00330/21/TCA](#) (Validated 30 Jun 2021) Cliddesden House, Farleigh Road. 1. Conifer hedge (bordering Farleigh rd) - reduce height (to approx 7ft) and remove dead plants - replace dead with new conifer trees 2. Remove three Sycamore (one dead) over hanging road and power lines. Cut down to ground level and replace with one new tree (three overcrowded) 3. Sycamore to left side of drive (looking towards house) to be removed, cut down to ground level. Due to height and proximity to the house. Replace with new tree. 4. Sycamore close to house, cut down to ground level and remove. Place with new tree more suited to position.

[T/00305/21/TCA](#) (Pending, Validated 15 Jun) The Forge, Farleigh Road. Two Sycamore (G1) – Fell as pushing wall over and overhanging roof of buildings. Trees not yet mature and damage will only increase if left to grow on. There are a number of other trees within the line and so the loss of these 2 trees will have a very minimal impact on the local environment.

[21/01646/HSE](#) (Pending, Validated 12 May 2021) Swallick Cottage, Alton Road. Erection of part single storey, part two story rear extension, new front porch, bay window and detached garage with living accommodation above.

[21/01591/PIP](#) (Pending, Validated 10 May) Little Acre, Woods Lane. Application for Permission in Principle for the residential development for a minimum of 2 and a maximum of 4 dwellings.

[21/01321/RET](#) (Pending, Validated 14th April) Faerie Meadows, 14 Hackwood Lane. Change of use to residential garden land as an extension to the garden.

[21/00931/FUL](#) (Pending, Validated 16 Mar 2021) Newland Lodge, Woods Lane. Demolition of existing bungalow and erection of 1 no. four-bed dwelling.

[21/00831/HSE](#) (Pending, Validated 08 Mar 2021) 4 Hackwood Lane. To add ground floor window to rear of annex and add first floor windows to rear and front of annex.

[20/03441/HSE](#) (Granted 20th May, Validated 19th Dec 2020) 4 Hackwood Lane. Single storey front and rear extensions and loft conversion to include raising of the roof with roof lights and Juliet balcony to rear elevation.

Dummer Applications (J7 warehousing etc)

[20/02586/FUL](#) ('awaiting decision' showing on website – approved by DC 7th April, call in to Sec State) Land At Oakdown Farm, Winchester Road, Dummer. Demolition of three dwellings, out-buildings and related structures and construction of a storage and distribution warehouse including mezzanine floorspace (use class B8) with ancillary offices (use class B1) within Plot 1 of the site, with associated infrastructure works including site access, parking provision, landscaping, site reprofiling, drainage works and diversion of underground pipeline.

Old Basing Applications (MSA J6)

[20/03130/FUL](#) (Pending, Validated 04 Dec 2020) Land At M3 Junction 6 From Junction 5 Off Slip Basingstoke Hampshire. Construction of temporary access road to enable construction of Basingstoke Motorway Service Area (Land At M3 Junction 6 From Junction 5 Off Slip) **An amendment has been made to the above application:**

1) Additional information has been provided in relation to highways, flood risk, heritage and Public Rights of Way. New consultation to 20th July

[17/03487/FUL](#) (Pending, Validated 02 Nov 2017) Land Adjacent To Junction 6 M3 Basingstoke Hampshire Construction of a new Motorway Service Area to comprise an amenity building, lodge, drive thru coffee unit, associated car, coach, motorcycle, caravan, HGV and abnormal load parking, and a fuel filling station with retail shop, together with alterations to the adjoining roundabout on the M3 and slip roads to form an access point and works to the highway. Provision of landscaping, infrastructure and ancillary works.

APPENDIX III

CLIDDESSEN PC – INCOME 2021/22 01 JULY 2021

£17,262.01

Date	Item	Precept	Grants	Returned funds	Interest	VAT	Total
24/04/21	Parish Precept (six months)	£4,443.00					£4,443.00
28/04/21	Vat refund					£324.77	£324.77
	Bank interest				£0.46		£0.46
TOTALS		£4,443.00	£0.00	£0.00	£0.46	£324.77	£4,768.23

£4,768.23

RECEIPTS & PAYMENTS SUMMARY

Bal brought forward 1st April 2020

£17,262.01

Plus income

£4,768.23

Minus expenditure

£4,372.43

Balance**£17,657.81**

BANK RECONCILIATION

Treasurers account

£826.76

Inst Accesss

£16,831.05

£17,657.81

April	£0.15
May	£0.16
June	£0.15
Jul	
Aug	
Sept	
Oct	
Nov	
Dec	
Jan	
Feb	
Mar	
Total	£0.46

FEATURED PRODUCTS AND SERVICES +

LOANS +

OVERDRAFT +

CREDIT & CHARGE CARDS +

ASSET FINANCE +

INVOICE FINANCE +

SAVINGS +

BUSINESS ACCOUNTS +

PAYMENT SOLUTIONS +

TREASURERS ACCOUNT
PARISH COUNCIL OF CLIDDESSEN

£ 826.76 Current balance

£826.76 Available funds

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BUS BANK INSTANT
CLIDDESSEN PARISH COUNCIL

£ 16,831.05 Balance

CLIDDESSEN PC – EXPENDITURE 2021/22 -01/07/21

Date	Supplier	Description	Pay	Salary	Expenses	Finance/A dmin	N'letter	Maint/ce	Community	Pond	NP	VAT	TOTAL
08/04/21	1 HALC (NALC)	Subcription	BACs			£266.27							£266.27
20/04/21	2 Clerk	SalaryApr 2021	BACs	290.55									£290.55
03/05/21	3 Personalised Print	20039-Mar(+insert)/April	BACs				£64.13						£64.13
05/05/21	4 Personalised Print	21007-May	BACs				£29.88						£29.88
13/05/21	5 Royal Mail Group	Freepost Licence Fee	BACs								£99.50	£19.90	£119.40
15/05/21	6 MG for Wckes	Hammarite paint	BACs					£25.00				£5.00	£30.00
15/05/21	6 MG for Screwfix	Paint brushes	BACs					£5.65				£1.12	£6.77
15/05/21	7 Groundforce	Returned Locality Grant	BACs								£2,504.50		£2,504.50
20/05/21	8 Clerk	SalaryMay 2021	BACs	290.55									£290.55
20/05/21	9 Candovers PC	PC Reid donation	BACs						£50.00				£50.00
28/05/21	10 BHIB	Insurance	BACs			£359.87							£359.87
27/06/21	11 Personalised Print	21104-June	BACs				£31.98						£31.98
27/06/21	12 Clerk for LandReg	Deeds-CartCottage	BACs			£6.00							£6.00
01/07/21	13 Personalised Print	21020-July	BACs				£31.98						£31.98
01/07/21	14 Clerk	SalaryJune 2021	BACs	290.55									£290.55
TOTALS				£871.65	£0.00	£632.14	£157.97	£30.65	£50.00	£0.00	£2,604.00	£26.02	£4,372.43